

Eagles Mere Borough

AGENDA

April 4, 2022

Regular Monthly Meeting

Time: 7:00 pm

William Feese, Louise Middleton, Dennis Craig, Tom Graff, Doug Smith, Jim Way, and Richard Liebert. Mayor John Brownback. Also present may be Secretary/Treasurer: Dave Carson, and Street Superintendent: Jeremy Moore and Emergency Management Coordinator: Wendy Hastings.

(For those wishing to participate by phone, the Dial-in access number is 1 605 562 8400 and the Participant access code is 8026073#. Please let the Secretary know if you plan to dial in so the call can be set up.)

Per PA Statutes for Boroughs, a quorum consists of only those Council members in the room but Council members attending by Conference Phone may vote once a quorum is established.

In the Gallery:

Call to Order-Regular Monthly Meeting: (President of Council presiding)

Motion to Revise the Published Agenda: (if needed)

Public Issues & Comments:

Minutes: Approve March 7, 2022 Regular Meeting minutes as included with Agenda.

Treasurer's Report:

- Interim reports sent with agendas. Reports are through March 31, 2022.

Open Records/Right to Know Officer:

- The RTK Officer has responded to a request from Jay Wilkinson seeking information on zoning permits/zoning hearing board rulings related to the Zuckerman residence and to the then Beck residence. The requested documents were provided within the extended time granted by Wilkinson.

Zoning & Ordinance Officer report:

- An application to build a new home at 107 Prospect Ave has been received, reviewed, and approved. (Builder is 44 MKT, LLC and finished home has been sold to an unidentified buyer.)
- An application to build a new home at 135(?) Prospect Ave has been received, reviewed, and approved. Owners are Dennis and Linda Gould.

Street Superintendent Report: Application for Phase 2 of a grant to improve drainage on Clay Ave. has been submitted.

Mayor's Report:

Emergency Management Coordinator's report:

Points of Interest and Information from the Secretary:

- At an earlier Council meeting, the Secretary requested funding to create a second face to the large sign that has been provided to the Borough by the Endless Mountains Heritage Region through a grant. Resident Liz Johnson volunteered to seek funds from the Eagles Mere

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Foundation for this project. The funds have been granted in the amount of \$1,725 to create a second face for the sign in support of Eagles Mere organizations and activities. The Borough looks forward to working with the Civic Club to create a second side for the Borough's sign.

Committees:

Finance-

- Interim financial reports through March 31, 2022 are attached to this Agenda.
- Letter of Engagement has been sent to Larson, Kellert & Associates, PC of Montoursville to conduct an Audit for the Borough for the 2021 year.

Infrastructure- Bid opening for drainage and for sealing projects (two separate bids) for Morgan and Dunham Avenues.

Museum-

- The Museum is now closed until the Spring except by appointment.

Ordinance- No activity

Personnel-

- Dave Houseknecht has started his new position as Office Assistant to help the Secretary Treasurer. He will be working a mutually agreeable schedule which may include evenings and weekends to allow access to the office computer. He expects to move to the Borough when his house is completed in June.

Website- Updates continue to be made by Kase Moore as needed.

Continued Business:

- Bill Feese, Dennis Craig, and Dave Carson met with Solicitor Dave Smith to review several issues. President Feese will report.

New Business: None known

Workshops/Conferences-

- The 110th PSAB Conference and Exhibition is scheduled for Hershey Lodge on May 22-25, 2022. Please contact the Secretary if you are interested in attending.

Payment of Bills- Approval to pay the bills (as reviewed) for the Borough and Museum is requested.

Adjourn the meeting at _____ pm.