

Eagles Mere Borough

AGENDA

January 3, 2022

Biannual Organizational Meeting

Regular Monthly Meeting

Time: 7:00 pm

William Feese, Louise Middleton, Dennis Craig, Tom Graff (elect), Doug Smith, Jim Way and Richard Liebert. Mayor John Brownback. Also present may be Secretary/Treasurer: Dave Carson, and Street Superintendent: Jeremy Moore and Emergency Management Coordinator: Wendy Hastings. Invited guest: Notary Kase Moore.

In the Gallery:

Biannual Organizational Meeting

Call to Order-Organizational Meeting: Mayor John Brownback

Pledge of Allegiance:

Notarization of Affidavits of Residence and submission of Financial Responsibility Forms

- forms provided to each Council Member

Swearing in of Mayor Brownback (Notary Kase Moore presiding)

Swearing in of Council Members (Mayor Brownback, presiding)

Nomination and Election of Council Officers (Mayor Brownback presiding)

- President
- Vice President
- President Pro Tem

(Newly elected Council President presiding hereafter)

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Regular Monthly Meeting

Call to Order-Regular Monthly Meeting: (Elected President of Council presiding)

Motion to Revise the Published Agenda: (if needed)

Motion to Re-Open the 2020 budget for further consideration, if needed.

Public Issues & Comments:

Minutes: Approve December 6, 2021 Regular Meeting minutes and the December 27, 2021, Special Meeting minutes as included with Agenda.

Treasurer's Report:

- Interim reports sent with agendas. Reports are through December 30, 2021.

Open Records/Right to Know Officer:

- No requests

Zoning & Ordinance Officer report:

- No activity

Street Superintendent Report:

- Northern Tier Solid Waste Authority curbside recycling will not occur tomorrow, the first Tuesday of the month. They will provide curbside pickup again starting May 3, 2022 when they will begin twice per month pick-up through the season ending in September, 2022. Recycling sorting bins will continue to be available at the Borough Garage.
- The up-fitting of the new dump truck is complete and it is ready for pick-up.

Mayor's Report:

Emergency Management Coordinator's report:

Points of Interest and Information from the Secretary:

- The Borough has received Realty Transfer taxes for November in the amount of \$6512.10 (Bryfogle > Black, Cooney > Stancely Ventures, LLC, Holmes > Stall, Holmes > Gould, Holmes > Milligan).
- The Borough Solicitor has been requested to provide guidance on the closing and vacating or on the reactivation of "Borough Streets" on existing parcel maps maintained by Sullivan County.
- The Solicitor has requested an extension on the due dates for arguments in the appeal of a Right to Know response. The information originally requested does not exist within the Borough records. A letter providing a general response to questions was timely but did not specifically note that documents requested do not exist in the Borough.
- The Borough Budget for 2022 was passed at the Special Meeting on December 27. The required advertisements noting this fact have been printed in the Williamsport Sun Gazette and will appear in the next published edition of the Sullivan Review.

Finance-

- Interim financial reports through December 30, 2021 are attached to this Agenda.

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Infrastructure- No Activity

Museum- The Museum is now closed until the Spring except by appointment.

Ordinance- The Committee approved the potential passage of Tax Ordinance 2021-01.

Personnel- Report from Committee meeting on December 30, 2021 at 5:00 pm.

Website- Updates continue to be made by Kase Moore as needed.

Continued Business: None Known

New Business:

- Setting meeting dates and times for 2022.
Proposed Council meeting dates: (first Monday unless noted) Feb 7, Mar 7, Apr 4, May 2, Jun 6, July 5, (Tues), Aug 1, Sep 6 (Tues), Oct 3, Nov 7, Dec 5. All meetings at 7:00 pm in Borough Hall, 915 Laporte Ave., Eagles Mere, PA.
- Appointment of Council Committees and Chairs (Selection of Committee assignments is traditionally the prerogative of the Council President.) Note: Expiring Committee members for 2021 and current meeting dates and times are attached on a separate sheet.
- Council President Feese has received notice from Jay Wilkinson, Vacancy Board Chair, that he does not wish to be considered for reappointment.
- Appointments for 2022.
 - o Vacancy Board Chair - TBD
 - o Zoning Hearing Board (three-year term) - Doug Rider
 - o Solicitor – J. David Smith, Esq., McCormick Law Firm
 - o Sewer Enforcement Officer – Paul Baron (Teri Baron, Alternate)
 - o Engineer – Eric Casanave, P.E., Stiffler McGraw
 - o Sullivan County Council of Governments – David Carson
 - o Sullivan County Tax Collection Committee – Lee Middleton
 - o Emergency Management Coordinator – Wendy Hastings
 - o Ordinance and Zoning Officer – David Carson

Workshops/Conferences-

- None Scheduled. Attendance at the *New Council Member Boot Camp* is suggested for new Members Smith, Way, and Graff. See Dave Carson for schedules, locations, and registration.

Payment of Bills- Approval to pay the bills (as reviewed) for the Borough and Museum is requested.

Adjourn the meeting at _____ pm.