

**POCOLA MUNICIPAL AUTHORITY
MINUTES
TUESDAY DECEMBER 09, 2025
9:00 AM
POCOLA TOWN HALL
204 SOUTH POCOLA BLVD.**

1. MAYOR ROY WALKER CALLED THE MEETING TO ORDER.
2. ROY STATED ALL MEMBERS ARE PRESENT AND THERE IS A QUORUM. ATTORNEY NICK GRANT IS ALSO PRESENT.
3. ROY WALKER MADE A MOTION SECONDED BY JAMES BOSTON TO APPROVE THE FOLLOWING AGENDA ITEMS:
 - A. MINUTES FROM NOVEMBER 11, 2025
 - B. MINUTES FROM NOVEMBER 21, 2025

JAMES BOSTON-YES
DON DIDIER- YES
ROY WALKER-YES
CINDY JACKSON- YES
LYNDSEE LYONS – YES

4. DISCUSSED ACCOUNTS PAYABLE NOVEMBER 2025: CINDY JACKSON ADVISED SHE HAS NO QUESTIONS ON PMA PAYABLES. ROY WALKER MADE A MOTION SECONDED BY CINDY JACKSON TO APPROVE PMA ACCOUNTS PAYABLE FROM NOVEMBER 1 THROUGH NOVEMBER 30, 2025.

JAMES BOSTON-YES
DON DIDIER- YES
ROY WALKER-YES
CINDY JACKSON- YES
LYNDSEE LYONS – YES

5. HEARD FROM CINDY JACKSON CONCERNING THE TRUSTEES PUTTING THINGS ON THE AGENDA AND SOMEONE CALLING IN AFTER THEM AND MAKING CHANGES. SHE FEELS WE NEED TO HAVE POLICY ON WHO HAS FINAL SAY AND AUTHORITY TO MOVE. IT WAS DISCUSSED HOW THINGS HAVE BEEN MOVED TO ACCOMMODATE SPEAKERS DURING THE MEETING OR LEGAL COUNSEL. THIS SEEMS TO BE A PROBLEM AS OF THE LAST FEW MONTHS. NICK GRANT WAS ASKED IF THERE IS ANY LEGAL PRECEDENT. HE ADVISED THE ONLY THING HE HAD ENCOUNTERED WAS AN ISSUE WITH CUT-OFF TIMES. HE STATES THIS ISSUE IS STRICTLY UP TO BOARD DISCRETION.

6. LYNDSSEE LYONS MADE A MOTION TO MAKE JOHN LIMBOCKER RESPONSIBLE FOR THE FINAL REVIEW AND DRAFT OF THE AGENDA.

JAMES BOSTON-YES
DON DIDIER- NO
ROY WALKER-YES
CINDY JACKSON- YES
LYNDSEE LYONS – YES

7. THE BOARD DISCUSSED THE POSSIBILITY OF GOING TO DIRECT DEPOSIT FOR PAYING ALL EMPLOYEES. AMANDA GOLDSMITH HAS CHECKED INTO USING OUR CURRENT EDITION OF QUICKBOOKS TO DO PAYROLL (ONLY PAY EVERY 3 YEARS). IT IS POSSIBLE BUT IT WILL COST THE CITY \$8 PER PAYCHECK PRINTED EACH TIME WE RUN PAYROLL. WE CAN ALSO UPGRADE IN QUICKBOOKS AND HAVE TO PAY A MONTHLY FEE BUT THEN THE CHECKS ARE \$4/\$5 EACH. ANOTHER OPTION SHE LOOKED INTO WAS USING OUR BANK CNB. THEY WOULD DO DIRECT DEPOSIT THROUGH ACH; WE WOULD UPLOAD A FILE INCLUDING EMPLOYEE INFO THAT HAS TO BE MANUALLY ENTERED. THEIR SYSTEM IS NOT COMPATIBLE WITH QUICKBOOKS SO THIS WILL BE DOUBLE WORK ON THE PERSON DOING AP ON OUR END. WE WILL HAVE TO HOLD BACK A WEEK ON PAYROLL DUE TO HAVING TO PROVIDE THIS INFORMATION 2-3 DAYS PRIOR TO THE PAY DATE. THE COST IS \$8 PER BATCH AND \$.08 PER CHECK.
8. CINDY JACKSON MADE A MOTION SECONDED BY JAMES BOSTON NOT TO SET UP DIRECT DEPOSIT FOR PAYROLL AT THIS TIME.

JAMES BOSTON-YES
DON DIDIER- YES
ROY WALKER-YES
CINDY JACKSON- YES
LYNDSEE LYONS – YES

9. MONTHLY REPORTS:

JOHN LIMBOCKER: CYBER SECURITY GRANT – COMING IN TODAY TO ASSESS OUR SYSTEMS. ARKOMA POLICE DEPARTMENT RECENTLY HACKED SO THIS IS A GOOD TIME TO HAVE OUR SYSTEM CHECKED OUT. NEW COMPUTERS SHOULD BE IN THIS WEEK. COMMUNITY CENTER IS DONE AND SET UP FOR CHRISTMAS. WAITING ON CHOCTAW NATION ABOUT GRANTS TO CONTINUE UPGRADING COMMUNITY CENTER. IT IS USABLE AND READY NOW. WESTBROOK DONATED TIME AND MATERIALS TO CORRECT SIDEWALK AND MEMORIAL PAD @ PARK.
PMA: PLANT IS RUNNING GOOD, AWAITING CALL ABOUT DOWN GENERATOR THAT WE WILL TURN INTO OMAG AS INSURANCE CLAIM.

WESLEY RIGGS: FIRE DEPT HAD 2 CALLS IN NOVEMBER. HOSE TESTING AND CASCADE SYSTEM GOOD. CHRISTMAS DINNER IS THIS SATURDAY NIGHT AT 7PM AT THE COMMUNITY CENTER. EVERYTHING IS RUNNING WELL. HAVE 1 OVER STAFF RIGHT NOW BUT ONE RETIRING AT THE END OF DECEMBER.

10. NO NEW BUSINESS

11. ROY WALKER MADE A MOTION SECONDED BY CINDY JACKSON TO ADJOURN.

JAMES BOSTON-YES
DON DIDIER- YES
ROY WALKER-YES
CINDY JACKSON- YES
LYNDSEE LYONS – YES

**POCOLA BOARD OF TRUSTEES
MINUTES
TUESDAY DECEMBER 09, 2025
FOLLOWING THE PMA MEETING
POCOLA TOWN HALL
204 SOUTH POCOLA BLVD.**

1. MAYOR ROY WALKER CALLED THE MEETING TO ORDER.
2. ROY WALKER STATED ALL MEMBERS ARE PRESENT AND THERE IS A QUORUM. ATTORNEY NICK GRANT IS ALSO PRESENT.
3. CINDY JACKSON MADE A MOTION SECONDED BY LYNDSSEE LYONS TO APPROVE THE FOLLOWING CONSENT AGENDA ITEMS:

- A. MINUTES FROM NOVEMBER 11, 2025
- B. MINUTES FROM NOVEMBER 21, 2025

JAMES BOSTON – YES
DON DIDIER – YES
ROY WALKER – YES
CINDY JACKSON – YES
LYNDSEE LYONS – YES

4. CINDY JACKSON INQUIRED ABOUT THE STREET DEPARTMENTS ACCOUNTS PAYABLE; SHE ALSO WANTED TO KNOW IF AMANDA WOULD LOOK AT STREET AND ALLEY BUDGET ITEMS TO SEE IF WE CAN MOVE ANYTHING. CINDY ASKED ABOUT THE GENERAL FUND 64000 & 64200. THERE WAS A QUESTION ON THE APPRAISAL COST IN THE GENERAL FUND. IT WAS EXPLAINED TO BE FOR THE DONATED SUNSET PROPERTY TO THE TOWN OF POCOLA. CINDY JACKSON MADE A MOTION SECONDED BY DON DIDIER TO APPROVE ACCOUNTS PAYABLE FROM NOVEMBER 1 THROUGH NOVEMBER 31, 2025.

JAMES BOSTON – YES
DON DIDIER – YES
ROY WALKER – YES
CINDY JACKSON – YES
LYNDSEE LYONS – YES

5. THE BOARD DISCUSSED HAVING A WAY TO LOOK AT THE ACCOUNTS PAYABLE BEFORE THEY ARE GETTING PAID. SPEAKING WITH AMANDA GOLDSMITH THEY DECIDED SHE WILL BRING WHAT SHE HAS BEFORE THE

REGULAR MEETING AND THEY CAN LOOK OVER THEM. THEY ALSO DISCUSSED COMING TO THE TOWN HALL EVERY TWO WEEKS TO LOOK AT WHAT HAS ACCRUED.

6. ROY WALKER MADE A MOTION SECONDED BY DON DIDIER TO HAVE UNPAID BILLS AT EACH COUNCIL MEETING FOR TRUSTEES TO LOOK OVER AND APPROVE.

JAMES BOSTON-YES
DON DIDIER- YES
ROY WALKER-YES
CINDY JACKSON- YES
LYNDSEE LYONS – YES

7. SCOTT NEEL DISCUSSED AFTER THE TOP COAT OF S GRAY ST WAS TAKEN OFF, THEY REALIZED THERE IS ONLY 2 INCHES OF GRAVEL. THEY HAVE ALSO FOUND THAT DRAINAGE OFF THE TOP OF THE HILL HAS CAUSED PROBLEMS WITH AN EXITING TIN HORN, IT IS COLLAPSED AND NEEDS REPLACED. ROGERS HAS PREPARED A BID FOR 3 INCHES OF GRAVEL FOR \$37,800 OR HE CAN DO THE ADDITIONAL 4 INCHES OF GRAVEL FOR \$50,400 AND WILL REPLACE THE TINHORN AND WRAP THE ENDS WITH RIP WRAP FOR \$2,000. TOTAL COST OF CHANGE ORDER EITHER \$ 39,400 OR \$ 52,400.

8. DON DIDER MADE A MOTION SECONDED BY JAMES BOSTON TO GO WITH THE 4 INCHES AND CORRECT THE TIN HORN. TOTAL COST \$52,400.

JAMES BOSTON-YES
DON DIDIER- YES
ROY WALKER-YES
CINDY JACKSON- YES
LYNDSEE LYONS – YES

9. TRUSTEES DISCUSSED POSSIBILITY OF NEEDING SOMEONE SOON TO FILL THIS ROLE DUE TO THE MANY DIFFERENT THINGS THIS ROLE WOULD COVER. AMANDA GOLDSMITH ALSO ADVISED THERE WOULD NEED TO MAKE SURE THERE WOULD BE A LARGE AMOUNT BUDGETED FOR SOMEONE TO GO INTO THIS POSITION. MOST MEMBERS AGREE WITHIN THE NEXT COUPLE OF YEARS THIS WILL HAVE TO BE A MORE DETAILED DISCUSSION.

10. ROY WALKER MADE A MOTION SECONDED BY JAMES BOSTON TO TAKE NO ACTION AND TABLE THIS DISCUSSION FOR NOW.

JAMES BOSTON-YES
DON DIDIER- YES
ROY WALKER-YES
CINDY JACKSON- YES
LYNDSEE LYONS – YES

11. DON DIDIER MADE A MOTION SECONDED BY ROY WALKER TO ENTER INTO EXECUTIVE SESSION PURSUANT TO TITLE 25-307 TO DISCUSS JOB PERFORMANCE AND EMPLOYMENT STATUS OF THE STREET DEPARTMENT EMPLOYEES:

- A. RYONS STEELE
- B. RICK BOYCE
- C. ROBERT HORNE

12. ROY WALKER MADE A MOTION SECONDED BY DON DIDIER TO RETURN FROM EXECUTIVE SESSION.

13. ROY WALKER MADE A MOTION SECONDED BY DON DIDIER TO TAKE NO ACTION AS A RESULT OF EXECUTIVE SESSION.

- JAMES BOSTON-YES
- DON DIDIER- YES
- ROY WALKER-YES
- CINDY JACKSON- YES
- LYNDSEE LYONS – YES

29. ROY WALKER ASKED TO MOVE AGENDA ITEMS 29, 30 AND 31 UP TO ACCOMMODATE MARK FISHER, HE WILL NEED TO RETURN TO HIS JOB. HEARD FROM MARK FISHER MARK ADVISED HE FOLLOWS TITLE 11 & TITLE 50 OF THE OKLAHOMA STATUTES DEALING WITH ABATEMENTS AND PUBLIC NUISANCES. HE SHOWED THE PAPERWORK THE TOWN OF ROLAND HAS FOR NOTICE OF VIOLATION, NOTICE OF LIEN, RELEASE OF LIEN THE CERTIFICATE SHOWING THEY WERE INVOICED. MARK ADVISED HE HAS A SET ADMIN FEE IF HE HAS TO TAKE ANY CORRECTIVE ACTION TO THE PROPERTY. HE ADVISED HIS BUDGET IS 103K. WHAT HE TAKES IN FROM ADMIN FEES & LEIN COLLECTIONS GO INTO THAT ACCOUNT. HIS SALARY AND ALL THINGS HE IS PAID ARE TAKEN OUT OF THAT AMOUNT.

30. DISCUSSED CREATING A BUDGET LINE ITEM FOR CODE ENFORCEMENT, SPOKE WITH OFFICER JACKSON, HE ADVISED HE THINKS \$25K SHOULD BE GOOD.

31. CINDY JACKSON MADE A MOTION SECONDED BY DON DIDIER TO ADD A LINE ITEM IN THE BUDGET FOR CODE ENFORCEMENT FOR \$25,000.

- JAMES BOSTON-YES
- DON DIDIER- YES
- ROY WALKER-YES
- CINDY JACKSON- YES
- LYNDSEE LYONS – YES

14. DISCUSSED THE POSSIBLE SETTING OF A POLICY ON HOW TO HANDLE A CRITICALLY INJURED DEER. THE COUNCIL VOICED ITS CONCERNS ABOUT

THE TIME IT WAS TAKING FROM TOWN EMPLOYEES DOING THEIR JOBS. THEY WANT TO MAKE SURE THE GAME WARDEN IS BEING CONTACTED 1ST. IT WAS DISCUSSED TO HAVE A LIST IN DISPATCH OF LOCAL PEOPLE THAT WOULD BE WILLING TO COME AND HAUL OFF THE ANIMAL. ALL PARTIES INVOLVED DISCUSSED IT NEEDS TO BE GIVEN TO SOMEONE WHO WOULD USE THE MEAT. LYNDSSEE LYONS SUGGESTED CHIEF BARNETT DESIGNATE AN OFFICER TO HANDLE THE DISPATCHING AND DISPOSAL OF ANY CRITICALLY INJURED ANIMAL.

15. LYNDSSEE LYONS MADE A MOTION SECONDED BY CINDY JACKSON TO HAVE CHIEF BARNETT DESIGNATE AN OFFICER TO HANDLE THE DISPATCHING AND DISPOSAL OF ANY CRITICALLY INJURED ANIMAL WHEN THIS SITUATION ARISES.

JAMES BOSTON-YES
DON DIDIER- YES
ROY WALKER-YES
CINDY JACKSON- YES
LYNDSSEE LYONS – YES

16. ROY WALKER MADE A MOTION SECONDED BY DON DIDIER TO ACCEPT THE VERBAL RESIGNATION OF PHILLIP MORRIS.

JAMES BOSTON-YES
DON DIDIER- YES
ROY WALKER-YES
CINDY JACKSON- YES
LYNDSSEE LYONS – YES

LYNDSSEE LYONS ALSO WANTED IT ON THE RECORD THAT THE MANOR IN WHICH THIS INDIVIDUAL QUIT SHOULD MAKE HIM INELIGIBLE FOR RE-HIRE IN HER OPINION

17. DISCUSS THE POSSIBLE HIRING OF A STREET SUPERINTENDENT AS P/T OR CONTRACT LABOR. CINDY DISCUSSED THE WORDING OF THE AGENDA WAS SUPPOSED TO SAY SUPERINTENDENT INSTEAD OF OVERSEER. IT WAS DISCUSSED HOW IT WAS NEEDED TO GO INTO EXECUTIVE SESSION IN PURSUANT TO TITLE 25-307.

18. ROY WALKER MADE A MOTION SECONDED BY CINDY JACKSON TO GO INTO EXECUTIVE SESSION IN PURSUANT TO TITLE 25-307 TO DISCUSS LEE BEUTELSCHIES AS STREET SUPERINTENDENT AND JOHN LIMBOCKER AS TEMPORARY BUILDING INSPECTOR. THEY ALSO NEED TO DISCUSS HOW THEY MAY BE COMPENSATED.

JAMES BOSTON-YES
DON DIDIER- YES
ROY WALKER-YES
CINDY JACKSON- YES

LYNDSEE LYONS – YES

19. ROY WALKER MADE A MOTION SECONDED BY CINDY JACKSON TO RETURN FROM EXECUTIVE SESSION.

JAMES BOSTON-YES
DON DIDIER- YES
ROY WALKER-YES
CINDY JACKSON- YES
LYNDSEE LYONS – YES

20. ROY WALKER MADE A MOTION SECONDED BY CINDY JACKSON TO HIRE LEE BEUTELSCHIES AS STREET SUPERINTENDENT @ \$25/HOUR AND JOHN LIMBOCKER AS TEMPORARY BUILDING INSPECTOR TO BE PAID \$20 PER INSPECTION.

JAMES BOSTON – YES
DON DIDIER – YES
ROY WALKER – YES
CINDY JACKSON – YES
LYNDSEE LYONS – YES

21. NO DISCUSSION DUE TO ITEM BEING DISCUSSED IN PMA MEETING – STRAIGHT TO VOTE.

22. CINDY JACKSON MADE A MOTION SECONDED JAMES BOSTON TO MAKE JOHN LIMBOCKER RESPONSIBLE FOR THE FINAL REVIEW AND DRAFT OF THE AGENDA.

JAMES BOSTON – YES
DON DIDIER – NO
ROY WALKER – YES
CINDY JACKSON – YES
LYNDSEE LYONS – YES

23. NO DISCUSSION DUE TO ITEM BEING DISCUSSED IN PMA MEETING – STRAIGHT TO VOTE.

24. LYNDSEE LYONS MADE A MOTION SECONDED BY DON DIDIER NOT TO SET UP DIRECT DEPOSIT FOR PAYROLL AT THIS TIME.

JAMES BOSTON – YES
DON DIDIER – YES
ROY WALKER – YES
CINDY JACKSON – YES
LYNDSEE LYONS – YES

25. DISCUSSED THE RECOMMENDATION OF THE PLANNING COMMISSION TO FILL ONE VACANT SEAT WITH CHRIS ATTEE AND THE OTHER TEMPORARILY WITH JOHN LIMBOCKER. THE BOARD DISCUSSED HOW HAVING TOWN EMPLOYEES ON THESE BOARDS. THIS COULD POSSIBLY BE A CONFLICT IF THEY OWNED A BUSINESS OR HELD ANOTHER POSITION WITH THE TOWN.

26. CINDY JACKSON MADE A MOTION TO APPROVE JOHN LIMBOCKER AND VOTE NO ON CHRIS ATTEE, NO SECOND. MOTION DIED. ROY WALKER MADE A MOTION SECONDED BY DON DIDIER TO ACCEPT BOTH RECOMMENDATIONS.

JAMES BOSTON – ABSTAIN
DON DIDIER – YES
ROY WALKER – YES
CINDY JACKSON – NO
LYNDSEE LYONS – YES

27. DISCUSSED THE RECOMMENDATION OF THE BOARD OF ADJUSTMENT TO FILL ONE VACANT SEAT WITH CHRIS ATTEE AND THE OTHER TEMPORARILY WITH JOHN LIMBOCKER COUNCIL DISCUSSED THE DIFFERENCE BETWEEN THE TWO BOARDS AND NOTED THAT BOTH DO NOT NEED TO BE MADE UP OF THE SAME MEMBERS.

28. LYNDSEE LYONS MADE A MOTION SECONDED BY DON DIDIER TO APPROVE CHRIS ATTEE AND SAY NO ON JOHN LIMBOCKER.

JAMES BOSTON – YES
DON DIDIER – YES
ROY WALKER – YES
CINDY JACKSON – NO
LYNDSEE LYONS – YES

32. MONTHLY REPORTS:

CHIEF BARNETT: NOVEMBER – UP 46% OVER 2024, CALLS FOR SERVICE: NOVEMBER 210, OHSO GRANT REOPENED. TODD FRANCE GRADUATED THE CLEET ACADEMY NOVEMBER 21, 2025. ALL OFFICERS ARE CERTIFIED.

RYONS STEELE: POTEAU RIVER BRIDGE GOT BRUSH HOGGED. CHRISTMAS LIGHTS ARE DONE. PATCHING, CUTTING SIDE ROADS, TIN HORN INSTALLS.

33. NEW BUSINESS:

NO NEW BUSINESS.

34. ROY WALKER MADE A MOTION SECONDED BY JAMES BOSTON TO ADJOURN.

JAMES BOSTON-YES
DON DIDIER- YES
ROY WALKER-YES
CINDY JACKSON- YES
LYNDSEE LYONS – YES