

**OFFICIAL MINUTES  
TOWN OF HOLIDAY LAKES, TEXAS  
REGULAR MEETING  
APRIL 15, 2025**

**TOWN OF HOLIDAY LAKES**

A regular meeting of the Town Council of the Town of Holiday Lakes, Texas, was conducted on Tuesday, April 15, 2025, A.D., at 7:00 p.m. in the Holiday Lakes Municipal Building, within the corporate limits of said town.

**INVOCATION AND PLEDGE** – Mayor Pro Tem Disa Schulze.

**Call to Order** – Mayor Norman Schroder called the meeting to order at 7:02 p.m.

**Record Members Present and Establish Quorum** –City Secretary Julie Guevara called roll and ascertained a quorum was present. The quorum included Mayor Norman Schroeder, Mayor Pro Tem Disa Schulze, Alderwoman Joyce Carr, Alderman Lorenzo Macias, Alderman Terry Mitchell and Alderman Kay Young were present.

**Approve/Reject: Minutes of Special Meeting on March 1, 2025, and March 25, 2025** – Minutes of special meeting on March 1 2025, and the special meeting on March 25, 2025. Alderman Lorenzo Macias made a motion to approve the minutes. Mayor Pro Tem Disa Schulze seconded the motion. No other discussion needed, motion passed with 5 Ayes and 0 Nays.

**Approve/Reject: Pending Bills and Actual Disbursements for March 2025** – Mayor Pro Tem Disa Schulze made a motion to move the Pending Bills and Disbursements to the next council meeting so that the information can be presented. Alderman Kay Young seconded the motion until May. Motion passed with 5 Ayes and 0 Nays. Mayor Pro Tem Disa Schulze request for the meeting to be moved to the 4<sup>th</sup> Tuesday, of May 27, 2025 instead of the 3<sup>rd</sup> Tuesday, May 20, 2025 for financial reasons. 5 Ayes and 0 Nays for the move for the meeting of May 27, 2025.

**Presentation of Police Report for March 2025** – Assistant Chief Newberry presented a report for the police department. There have been a few changes made in the police department. Interim Chief Bilbrey swore in a new officer, William McDonald. Asst Chief Newberry and Alderman Kay Young have been working on updating ordinances. Asst Chief Newberry stated Interim Chief Bilbrey and herself are working with Emergency Management to get prepared for upcoming natural disasters. Asst. Chief Newberry spoke about creating a separate bank account for the police department. Asst. Chief Newberry advised about the financial report of the donation account for the police department. Asst. Chief Newberry advised there were a total of 36 calls for the month of March. There were 2 public service, 7 follow ups, 20 traffic stops, 9 business checks, 6 close patrols, 1 warrant information, 1 burn complaint, 1 animal complaint, 1 motorist assist, 1 unauthorized use of motor vehicle, 7 flag down, 3 city ordinance, 3 welfare concern, 1 open door, 1 loose livestock, 2 disturbance in

progress, 1 suspicious vehicle, 2 bar check, 1 trespassing, 1 intoxicated driver, and 2 loud music.

**Approve/Reject Action Item 3:** Mayor Schroeder spoke about updating all policies and ordinances in the Holiday Lakes Police Department. Assistant Chief Mary Newberry spoke with Council Members over Policy segments to get approved.

- 7.2 Field Interviews
- 7.1 Constitutional Safeguards
- 7.4 Search Incident to Arrest
- 7.28 Investigations
- 7.26 Traffic Enforcement
- 7.19 Patrol Operations

Alderman Terry Mitchell made a motion to approve the policy segments. Alderman Kay Young seconded the motion. The motion passed with 4 Ayes and 1 Nays.

**Presentation of the Court Report:** Mayor Schroeder presented the court report for the month of April 2025. There was a total of \$1,110.00 paid into the courts.

**Approve/Reject: Action Item 4: Fair Housing Month:** Mayor Schroeder advised the month of April is the Fair Housing Month. Mayor Pro Tem Disa Schulze made a motion to approve the Proclamation of April as Fair Housing Month. Alderman Lorenzo Macias seconded the motion. The motion passed with 5 Ayes and 0 Nays.

**Approve/Reject Action Item 5: Leslie Liondas and continuation with work:** Mayor Pro Tem Disa Schulze requested to table this item until next month.

**Approve/Reject Action Item 6: 2006 Ford F250-** Mayor Schroeder advised to talk about the possible auction of the 2006 Ford F250. Mayor Schroeder advised no one uses the truck and all it does is sit. Every time it is used it needs to have parts fixed on it first. Discussion ensued regarding the Ford Truck. Alderman Terry Mitchell made a motion to postpone this item until additional information has been received. Alderman Kay Young seconded the motion. The motion passed with 5 Ayes and 0 Nays.

**Approve/Reject Action Item 7: Building Application Permits:**

Building Permit for 212 Sitka Dr. – Mayor Pro Tem Disa Schulze made a motion to approve the building permit. Alderman Kay Young seconded the motion. The motion passed with 5 ayes and 0 nays.

**Approve/Reject Action Item 8: Manufactured Home Permits:** Mayor Schroeder advised none were submitted.

**Approve/Reject Action Item 9: Travel Trailer Permits:**

Travel Trailer Permit for 215 Penguin Lane – Ezra Shru and Michael Reilly requesting a permit to fix up the home at 215 Penguin Lane. Mayor Pro Tem Disa Schulze requested to give them the permit for 3 months. Alderman Lorenzo Macias made a motion to approve the travel trailer permit. Alderman Kay Young seconded the motion. The motion passed with 5 ayes and 0 naves.

**Executive Session:** Mayor Pro Tem Disa Schulze requested she would like an executive session at 8:17 pm. Executive session ended at 9:07pm.

**Action Taken as of Executive Session:** No action taken.

**Elected Officials Reports** – Nothing to report.

**Public Comments** – There were no public comments.

**Adjournment** – Mayor Pro Tem Disa Schulze made a motion to adjourn the meeting. Alderman Kay Young seconded the motion. The motion passed with 5 Ayes and 0 Naves.

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Julie Guevara, City Secretary

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Norman Schroeder, Mayor

**ATTEST: THIS IS A TRUE AND ACCURATE COPY OF THE CITY COUNCIL MEETING CONDUCTED ON THE 15th DAY APRIL, 2025.**

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Sabrina Dodd, Administrative Assistant