

SERVICE COMMITTEE

April 6, 2026

The April 6, 2026 Service Committee meeting was called to order at 4:30 p.m. in Council Chambers by Dale Rowe, Chairperson. Service Committee members present were Kate Niederkoehr, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Aaron Schoenberger, Water Treatment Plant Supervisor; Brad Taylor, Street and Sanitation Supervisor; Keith Niederkoehr, Wastewater Treatment Plant Supervisor; Stephanie Hessey, Human Resource Officer; Roger Foulke; Robin Foulke; Fred Lord, Clemans Nelson Associates; Jeff Smith; Aaron Sawmiller; John Walker; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The summary of bills totaling \$157,467.60 was presented.

A motion was made by Mr. Voorheis, seconded by Mrs. Niederkoehr, for the approval and payment of bills totaling \$157,467.60. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

The minutes of the March 16, 2026 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

Service Committee members again reviewed a request for relief from a portion the sewer charge from James and Debra Thornton, 1049 North Warpole Street, Lot #66, from the March 2026 utility bill due to a water leak which occurred at their residence over a weekend in late January 2026. Sewer charge for their March bill totaled \$362.50 and excluding the minimum monthly sewer charge of \$29.00 the relief amount would be a maximum of \$333.50.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkoehr, to approve relief of \$333.50 from the sewer charge for James and Debra Thornton, 1049 North Warpole Street, Lot #66, from their March 2026 utility bill. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Service Committee members questioned a "PAST DUE" amount of \$100.10 on the March 2026 utility bill of James and Debra Thornton, 1049 North Warpole Street, Lot #66.

A motion was made by Mrs. Niederkoehr, seconded by Mr. Rowe, to approve relief of the "PAST DUE" amount of \$100.10 on the March 2026 utility bill of James and Debra Thornton, 1049 North Warpole Street, Lot #66. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Service Committee members reviewed a request for relief from a portion of the sewer charge from Roger Foulke, 202 West Walker Street, from his March 2026 utility bill due to a water leak which occurred at his property in early February 2026. Sewer charge for Mr. Foulke's March utility bill totaled \$174.00 and excluding the minimum monthly charge of \$29.00 the relief amount would be a maximum of \$145.00. Mr. Rowe explained to Mr. Foulke that if the relief is approved this is provided only one time.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkoehr, to approve relief of \$145.00 from the sewer charge for Roger Foulke, 202 West Walker Street, from his March 2026 utility bill. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Service Committee members reviewed the bid tabulation for the bids received for chemicals for the Water Treatment Plant and the Wastewater Treatment Plant, as compiled by Mr. Aaron Schoenberger, Water Treatment Plant Supervisor.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to approve the chemical bids highlighted on the attached bid tabulation as the lowest and/or best bids received. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried

It was noted that Mr. Dave Ross, Wastewater Treatment Department employee, has obtained his Operator II license.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to approve the appropriate pay for Mr. Dave Ross for obtaining his Wastewater Operator II license. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Mrs. Stephanie Hessey, Human Resource Officer, indicated that the City has customarily paid returning seasonal employees an additional 25¢ per hour for each year they return, but there is no policy to address this practice.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, to approve an additional 25¢ per hour each year for returning seasonal employees. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Mr. Schoenberger reported on the following:

- Water Department employees began flushing fire hydrants today.
- Mastermeter representatives were here recently to address some water meters that aren't reading any water usage.
- Water Department employees addressed a water leak on South Fifth Street today.
- Measures are being put in place to help prevent algae growth at the reservoir.

Mr. Taylor reported on the following:

- Street Department employees cleaned up debris from trees following a recent high wind storm including several trees on SR 199 (North Warpole Street) and CH 49 (between North Warpole Street and the railroad tracks).
- Bill Sowers Tree Service was consulted regarding some other tree damage from the high wind storm that occurred and he addressed a tree on West Bigelow Street today and he will be addressing a tree on South Sandusky Avenue.
- Street Department employees continue to do tree work throughout the City including removing dead limbs.
- Street Department employees have also been working patching alleys and roadways throughout the City.
- The tree chipper has been serviced for the upcoming season.
- Mr. Taylor is working with Brandstetter Carroll, Inc. conducting exploratory digs to determine the base of Highland Parkway since Uni-Grip, Inc. is planning an expansion and has indicated that they will be accessing the addition to their facility from Highland Parkway.

Mr. Niederkohr reported on the following:

- A sinkhole discovered near 855 West Wyandot Avenue will be repaired soon.
- Repairs to a manhole on CH 330, on the west side of the railroad tracks, will be addressed soon.
- A transducer at the SR 199 lift station was repaired recently.
- The Ohio EPA will be holding a public hearing in Council Chambers on April 15, 2026 at 6:00 p.m. to accept comments on the application for an antidegradation project.
- Mr. Niederkohr is waiting to hear from Brandstetter Carroll, Inc. on possible repairs for the sewer line located under the railroad tracks near Chief Street that is broken.

It was noted that Spring Clean-Up for residential sanitation customers within the City will take place April 20 - 24, 2026. Stipulations for Spring Clean-Up are listed on the City's website.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, to enter into an executive session to discuss a personnel matter regarding dismissal. Upon Roll Call, all members voted Yes. The Chairperson declared the motion carried. Upon completion of the executive session the Service Committee reconvened into regular session.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, to terminate the employment of Mr. Eric Yeater, Wastewater Treatment Department employee. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, to enter into an executive session to discuss a personnel matter regarding employment. Upon Roll Call, all members voted Yes. The Chairperson declared the motion carried. Upon completion of the executive session the Service Committee reconvened into regular session.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to authorize the Human Resource Officer to post job openings for two (2) positions as Wastewater Treatment Operators. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

At this time Mr. Jeff Smith introduced himself and Mr. Aaron Sawmiller, as representatives of the Utility Workers Union of America, Local #G555, covering eligible full-time employees in the Street, Sanitation, Water Plant, and Wastewater Plant departments.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, to enter into an executive session to discuss collective bargaining. Upon Roll Call, all members voted Yes. The Chairperson declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, to recommend to City Council to approve the labor agreement between the City and the Utility Workers Union of America, Local #G555, covering eligible full-time employees in the Street, Sanitation, Water Plant, and Wastewater Plant departments. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

There being no further business, the Chairperson declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairperson