

TOWN OF ADDIS MINUTES
JANUARY 13, 2026 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Tuesday, January 13, 2026, at the Addis Municipal Center. The Pledge to the flag was led by Councilmember Rhonda Kelley.

ROLL CALL

Present: Mayor Toups; Councilmembers Rusty Parrish, Rhonda Kelley, Dustin Hebert, Kevin LeBlanc.
Absent: Councilmember Bliss Bernard

MINUTES:

The minutes of December 9th, 2025, regular meeting were approved on a motion by Councilor Kelley; seconded by Councilor Hebert and adopted unanimously.

ADDITIONS TO AGENDA

None

PUBLIC COMMENTS

None

CORRESPONDENCE

Mayor Toups announced that the annual Addis Mardi Gras Parade is scheduled for Saturday, February 7, at 1:00 p.m. He encouraged everyone to attend the Mardi Gras Mambo & Market before and after the parade, which will feature live music by Tuxedo Speedo from 2:30 p.m. to 5:30 p.m. Mayor Toups also reminded Council members that the Louisiana Municipal Association (LMA) will host its 100th Anniversary Gala on Wednesday, February 4, at the Old State Capitol. He asked that any Council member interested in attending notify him as soon as possible so that registration can be completed.

OLD BUSINESS

None

NEW BUSINESS

2025 ADDIS ROAD REHAB PROJECT – PAY APPLICATION NO.1: A motion was made by Council Member Kelley and seconded by Council Member Parrish to approve Pay Application No. 1 in the amount of \$354,783.95 to M-Trak, LLC for the 2025 Addis Road Rehab Project. The motion was adopted unanimously by all members present.

2025 ADDIS ROAD REHAB PROJECT – CERTIFICATE OF SUBSTANTIAL COMPLETION: A motion to approve the Certificate of Substantial Completion for the 2025 Addis Road Rehab Project was made by Council Member Parrish, seconded by Council Member Hebert, and adopted unanimously by those present.

2025 AUDIT ENGAGEMENT – BAXLEY & ASSOCIATES, LLC.: Jade Simpson informed the Council that this is the Town's annual agreement with its auditors and provided an overview of the scope of work and associated costs. Audit services with Baxley & Associates, LLC, will be billed at standard hourly rates, not to exceed \$18,000. Required testing of all State-Wide Agreed-Upon Procedures for the year ended December 31, 2025, as mandated by the Louisiana Legislative Auditor, will not exceed \$10,000. Additionally, since the Town is subject to an Alternative Compliance Examination Engagement, an additional fee not to exceed \$8,000 will be charged. The 2025 audit engagement was reviewed and approved on a motion by Council Member Kelley, seconded by Council Member LeBlanc, and adopted unanimously by those present.

ANIMAL CONTROL WITHIN TOWN OF ADDIS: Town Attorney, Karen White discussed the Town's animal control ordinances and proposed updates. She noted that while the Town currently has an intergovernmental agreement with West Baton Rouge Parish for animal control services, the Town's ordinances are outdated and conflict with parish regulations. To ensure consistency with the parish while preserving certain local provisions, it was proposed that Chapter 6, "Animals," of the

Town's ordinances be streamlined. Additionally, the Town would adopt by reference the animal control ordinances of West Baton Rouge Parish, allowing parish regulations to govern animal control activities within the Town's limits, with future parish amendments automatically incorporated. This approach provides flexibility for the Town to maintain an "open architecture" framework, aligning with parish standards while retaining the ability to address specific local needs for public health and safety. Council members were asked to review the Town's animal control ordinances and the full body of West Baton Rouge Parish's animal control ordinances and advise if any issues critical to the public health and safety of Town residents are not addressed, with consideration to be given at a future meeting.

MONTHLY REPORTS

ENGINEER: None

PLANNING & ZONING COMMISSION:

- i. **Public Hearing – Subdivision of Property (Preliminary Plat) – First Baptist Church of Addis/Raymond Loup:** Court Bradford, representing First Baptist Church of Addis, presented the church's request to subdivide property located off Highway 1 South in Addis. The church is proposing to split its property into two parcels: the western 13-acre portion will be sold to Raymond Loupe, who owns approximately 200 acres of adjacent land to the north, while the remaining acreage will remain with the church. Mayor Toups then opened the public hearing. Several residents expressed questions regarding the church's plans, noting that previous presentations had included a larger campus with educational and athletic facilities. Concerns were raised about changes to the original vision, access to the property, and potential impacts on neighboring properties. Council members clarified that the property remains zoned A-1 Agricultural, no rezoning is requested at this time, and any future development or rezoning would require separate public hearings and neighbor notification. The public hearing was then closed, and the matter was turned over to the Council for review and discussion. Council members confirmed that access to the subdivided parcels had been previously established and that the western 13-acre portion would be sold to Raymond Loupe, with the remaining acreage retained by the church. Following review and discussion, the preliminary plat was approved on a motion by Council Member Hebert, seconded by Council Member Parrish, and adopted unanimously by those present. Public Hearing for Final Plat approval will be held at the next Council Meeting scheduled for Tuesday, February 10th at 6pm.

PARISH COUNCIL: Mayor Toups shared the following updates on behalf of West Baton Rouge Parish President Jason Manola, who was unable to attend the meeting. He advised that work is ongoing on Oily Ditch along Ponderosa Lane, culvert upgrades are being completed on the lower end of Coulee Canal, and drainage improvements are underway on the lower end of Hunting Club Ditch along Main Street. He also noted the ongoing drainage study spanning from St. Francis Street in Brusly to the West Baton Rouge/Iberville Parish line.

POLICE: Chief Langlois presented the Police Department activity report for December 2025. During the month, the department issued 52 citations, responded to 177 calls for service, made 8 misdemeanor arrests, including 2 for simple battery, 3 for criminal trespass, 3 for domestic abuse battery, 1 for simple criminal damage to property, 1 for resisting an officer, 1 for discharging a firearm in city limits, and 1 warrant arrest. The department also made 2 felony arrests, including 1 for domestic abuse battery with child endangerment and 1 for aggravated 2nd degree battery. Additionally, the department investigated 15 auto accidents.

PUBLIC WORKS & WASTEWATER: Travis Bourgoyne, Director of Public Works, presented the Public Works and Sewer Department activity report for December 2025. The department responded to a total of 104 calls, including 47 residential and commercial control panel and tank issues, 28 collection system issues, 0 sewer plant issues, 0 new inspections, and 29 Dottie tickets. Significant sewer and infrastructure activities included addressing motor failure at Sugar Mill #6 Station, replacing a burned-out disconnect switch at Sugar Mill #3 Station, and replacing a phase monitor at the YMCA Station. Public Works activities for December included grass cutting as needed, trash pickup, removing debris from the Main Street canal, replacing a sign and pole on Sugar Mill Parkway, installing culverts at Bird Heights, cleaning culverts on First Street and Laws Road, and installing Christmas decorations throughout the town.

PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES

ORDINANCE 2025-7 (2026 CHIEF OF POLICE SALARY): Jade Simpson read the ordaining clause, and Mayor Toups opened the Public Hearing. After hearing no comments from the public, the Public Hearing was closed, and Ordinance 2025-7 was presented to the Council for review and discussion. A motion to adopt Ordinance 2025-7, entitled “*An Ordinance Establishing the Yearly Salary for Jason P. Langlois, Chief of Police, of the Town of Addis, Louisiana, for 2026 at Eighty-Six Thousand and 00/100 Dollars (\$86,000.00), Commencing January 1, 2026, and Providing for Annual Increases Thereafter in Accordance with the Adopted Compensation Schedule,*” was made by Council Member Hebert, seconded by Council Member Parrish, and adopted by the following roll call vote: **Yeas** – Parrish, Lejeune, Kelley, LeBlanc; **Nays** – None; **Absent** – Bernard; **Abstained** – None.

ORDINANCE 2025-8 (MAYOR CAR ALLOWANCE INCREASE): Jade Simpson read the ordaining clause, and Mayor Toups opened the Public Hearing. After hearing no comments from the public, the Public Hearing was closed, and Ordinance 2025-8 was presented to the Council for review and discussion. A motion to adopt Ordinance 2025-8, entitled “*An Ordinance Establishing the Monthly Vehicle Allowance for David H. Toups, Mayor of the Town of Addis, for the Year 2026 at Seven Hundred Fifty and 00/100 Dollars (\$750.00) per Month,*” was made by Council Member Parrish, seconded by Council Member Hebert, and adopted by the following roll call vote: **Yeas** – Parrish, Lejeune, Kelley, LeBlanc; **Nays** – None; **Absent** – Bernard; **Abstained** – None.

INTRODUCTION OF ORDINANCES

None

COMMITTEE REPORTS

FINANCE:

- i. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Council Member LeBlanc; seconded by Council Member Hebert and adopted unanimously.
- ii. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.

POLICE: Chief Langlois informed the Council that the new body and dash cameras for officers have been ordered. He also noted that four automated external defibrillators (AEDs) have been ordered through Cardiac Solutions—one for each shift—using funds obtained through state aid under Act 461 of the 2025 Regular Legislative Session.

PERSONNEL: None

SEWER: None

DRAINAGE: None

BUILDINGS: None

STREETS AND ROADS: None

EXECUTIVE SESSION

A motion to temporarily adjourn the Regular Meeting and enter Executive Session to discuss Police personnel was made by Council Member Kelley, seconded by Council Member Hebert, and adopted unanimously by those present. A motion to return to Regular Session was then made by Council Member Kelley, seconded by Council Member Parrish, and adopted unanimously by those present. As a result of the Executive Session, Chief Langlois recommended the re-hiring of Officer Me’Kyle Franklin as a full-time patrol officer with a base salary of \$46,480.00. The recommendation was approved on a motion by Council Member Hebert, seconded by Council Member LeBlanc, and adopted unanimously by those present.

ANY OTHER BUSINESS

None

ADJOURN

The meeting was adjourned on a motion by Council Member Parrish; seconded by Council Member LeBlanc and adopted unanimously.

/s/ Jade V. Simpson
JADE V. SIMPSON, TOWN CLERK

/s/ David H. Toups
DAVID H. TOUPS, MAYOR