

ROSEVILLE VETERANS MEMORIAL HALL
Meeting Agenda
March 2, 2026 at 10:00 AM
110 Park Drive, Roseville, CA

Board of Trustees

Harold Hayek (Secretary)
FRA Branch 230

Bill Hanzel
FRA Branch 230

Richard Hipkins
American Legion Post 169

Daniel Briggs (President)
American Legion Post 169

Selso Cavasos
VFW Post 1487

Bonnie Gore
Board of Supervisors

Alternates

Michael Scott
American Legion Post 169

Raquel Gonzalez Micalizzi
VFW Post 1487

Landon Wolf
Board of Supervisors

- 1. Call Meeting to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Minutes**
 - a. Minutes from January 5, 2026 (Attachment).
- 5. Public Comment**
 - a. Any member of the public may address the Hall Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under public comment. Agenda Items should be submitted at least three weeks in advance for consideration to the Hall Coordinator at RosevilleHall@placer.ca.gov.
- 6. Information / Non Action Items**
 - a. Review Work Order / Custodial Hours Report (Attachment).
 - b. Discuss Blue Line Arts Mural Project.
- 7. Action Items**
 - a. Review / Modify / Ratify Building Maintenance Project List (Attachment).
 - b. Consider Troop 11 Eagle Scout Proposal (Attachment).
- 8. Reports**
 - a. Late-arriving correspondence.
 - b. Veterans Reports.
- 9. Announcement**
 - a. Next regularly scheduled meeting date May 4, 2026 at 1000 hours.
- 10. Adjournment**

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Roseville Veterans Memorial Hall Board Minutes January 5, 2026

1. **Call Meeting to Order:**
 - a. Meeting called to order at 1000 hrs. by Daniel Briggs (American Legion Post 169)

2. **Pledge of Allegiance:**
 - a. The Pledge of Allegiance was recited and led by Daniel Briggs (American Legion Post 169)

3. **Roll Call:**
 - a. **Trustees Present:** Harold Hayek (FRA 230), Richard Hipkins (AL 169), Daniel Briggs (AL 169), Selso Cavasos (VFW 1487), Bonnie Gore (Placer County Board of Supervisors),
 - b. **Alternates:** Mike Scott (AL 169)
 - c. **Guests Present:** Sheryse Lewis (Placer County Hall Coordinator), Duane Espinoza (Placer County Facilities Management), John Joosten (Troop 11, Roseville), Austin Nett (Troop 11), Bonnie Brewster (Mavericks), David Briggs (Whirl-A-Ways)

4. **Approval of Minutes:**
 - a. Motion made by Selso Cavasos to accept the minutes as corrected. Second by Bonnie Gore. Motion passed.

5. **Public Comment:**
 - a. John Joosten thanked Duane for his assistance in cleaning out the hall. Two completely full truck loads were disposed of. He also thanked the veterans' groups for helping identify items to be disposed of. Many thanks to the Boy Scouts of Troop 11 for all their efforts. John also invited all to attend the Eagle Scout Board of Honor on Saturday, January 17th at 1:00 pm here at the hall.
 - b. Harold Hayek reported he was at the hall for a dance on New Years Eve when a valve in the women's bathroom broke and began flooding the hall. Thankfully the water never reached the wooden floor in the main hall. I want to say a special 'Thank you' to the 3 gentlemen who responded for the county. They did a lot of work keeping the water out of the main hall and the dancing continued without interruption.

6. **Information / Non-Action Items:**
 - a. Review Work Order / Custodial Hours Report:
 - i. Michael Scott inquired about the call from renter on 12/1/2026. They were unable to access the dumpster. A new lock was on the dumpster. They removed the lock with bolt cutters. Duane reported that a new lock with a new code has been installed.
 - b. Discuss Blue Line Arts Mural Project:
 - i. Bonnie Gore reported the county has received the MOU from Blue Line Arts. The county has reviewed the MOU and added further content before returning it to Blue Line Arts for their approval. We are waiting for Blue Line Arts to get back to us. The MOU should be approved and signed in the next week or so.
 - ii. The next step will be fundraising. with a goal of raising about \$25,000 for the project. Bonnie invited anyone who is interested in the fundraising conversations to let her know.

- iii. Duane reported he brought up the idea of adding security cameras to the building. It is unlikely the Roseville Hall is a large enough security risk to warrant cameras. However, once the mural is completed the security risk may rise enough to qualify for a camera to protect the artwork.

7. **Action Items:**

- a. Review / Modify / Ratify Building Maintenance Project List.
 - i. Duane brought up a suggestion to replace our current flag drop-off box at the entrance of the hall. He has been working with the Lomis Hall to procure a flag drop-off box and decided the county would like to standardize the drop-off boxes. The drop-off box would also include a cover which would keep people from placing their ballots in the box on election day, which has been a problem at this hall. He asked if we would like to consider replacing our existing drop-off box. If so, we could use our discretionary funds for this purchase. The estimated cost would be \$2,474.30.00. **Motion made by Selso Cavasos and seconded by Rick Hipkins to add this to the project list. Motion passed.**
 - ii. Harold Hayek inquired about the cleaning of the drapes and flags. Duane reported this is still in process. There are not a lot of companies who can do this.

8. **Reports:**

- a. Late-arriving correspondence:
 - i. None
- b. Veterans Reports.
 - i. American Legion: Daniel Briggs reporting
 - 1. Austin Nett from Boy Scout Troop 11 gave us a proposal for his Eagle Scout project to refurbish the veteran's memorial community announcement board in front of the hall (proposal attached). Bonnie Gore asked if the veterans' groups would actually utilize the sign enough to justify the expense. Following a discussion, it was decided that we would.
 - a. **Motion made by Selso Cavasos and seconded by Bonnie Gore. Motion passed.**
 - b. **Motion made by Bonnie Gore and seconded by Selso Cavasos to approve option 1 from the proposal. Motion passed.**
 - ii. VFW: Selso Cavasos reporting
 - 1. There will be another meeting next Tuesday. Dinner will be served, down stairs, at 6:00 pm followed by the meeting at 7:00 pm. All are welcome for dinner.
 - iii. FRA: Harold Hayek reporting
 - 1. Nothing to report.

9. **Announcement:**

- a. Next regularly scheduled meeting date March 2, 2026 at 1000 hours.
- b. Michale Scott asked Bonnie Gore whether the new term lengths for the Board of Trustees has been approved. Duane Espinoza reported nothing has been approved yet by the Bord of Supervisors. The current term is August to August. Duane will follow up.
- c. Michael Scott asked Bonnie Gore about cremation for the disposal of flags. Bonnie sent an email to her contact and copied Harold Hayek who volunteered to be involved. Harold

stated he had not received a response. Bonnie will follow up with another email and copy Harold.

10. **Adjournment:**
 - a. Meeting adjourned at 1055 hours.

Date	Request ID	Original Message	Sub Type	Status	Priority	Date Closed	Labor Hours
12/11/2025	206127	Strip and wax basement closet.	Other	Closed	Low 1-10 Days	12/12/25	
12/15/2025	206197	Roseville Fire annual Fire inspection	Fire Alarm	Work Complete	Low 1-10 Days		
12/18/2025	206305	Purchase new bottle fill stations.	Drinking Fountain / Hydration Station	Closed	Low 1-10 Days	12/30/25	0
12/26/2025	206492	Vinesh Naryanan called at 9:32 P.M. on 12/25/25 about clogged urinal and toilets	CLBK/CLHM	Closed	Emergency 2-8 Hours	01/05/26	
12/26/2025	206510	Check sump pump at the back basement door for flow and function.	Water Drainage	Closed	Low 1-10 Days	01/08/26	
12/31/2025	206647	We have an event from 12pm-4pm on the Pedestrian bridge between the Memorial Hall and the Roseville Civic Center on 1/15 We would like to request: 3 8' tables, 3 garbage cans with liners, 3 pop up tents with weights, 8 orange cones Drop off 11:30 a.m. and pick up time at 4:00 p.m. At pick up time, we would like to request the 'suitcase' generator, so that we can operate a blower and wet/dry vac to clean up the event. We would be off loading the equipment in the upper parking lot across the creek from the Memorial Hall off of Oak Street	Other	Closed	Low 1-10 Days	01/27/26	
1/1/2026	164266	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	01/05/26	0
1/1/2026	164267	CUSTODIAL ROSEVILLE MEMORIAL HALL MMP MMP Maintenance Work	Custodial MMP	Closed	Scheduled 30 Day	01/28/26	49
1/5/2026	207831	toilets reported clogging in the women's restrooms,	Water Drainage	Closed	Low 1-10 Days	01/09/26	
1/25/2026	208485	The Hall renters' access pin was not working	CLBK/CLHM	Closed	Low 1-10 Days	01/27/26	
1/28/2026	208593	Called in from custodial, greg 530-205-8831 Heater is inoperable.	Heating / Cooling Unit Issue	Closed	Low 1-10 Days	01/30/26	
2/1/2026	166088	CUSTODIAL ROSEVILLE MEMORIAL HALL MMP MMP Maintenance Work	Custodial MMP	In Progress	Scheduled 30 Day		14.5
2/2/2026	166080	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	02/02/26	0

2/2/2026	166081	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	02/02/26	0
2/2/2026	166082	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	02/02/26	0
2/2/2026	175233	Custodial Inspection PM-Custodial Inspection	Inspection	Work Complete	Scheduled 30 Day		
2/2/2026	166083	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	02/02/26	0
2/2/2026	166084	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	02/02/26	0
2/2/2026	166085	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	02/02/26	0
2/2/2026	166086	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	02/02/26	0
2/2/2026	166087	Perform preventive maintenance as per procedure details PM-HVAC	BM Routine PM	Closed	Scheduled 30 Day	02/02/26	0
2/5/2026	209936	Veteran user messaged me to report no heat working in the basement area. Please inspect and repair.	Heating / Cooling Unit Issue	In Progress	Low 1-10 Days		

Roseville Memorial Hall Allocated Funds		
	In Progress	Grand Total
PJ01227 BM GF Memorial Hall Improvements - Roseville	Balance:	\$15,448.00
PJ01227 BM GF Roseville Hall - Purchase and Install New Stainless Steel Flag Drop Box		\$2,800.00
Purchase of American Security Cabinets flag retirement drop box. Quote includes 2 hrs County staff labor to remove old box and install new unit. Board Approval Action needed.		
PJ01227 Totals	2,800.00	12,648.00

Eagle Scout Proposal

By Austin Nett Troop 11



Agenda

- Introduction
- Description of Project
- Project Planning
- Preliminary Cost Estimate
- Fundraising
- Project Phases
- Sign Mounting Options
- Discussion
- End

Description of Project

- **Project:** Refurbish the Veterans Memorial Community Announcement Board
- **Work Includes:**
 - Repairing damaged brickwork
 - Repainting the “**Veterans Memorial Hall**” sign
 - Installing a **new double-sided outdoor reader board**
 - Thoroughly cleaning the entire structure
- **Benefits:**
 - Long-lasting improvement to the existing board
 - Reduced maintenance costs for the beneficiary
 - Clearer, more attractive, and more functional community announcements
- **Timeline:** Begin by the end of December and complete by **July 1**

Project Planning

- **Site Preparation:** Walk the site to assess conditions
- **Materials, Supplies, and Tools:** Create a complete inventory
- **Project Planning:** Break the work into clear stages
- **Volunteer Roles:** Assign specific tasks to each volunteer
- **Safety:** Conduct a safety briefing before work begins
- **Giving Leadership:** Use clear communication, confidence, and preparation
- **Permits:** No Permits needed to take out this project
- **Logistics:** Transporting of materials, tracking of Income and expenses, and managing volunteers

Preliminary Cost Estimate

Materials- \$6,162.23

Supplies- \$379.46

Tools- \$1,236.60

Total- \$7,775.29

Fundraising

- **Fundraising Plan:**

- Seek support from **businesses and organizations** connected to or benefiting from the project
- Send **donation request letters and visit local businesses** for funds, tools, or materials
- Ask **friends and family** to donate funds or supplies and borrow tools

- **Communication:**

- Clearly explain the **project goals** and **impact** so donors understand how their contributions help

ROSEVILLE VETERANS MEMORIAL HALL



WELCOME
AIR CONDITIONING
HEATED POOL
SATELLITE TV
FREE INTERNET

Option 1