

SERVICE COMMITTEE

February 2, 2026

The February 2, 2026 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairperson. Service Committee members present were Kate Niederkoehr, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Aaron Schoenberger, Water Treatment Plant Supervisor; Brad Taylor, Street and Sanitation Supervisor; Keith Niederkoehr, Wastewater Treatment Plant Supervisor; Stephanie Hessey, Human Resource Coordinator; John Walker; and Sarah Bennett, Clerk.

The summary of bills totaling \$98,638.56 was presented.

A motion was made by Mr. Voorheis, seconded by Mrs. Niederkoehr, for the approval and payment of bills totaling \$98,638.56. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

The minutes of the January 20, 2026 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkoehr, to enter into an executive session to discuss personnel. Upon Roll Call, all members voted Yes. The Chairperson declared the motion carried. Upon completion of the executive session, the Service Committee reconvened into regular session.

Service Committee members reviewed a revised quote from FilmTec Corporation, 5400 Dewey Hill Road, Edna, Minnesota 55439-2085, for the purchase of one hundred twenty (120) ultrafiltration membranes. The quote of \$132,252.00 presented at the January 20, 2026 Service Committee meeting did not include a \$6,000.00 freight charge, bringing the total revised quote to \$138,252.00.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkoehr, to recommend to City Council to approve the revised quote of \$138,252.00 for one hundred twenty (120) ultrafiltration membranes from FilmTec Corporation, 5400 Dewey Hill Road, Edna, Minnesota 55439-2085. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Service Committee members reviewed the following bid tabulation for the Tertiary Filter Building Improvements Project:

Kirk Bros. Construction 16380 US 224 East Findlay, Ohio 45840	-	\$785,500.00
Kelstin, Inc. 183 South Gamble Street Shelby, Ohio 44875	-	\$821,347.00
Unilliance, Inc. 3346 4 Mile House Road Oak Harbor, Ohio 43449	-	\$912,000.00

It was noted that Peterman Associates has recommended the bid from Kirk Bros. Construction as the lowest and best bid for the project.

A motion was made by Mr. Rowe, seconded by Mr. Korte, to recommend to City Council to approve the bid of \$785,500.00 from Kirk Bros. Construction, 16380 US 224 East, Findlay, Ohio 45840 for the Tertiary Filter Building Improvements Project. Upon Voice Vote, all members voted Yes. The Chairman declared the motion carried.

Mr. Schoenberger reported that there were two waterline breaks within the City that occurred on the same evening of Tuesday, January 27, 2026, and employees Mr. Dave Schneider, Collections System Supervisor, and Mr. Eric Yeater assisted with the repairs.

Mr. Taylor reported that the Street Department employees prepared the trucks and plows for the recent snow storm. Mr. Taylor noted that Street Department personnel plowed for fourteen (14) hours during the snow storm, and all of the trucks experienced mostly minor breakdowns.

Mr. Niederkohr reported that Helms & Sons Excavating, the contractor for the Interceptor Sewer Project, began hauling in materials and equipment today for the project. A meeting is scheduled tomorrow with Peterman Associates to discuss the project details.

Mr. Niederkohr also reported that the Sludge Report and the Mercury Variance Report have been submitted. The Combined Sewer Overflow (CSO) Report will be submitted later this year.

Mr. Niederkohr indicated that he will be traveling to Indiana later this week to visit Moser Motor Sales, Berne, Indiana and inspect used boom trucks.

It was noted that the necessary easements are in place with the property owners for the Tarhe Lift Station Project.

Mayor McColly reported on an upcoming teams meeting with Waterworth regarding the Water Department and the Wastewater Department.

It was noted that the next regularly scheduled Service Committee meeting is Monday, February 16, 2026 being Presidents Day.

A motion was made by Mr. Rowe, seconded by Mr. Voorheis, to move the next Service Committee meeting to Tuesday, February 17, 2026 due to the Presidents Day holiday. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

It was noted that trash pick-up that would normally take place on Monday, February 16, 2026 will now take place on Tuesday, February 17, 2026 due to the Presidents Day holiday.

It was noted that there is a potential conflict with the meeting time for the Service Committee meeting scheduled for Monday, March 16, 2026.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkohr, to move the March 16, 2026 Service Committee meeting start time to 4:30 p.m. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

There being no further business, the Chairperson declared the meeting adjourned.

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Sarah J. Bennett, Clerk

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Dale Rowe, Chairperson