

TOWN OF ADDIS MINUTES
DECEMBER 9, 2025 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Tuesday, December 9, 2025, at the Addis Municipal Center. The Pledge to the flag was led by Councilman Kevin LeBlanc.

ROLL CALL

Present: Mayor Toups; Council Members Rusty Parrish, Bliss Bernard, Rhonda Kelley, Dustin Hebert, Kevin LeBlanc.

Absent: None

MINUTES:

The minutes of the November 10, 2025, regular meeting were approved on a motion by Councilor Kelley; seconded by Councilor Hebert and adopted unanimously.

ADDITIONS TO AGENDA

None

PUBLIC COMMENTS

None

CORRESPONDENCE

None

OLD BUSINESS

None

NEW BUSINESS

2026 HOLIDAYS & COMMITTEES: Upon a motion by Council Member LeBlanc, seconded by Council Member Parrish, and adopted unanimously, the Council approved the official holiday schedule for 2026. The approved holidays include New Year's Day (Thursday, January 1); Martin Luther King Jr. Day (Monday, January 19); Mardi Gras (Monday, February 16, and Tuesday, February 17); Good Friday (Friday, April 3); Memorial Day (Monday, May 25); Independence Day (Friday, July 3); Labor Day (Monday, September 7); Veterans Day (Wednesday, November 11); Thanksgiving Day (Thursday, November 26) and Thanksgiving Friday (Friday, November 27); Christmas Eve (Thursday, December 24); Christmas Day (Friday, December 25); and New Year's Eve (Thursday, December 31).

The 2026 committee assignments were approved on a motion by Council Member Bernard, seconded by Council Member Hebert, and adopted unanimously. Finance, Personnel, and Sewer Committees will consist of the full Council, with the Mayor Pro-Tem serving as Chairperson. Council Member Parrish will serve as Chairperson of the Drainage Committee with Council Member Bernard. Council Member LeBlanc will serve as Chairperson of the Police Committee with Council Member Hebert. The Streets and Roads Committee will be chaired by Council Member Bernard with Council Member LeBlanc. The Buildings Committee will be chaired by Council Member Kelley with Council Member Parrish, and the Grass Cutting Committee will be chaired by Council Member Hebert with Council Member Kelley.

ARPA PROJECT PHASE I – SUBSTANTIAL COMPLETION (TULLIER SERVICES): A motion to approve the Certificate of Substantial Completion for ARPA Project Phase I - Addis Lane and First Street Lift Station Improvements, with a date of substantial completion of November 18, 2025, was made by Council Member Bernard, seconded by Council Member Kelley, and adopted unanimously.

ARPA PROJECT PHASE II– SUBSTANTIAL COMPLETION (BARKER BROTHERS): A motion to approve the Certificate of Substantial Completion for ARPA Project Phase II – Addis Backup Pumps, with a date of substantial completion of November 6, 2025, was made by Council Member Kelley, seconded by Council Member Hebert, and adopted unanimously.

ARPA PROJECT PHASE II– BARKER BROTHERS PAY APP NO.6 (FINAL RETAINAGE): A motion to approve Pay Application No.6 in the amount of \$23,850.00 to Barker Brothers for ARPA Project Phase II, was made by Council Member Hebert, seconded by Council Member LeBlanc and adopted unanimously by those present.

DRAINAGE & ROAD CONCERNS – 8042 LANDRY STREET: Jessica Al-Refoy addressed the Mayor and Council regarding drainage issues on and near her property at 8042 Landry Street. She also noted concerns about the size and condition of Main Street on the east side of the railroad tracks leading to her property, stating that the road is so narrow that it is difficult for school buses to pass and nearly impossible for two cars traveling in opposite directions to pass safely. The area was reviewed using the WBR Assessor's map. Mayor Toups requested that Travis Bourgoyne visit the site, document the area, and assess the concerns to determine possible solutions.

MONTHLY REPORTS

ENGINEER: None

PLANNING & ZONING COMMISSION:

- i. **Application for Home Occupation – Stevie Lejeune (3728 E Nic Drive):** After brief review and discussion, a motion was made to approve the Application for Home Occupation submitted by Stevie Lejeune to operate SNL Photography at 3728 E. Nic Drive, with the studio located in a spare bedroom. There will be no signage on the property, and no trucks or other equipment will be parked or stored on site. The motion was approved on a motion by Council Member Hebert, seconded by Council Member Bernard, and adopted unanimously.

PARISH COUNCIL: No report

POLICE: Chief Langlois presented the Police Department activity report for November 2025. During the month, the department issued 95 citations, responded to 174 calls for service, made 4 misdemeanor arrests, including 2 for simple battery, 1 for violation of a protection order, and 1 for theft, and made 3 felony arrests, including 1 for simple burglary, 1 for felony criminal damage to property, and 1 for domestic abuse battery. The department also investigated 15 auto accidents.

PUBLIC WORKS & WASTEWATER: Travis Bourgoyne, Director of Public Works, presented the Public Works and Sewer Department activity report for November 2025. The department responded to a total of 137 calls, including 15 residential and commercial control panel issues, 13 residential and commercial tank issues, 30 collection system issues, 1 sewer plant issue, 0 new inspections, and 78 Dottie tickets. Significant sewer and infrastructure activities included returning Ditch #2 South Rotor to service, repairing two residential discharge lines, repairing a gravity line on Woodlawn Drive, addressing a motor failure on East Nic Drive with a 2HP motor replacement, and replacing one control panel. Public Works activities also included grass cutting as needed, trash pickup, clearing debris from culverts due to rain, and replacing stop signs and poles at Joyce Drive, River Run Court, and Olivia Drive.

PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES

ORDINANCE 2025-4 (2025 GENERAL & SEWER FUND BUDGET AMENDMENTS) – Jade Simpson read the ordaining clause, and Mayor Toups opened the Public Hearing. After hearing from the public, the Public Hearing was closed, and Ordinance 2025-4 was presented to the Council for review and discussion. A motion to approve Ordinance 2025-4, entitled “AN ORDINANCE REVISING AND AMENDING THE 2025 GENERAL & SEWER ENTERPRISE FUND BUDGETS OF THE TOWN OF ADDIS,” was made by Council Member Bernard, seconded by Council Member Hebert, and adopted by the following roll call vote: YEAS – Bernard, Parrish, Lejeune, Kelley, LeBlanc; NAYS – None; ABSENT – None; ABSTAINED – None.

ORDINANCE 2025-5 (2026 GENERAL FUND BUDGET): Jade Simpson read the ordaining clause, and Mayor Toups opened the Public Hearing. After hearing from the public, the Public Hearing was closed, and Ordinance 2025-5 was presented to the Council for review and discussion. A motion to approve Ordinance 2025-5, entitled “AN ORDINANCE APPROVING THE ANNUAL GENERAL FUND BUDGET OF THE TOWN OF ADDIS, FOR THE FISCAL YEAR OF 2026,” was made by Council Member Hebert, seconded by Council Member Parrish, and adopted by the following roll call vote: YEAS – Bernard, Parrish, Lejeune, Kelley, LeBlanc; NAYS – None; ABSENT – None; ABSTAINED – None.

ORDINANCE 2025-6 (2026 SEWER ENTERPRISE FUND BUDGET): Jade Simpson read the ordaining clause, and Mayor Toups opened the Public Hearing. After hearing from the public, the Public Hearing was closed, and Ordinance 2025-6 was presented to the Council for review and discussion. A motion to approve Ordinance 2025-6, entitled “AN ORDINANCE APPROVING THE ANNUAL SEWER ENTERPRISE FUND BUDGET OF THE TOWN OF ADDIS, FOR THE FISCAL YEAR OF 2026,” was made by Council Member Kelley, seconded by Council Member LeBlanc, and adopted by the following roll call vote: YEAS – Bernard, Parrish, Lejeune, Kelley, LeBlanc; NAYS – None; ABSENT – None; ABSTAINED – None.

INTRODUCTION OF ORDINANCES

ORDINANCE 2025-7 (2026 CHIEF OF POLICE SALARY): A motion to introduce Ordinance 2025-7 “AN ORDINANCE ESTABLISHING THE YEARLY SALARY FOR JASON P. LANGLOIS, CHIEF OF POLICE, OF THE TOWN OF ADDIS, LOUISIANA FOR 2026 AT EIGHTY-SIX THOUSAND AND-----00/100 DOLLARS (\$86,000.00) COMMENCING JANUARY 1, 2026 AND PROVIDING FOR ANNUAL INCREASES THEREAFTER IN ACCORDANCE WITH ADOPTED COMPENSATION SCHEDULE.” was made by Council Member Hebert; seconded by Council Member Parrish and adopted unanimously. A Public Hearing will be held on this proposed ordinance at the regular meeting of the Mayor and Town Council to be held at 6:00 p.m. on Tuesday, January 13,2026.

ORDINANCE 2025-8 (MAYOR CAR ALLOWANCE INCREASE): A motion to introduce Ordinance 2025-8 “AN ORDINANCE ESTABLISHING THE MONTHLY VEHICLE ALLOWANCE FOR DAVID H. TOUPS, MAYOR TOWN OF ADDIS, FOR THE YEAR 2026 AT SEVEN HUNDRED FIFTY (\$750.00) DOLLARS PER MONTH.” was made by Council Member Hebert; seconded by Council Member Parrish and adopted unanimously. A Public Hearing will be held on this proposed ordinance at the regular meeting of the Mayor and Town Council to be held at 6:00 p.m. on Tuesday, January 13,2026.

COMMITTEE REPORTS

FINANCE:

- i. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Council Member Kelley; seconded by Council Member Hebert and adopted unanimously.
- ii. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.

POLICE: None

PERSONNEL: None

SEWER: None

DRAINAGE: None

BUILDINGS: Mayor Toups noted that the 2026 budget includes a line item of \$500,000 designated for the review and planning of a new town hall.

STREETS AND ROADS: Mayor Toups referenced a news report regarding resident concerns about noise and vibrations from 18-wheelers on Addis Lane. He noted that, according to the article, trucks frequently pass through the area during early morning and late-night hours, disrupting residents’ sleep and daily life, and highlighted ongoing community efforts, including petitions and discussions of potential traffic rerouting. A spokesperson from Dow Chemical, whose trucks may use the route, stated that the company is open to discussing potential solutions but noted that some alternative routes lack safe turn lanes. Mayor Toups emphasized that the town’s ability to directly regulate traffic on Addis Lane is limited because it is a state highway; however, he has been in contact with state officials and Dow Chemical to explore possible solutions or alternatives to help mitigate the impact on residents.

EXECUTIVE SESSION

No Executive Session.

ANY OTHER BUSINESS

None

ADJOURN

The meeting was adjourned on a motion by Council Member LeBlanc; seconded by Council Member Parrish and adopted unanimously.

/s/ Jade V. Simpson
JADE V. SIMPSON, TOWN CLERK

/s/ David H. Toups
DAVID H. TOUPS, MAYOR