

**PLANNING AND ZONING MEETING 08-28-19  
KAMIAH CITY HALL  
KAMIAH, IDAHO 5:00 PM**

**Guests:** No guests were present for this meeting.

**Council Present:** Glenn Hibbs, Bob West, and Dan Millward.

Mayor Heater called meeting to order at 5:30 PM

**Pledge of Allegiance**

**Approve Agenda (Action):** Motion to approve the agenda was made by Councilmember Bob West and seconded by Councilmember Dan Millward. Roll call vote: Glenn Hibbs aye, Bob West aye, Dan Millward aye.

**Approve Minutes from Planning and Zoning Meeting on July 17, 2019 (Action) -** Motion to approve the minutes from the 07-17-19 meeting was made by Councilmember Glenn Hibbs and seconded by Councilmember Bob West. Roll call vote: Glenn Hibbs aye, Bob West aye, Dan Millward aye.

Discussion Items:

1. **Update on Building Permits** – Joy stated there are 4 building permits submitted. She stated Jim is looking into the building permit on 901 12<sup>th</sup> street as the job is bigger than the building permit specified.
2. **Update on the City Mitigation Plan** - Councilmember Bob West stated the city currently does not need to update the mitigation plan as he has included the city documentation into the drafted Lewis County Plan. He stated upon approval of the draft plan from FEMA, it will be forwarded to the University of Idaho and then to the cities for the Mayors to review, approve and sign.
3. **Update on the Nature Trail**- Councilmember Bob West stated he has been working with FEMA on assisting the city with the finances to repair the nature trail, replace the grass in the park, debris removal and assist with payment for the new gravel in the park for the damages created from the flood. He stated he met with FEMA and Greg Johnson 2 weeks ago and the paperwork has been submitted to FEMA. Joy stated Valley Cats snowmobile club used to come in and maintain the nature trail. Councilmember Bob West stated he was unable to verify any contact information when writing the letters of intent. He stated he has until 10-28-19 to submit all the documentation.

Action Items:

- 1. Discuss/ Approve Contractor for Nuisance Letters for grass ordinance (ACTION)**– Skye stated she contacted a few contractors for quotes on the nuisance letters per the city’s grass ordinance. She stated Lolo Lawn care was the only contractor who responded to her requests and his bid is for \$300.00 for both properties. Motion to hire Lolo Lawn Care was made by Councilmember Dan Millward and seconded by Councilmember Bob West. Roll call vote: Glenn Hibbs aye, Bob West aye, Dan Millward aye.
- 2. Discuss/Approve Update of Kamiah Zoning Maps (ACTION)**- Joy stated she has contacted the City of Lewiston GIS Coordinator as well the Nezperce County GIS Coordinator to discuss the possibility of updating the city maps. Angela from the city of Lewiston quoted an estimated of \$200-\$500.00 for her to do it after hours. The Councilmembers requested Joy to investigate this further and bring to the councilmembers next month.
- 3. Discuss/Approve costs for the Comprehensive Plan updates (ACTION)** – Joy stated she has contacted CEDA regarding the City of Kamiah’s Comprehensive Plan. She stated that the City missed the deadline for grant money. Councilmember Bob West stated that since Michele has been reviewing the Comprehensive Plan for the city, the city waits and see what her recommendations are. The councilmembers tabled the discussion for further communication with Michele Chadwick.
- 4. Discuss/ Approve Adoption of State if Idaho Code 2012 residential (ACTION)**- Joy stated she has contacted Jim Yeoman and he suggested that we update our building code from 2006 to 2012. She stated it might be something that the city attorney looks at and provide feedback. The councilmembers tabled this discussion for the next meeting.
- 5. Discuss/ Approve Adoption of State if Idaho Code 2015 commercial (ACTION)**  
– The councilmembers tabled this discussion until the next meeting for further review from the city attorney.

Adjourned at 5:50 pm.

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Betty Heater, Mayor

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Stephanie Dyche, City Clerk