TOWN OF ADDIS MINUTES
JUNE 11, 2024 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Tuesday, June 11, 2024, at the Addis Municipal Center. A moment of silence was held in memory of Mrs. Vera Lucas who served the Town of Addis for 44 years, many of those years as Town Clerk. The pledge to the flag was led by Assistant Chief Langlois.

ROLL CALL
Present: Mayor Toups; Councilors Rusty Parrish, Bliss Bernard, Rhonda Kelley, Kevin LeBlanc, and Ray Lejeune Sr.
Absent: None

MINUTES
The minutes of the May 14, 2024, regular meeting were approved on a motion by Councilor Lejeune; seconded by Councilor Parrish and adopted unanimously.

ADDITIONS TO AGENDA
No additions to the agenda.

PUBLIC COMMENTS
Speeding mitigation measures were discussed with members of the Sugar Mill HOA. Culvert Program findings were provided to Mr. Donald Anderson.

CORRESPONDENCE
LMA 87TH ANNUAL CONVENTION | AUGUST 1ST-3RD | SHREVEPORT, LA: Mayor Toups reminded council members and staff that the LMA 86th Annual Convention is scheduled for August 1st – 3rd in Shreveport. He asked that everyone please check their calendars and let him know if they plan to attend, so hotel accommodation can be made.

LMA DISTRICT H MEETING | JUNE 18, 2024: Mayor Toups announced that the LMA District H meeting is being hosted by Mayor Ed Reeves and the City of Plaquemine. The meeting is scheduled for June 18th, and he asked that everyone who is planning to attend please RSVP.

OLD BUSINESS
None

NEW BUSINESS
OFFICIAL JOURNAL BID – WEST SIDE JOURNAL: A motion to accept the West Side Journal as the official journal for the Town of Addis for the year July 1, 2024 – June 30, 2025, was made by Councilor Lejeune; seconded by Councilor Kelley and adopted unanimously.

PUBLIC HEARING – FINAL PLAT – SUBDIVISION OF PROPERTY – TUMINELLO PROPERTY: Steve LeBlanc representing Charles Tuminello presented the final plat which shows the combination of lots survey of a portion of Lot 1 of the former Sam Curcio property, a portion of lot 3 of the Clay Guidry & Sam Curcio property, tract "C", & a 0.350 acre tract of the Charles Tuminello property, 0.098 acre tract of the former heirs of W.C. Myhand property, and 0.27 acre tract of the former A.D. Caldwell est. property into lots CT-1 & CT-2 of the Charles J. Tuminello, Jr. property. The property is located at 7922 First Street. Lot CT-1 is 0.636 acres and Lot #CT-2 is 0.397 acres. Mayor Toups opened the public hearing. After hearing no comments, the public hearing was closed and turned over to the council for review and discussion. A motion to approve the final plat - subdivision of property request was made by Councilor Bernard; seconded by Councilor Kelley and adopted unanimously.

2024 ADDIS ROAD REHAB PROJECT – NOVUS REB ENGINEERING SERVICES PROPOSAL: A motion to approve the Engineering Services Proposal with Novus Reb Engineering for the 2024 Road Rehab Project in the lump sum amount of $56,000 and authorize Mayor Toups to sign the contract, was made by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously.

2024 ADDIS ROAD REHAB PROJECT – CONSTRUCTION COST ESTIMATE: Jason Ellis with Novus Reb Engineering presented the construction plans and cost estimate for the 2024 Road Rehab Project. Roads included in the project include Stonewall Drive (Clarkland to cul de sac), Ed Lejeune (Foret to Main), Myhand Street (Hubert Dupuy to Railroad), Hubert Dupuy Street (Myhand to Foret), Eudora Drive (All), and Myrle Drive (All). Total probable construction cost estimate with 10% contingency for base bid roads is $762,518.31.

MONTHLY REPORTS

ENGINEER REPORT:

PLANNING & ZONING:

i. **Application for Home Occupation – Caliyah Williams:** Williams wishes to have a mobile oil change business. The home occupation will primarily be to do paperwork at home. No employees. No additional vehicles. No signage. No added traffic or deliveries. Used oil will be put in 5-gallon buckets and transported from the jobsite to Orielly's Auto Parts, who will dispose of the oil. Already registered with the LA Secretary of State office and WBR Parish Tax Department. A motion to approve the Home Occupation request was made by Councilor Kelley; seconded by Councilor Lejeune and adopted unanimously.

PARISH COUNCIL REPORT: No report.

POLICE REPORT: The May 2024 police report, given by Chief Langlois, consisted of 125 traffic citations issued, 187 calls for service, 1 misdemeanor arrest, 4 felony arrests and 16 auto accidents. Task Force stats include: 5 felony narcotics arrests and 1 misdemeanor narcotics arrests.

PUBLIC WORKS/SEWER REPORT –

i. **Wastewater Department:** Travis Bourgoyne reported for the month of May 2024 there were 48 residential/commercial control panel issues, 40 residential/commercial tank issues, 40 collection system issues, 1 sewer plant issue, 0 new inspections, 128 dig tickets and 257 total calls.
   - Ditch #1 BOAT extension completed. Ditch placed back on line 06-03-2024.

ii. **Public Works/Maintenance Department:**
   - Two small culvert jobs were completed on Harris and Ed Lejeune.
   - Advertisement still out for Wastewater Operator
   - Stonewall Drive – Used 14 bags of 60lb mix for potholes.

PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES

ORDINANCE 2024-4 (INTERIM CHIEF OF POLICE LANGLOIS 5% SALARY INCREASE) – Dana Larpenteur read the ordaining clause. Mayor Toups opened the public hearing. After hearing no comments, the public hearing was closed and turned over to the council for discussion. A motion to approve **ORDINANCE 2024-4**, "AN ORDINANCE ESTABLISHING THE YEARLY SALARY FOR JASON P. LANGLOIS, INTERIM CHIEF OF POLICE, OF THE TOWN OF ADDIS, LOUISIANA FOR 2024 AT A FIVE (5%) PERCENT INCREASE FROM HIS CURRENT SALARY COMMENCING MAY 14, 2024.", was made by Councilor Lejeune; seconded by Councilor Kelley and adopted on the following roll call vote: **YEAS**: Bernard, Parrish, Lejeune, Kelley, LeBlanc **NAYS**: None; **ABSENT**: None; **ABSTAINED**: None.

INTRODUCTION OF ORDINANCES

None

COMMITTEE REPORTS

FINANCE:

i. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Councilor Kelley; seconded by Councilor LeBlanc and adopted unanimously.

ii. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.

POLICE: No report.

PERSONNEL: No report.

SEWER:

i. **2024 Hurricane Preparation – Cost Proposals:** Travis Bourgoyne presented the cost proposals from GIS and BPS (Better Pumps & Solutions) for generators and bypass pump rentals in the event of a hurricane or emergency. He recommended that the council accept the proposals as they were the only two companies who fully met the plan specifications. A motion to approve the 2024 Hurricane Preparation proposals obtained from GIS was made by Councilor Kelley; seconded by Councilor Lejeune and adopted with Councilor LeBlanc abstaining. A motion to approve the 2024 Hurricane Preparation proposals from BPS was made by Councilor Lejeune seconded by Councilor LeBlanc and adopted unanimously by those present.

DRAINAGE: No report.

BUILDINGS: No report.

STREETS AND ROADS:

i. **Digital Speed Limit Signs – Cost Proposals:** Mayor Toups presented the cost proposals from Elan City and Trantex for the electronic speed limit signs. Areas to install the signs were discussed. Cost of installation will be obtained. The information will be taken under advisement and discussed further at the July meeting.

ii. **Demoss Road Closure Design Update:** Mayor Toups provided an update on the closure. The permanent closure of Demoss will be complete by July 31, 2024. All law enforcement agencies, first responders, school administrators (buses), garbage services, and anyone else who may be affected by this permanent road closure will be notified.

EXECUTIVE SESSION

None

ANY OTHER BUSINESS

No other business.

ADJOURN

The meeting was adjourned on a motion by Councilor Parrish; seconded by Councilor Bernard and adopted unanimously.

/s/ Jade V. Simpson _____ /s/ David H. Toups_____

JADE V. SIMPSON, TOWN CLERK DAVID H. TOUPS, MAYOR