



ARAPAHOE COUNTY

Carrie Warren-Gully, District 1  
Jessica Campbell, District 2  
Jeff Baker, Chair Pro Tem, District 3  
Leslie Summey, Chair, District 4  
Rhonda Fields, District 5

# Arapahoe County

## Board of County Commissioners Study Session

### Meeting Minute Summaries

**Monday, June 23, 2025**  
**9:00 AM**

**Administration Building**  
**5334 S. Prince St.**  
**Littleton, CO 80120**  
**West Hearing Room**

*The Arapahoe County Board of Commissioners typically holds weekly study sessions on Monday and Tuesday. Study sessions (except for executive sessions) are open to the public and agendas are available online at [arapahoe.legistar.com](http://arapahoe.legistar.com). Meetings marked with an asterisk (\*) can be attended virtually via [arapahoe.legistar.com](http://arapahoe.legistar.com) while non-asterisked (\*) sessions are open to in-person attendance only. The members of the Board of County Commissioners may choose to attend study sessions virtually.*

*The Board of County Commissioners may go into executive session during or at the conclusion of a study session or administrative meeting as necessary to receive legal advice or discuss other confidential matters, and if they do so, the public will be excluded from that portion of the meeting. The Board may alter the times of the meetings throughout the day, as well as cancel or reschedule noticed meetings. Contact the Commissioners' Office at 303 795 4630 or [kdavis2@arapahoegov.com](mailto:kdavis2@arapahoegov.com) with questions about the agenda.*

*Arapahoe County is committed to making its public meetings accessible to persons with disabilities. If you need special accommodations, please contact the Commissioners' Office at 303 795 4630 or Relay Colorado 711 at least 3 days in advance to make arrangements.*

**Commissioners Present**

Carrie Warren-Gully  
Jeff Baker  
Jessica Campbell  
Leslie Summey  
Rhonda Fields

**Others Present**

Ron Carl  
John Christofferson  
Michelle Halstead  
Cooney Sarracino  
Callie Pecore  
Todd Weaver

**9:00 AM Calendar and Board Updates**  
**Michelle Halstead, Director, Commissioners' Office**

**11:30 AM Communication Services Update**  
**Chris Henning, Deputy Director, Communication Services**

**12:00 PM BREAK**

## 1:00 PM Align Arapahoe

### STUDY SESSION TOPICS

2:00 PM \*Finance 1A Information Session

**Attachments:** [Board Summary Report Presentation](#)

The purpose of this study session was to provide information to the Board of County Commissioners about the funding realities, needs and wants regarding the Finance department. This will help inform the County's use of additional 1A funds and the upcoming 2026 budget discussions.

A PowerPoint presentation was presented, a copy of which has been retained for the record.

Staff presented the foundation and included that the Finance Department will be providing the "Have to" items, "Should" items, and the "Could" items regarding the use of additional 1A funds.

The current service levels and resources for the Finance Department were discussed. The five divisions that make up the Finance Department were listed, and existing gaps were presented.

Staff presented the "Have to" items. These items included retaining a Grant Accountant Position with an ongoing cost of \$135,000 for the position, and an escalation in audit costs with ongoing costs of \$15,000 every other year.

Staff presented the "Should" items. These items included an additional FTE in the Budget Division as a Budget Analyst position which would be an ongoing cost of \$116,000, an additional FTE in the Purchasing Division for a Purchasing position which would be an ongoing cost of \$98,000, an additional FTE in the Accounting Division for an AP/Payroll position which would be an ongoing \$91,000, and a request for additional funds for services which would be an ongoing \$40,000.

A graph was displayed showing a historical look of the General Fund Expenditures for the Finance Department from 2019-2024.

A line graph showing the FTE by fund from 2019-2024 was displayed.

Areas of opportunity were discussed.

Challenges and concerns were listed and reviewed.

Presentation concluded without vote.

**2:30 PM Administrative Meeting on 1A Follow-up**

**3:00 PM \*Executive Session**

**Executive Session and County Attorney Administrative Meeting [Section 24-6-402(4)(b)C.R.S.](As required by law, specific agenda topics will be announced in open meeting prior to the commencement of the closed and confidential portion of this session)**

**Ron Carl, County Attorney**

**The motion was made by Commissioner Baker and duly seconded by Commissioner Campbell that the Board go into executive session pursuant to sections 24-6-402(4)(b)&(e) of the Colorado Revised Statutes to develop strategy and instruct negotiators, and receive legal advice, regarding:**

- 1. A Memorandum of Understanding between the County and the District Attorney for the 18th Judicial District, and**
- 2. A vested rights agreement, condemnation agreement and correction resolution regarding the Front Range Energy Storage Project.**

**And, also, to go into executive session pursuant to section 24-6-402(4)(b) of the Colorado Revised Statutes to receive legal advice regarding:**

- 1. The potential settlement of a claim by the County's prior liability insurance carrier, and**
- 2. Mediation in the Lammert case.**

**The motion passed 5-0.**

**The meeting was adjourned.**

**\*Virtual/Streamed**