



# Town of Holiday Lakes Police Department



## Party Permit Request Form

- Full Name: \_\_\_\_\_
- Address of Event: \_\_\_\_\_
- Phone Number: \_\_\_\_\_

### Event Details

- Date of Event: \_\_\_\_\_
- Number of Guests: \_\_\_\_\_
- Party Hours (Start & End): \_\_\_\_\_
- Number of Vehicles Expected: \_\_\_\_\_
- Will Alcohol Be Present? (Circle One): YES / NO

### Party Regulations & Rules

#### Music Restrictions (*Ordinance § 130.05 Noise Control*)

- **Friday & Saturday:** Music must be shut down by **midnight**.
- **Weekdays (Sunday-Thursday):** Music must be shut down by **10:00 PM**.
- **If music is heard from the street after the posted hours, a citation will be issued.**

#### Parking Regulations (*Ordinance § 93.22 Parking, Obstructions, Defense*)

- All vehicles **must** be parked on **one side of the street**.
- **Blocking the roadway is prohibited.** All roadways must have a **15-foot unobstructed passageway** for emergency vehicles.
- Any vehicle causing an obstruction will be **towed at the owner's expense**.

### Permit Verification

- If a noise or parking complaint is received, officers will **request to see this permit**.
- Failure to provide a valid permit may result in **enforcement actions** including citations or party shutdown.

### Acknowledgment & Signature

I, **(Print Name)** \_\_\_\_\_, acknowledge that I have read and understand the party regulations listed above. I agree to abide by these rules and understand that failure to comply may result in citations, towing, or other enforcement actions.

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Permit Approval**

- **City Representative Name:** \_\_\_\_\_
- **Signature:** \_\_\_\_\_
- **Date:** \_\_\_\_\_
- **Chief of Police Name:** \_\_\_\_\_
- **Signature:** \_\_\_\_\_
- **Date:** \_\_\_\_\_

