

Village of Brownville

Regular Meeting of the Board of Trustees

April 14, 2026

The monthly meeting of the Brownville Village Board was called to order at 6:00 p.m. Chairman Kim Johnson announced that the Open Meetings Act was posted on the meeting room wall. Following the Pledge of Allegiance and a moment of silence, the roll was called. The following trustees answered present: Paul Fish, Jill Lokke, and Justin Wheeldon. Visitors were present. Chairman asked for comments from the visitors. S. Woerth asked that the board consider waiving the water bills for the Historical society, there are 5 properties and minimal to no water usage. He also spoke about the pedestrian crossing lights. J. Wright discussed the non-working pedestrian lights. The board had previously decided not to repair due to cost. Chairman stated that an electrician will be looking at the lights to see if repairs can be made. Chairman asked for any comments from area businesses and Organizations. J. Lokke announced an Arboretum spruce-up day on April 17. S. Worth announced the Carriage House open house on April 18. A very special Thank you to Shane Sailors for organizing a successful Easter Egg hunt. Chairman moved on to regular business. The agenda packet consisting of the agenda, claims, minutes from the March 10, 2026 meeting and the financial reports were presented to the board. Motion and Second (Wheeldon/Lokke) to approve all reports as presented with the removal of one agenda item. Roll call vote was all "Yes". Motion carried. Woerth gave the parks report. He spoke about the meeting with NEMA to review the 2019 flood in regards to FEMA funds. Port-a-Pottys will be delivered next week. He has marked out a new location for the information shelter. Wheeldon reported on the streets. Street signs are in the process of being installed. He is looking into street work bids for this summer. Stop signs have been ordered. Salt truck has been emptied. A visitor requested an alley that needs repairs. Board will contact the county department to see what can be done. Fish gave the water report. Milke's Water/wastewater report was reviewed. Three-year Sanitary Survey Inspection has been completed, no issues found. Water tower has been inspected and cleaned. Clerk asked for approval to pay Board of Public Works power bills with auto-pay. Motion and Second (Fish/Lokke) to approve. Roll call vote was all "Yes". Motion carried. Four CDs are up for renewal. Motion and Second (Lokke/Fish) to renew two at 6 months and two at 25 months. Roll call vote was all "Yes". Motion carried. Clerk will be out of the office on April 18 due to a private event at Town Hall and April 25 due to a prior commitment. Next board meeting is scheduled to fall on election day. Town hall will be occupied. Motion and Second (Wheeldon/Lokke) to postpone meeting until the following Tuesday, May 19 at 6:00 pm. Roll call vote was all "Yes". Motion carried. Announcements- None. Old Business – Kevin Kruse of JEO has submitted an agreement for the board to review. It will be added to next month's agenda. Motion and Second (Fish/Lokke) to approve a Memorandum of Understanding between the Village and Nemaha County. Roll call vote was all "Yes". Motion carried. Motion and Second (Lokke/Wheeldon) to approve NEMAs requirement of a procurement policy following state rules. Roll call vote was all "Yes". Motion carried. Mowing Bids – Board reviewed updated bids from last month. Motion and Second (Fish/Lokke) to hire Green Care Lawn for the 2026 mowing season. Roll call vote was all "Yes". Motion carried. Motion and Second (Wheeldon/Lokke) to hire Great Plains to mow Riverside Park. Roll call vote was all "Yes". Motion carried. In New Business – Board Vacancy – No one has inquired about the vacancy. Resolution 2026-4 Auburn State bank signers for bank accounts. Motion and Second (Wheeldon/Lokke) to approve signers Johnson and Buchner. Roll call vote was all "Yes". Motion carried. Building Permit – Motion and Second (Fish/Wheeldon) to approve D. Robbins building permit. Roll call vote was all "Yes". Motion carried. Audit waiver – Audit waiver was approved. Water Rates- Rural water rates will be increasing June 1. Motion and Second (Fish/Lokke) to raise base rate by \$1.00 and raise price per 1000 gallons by \$1.00. Roll call vote was all "Yes".

Motion carried. Spring clean-up- Fish has suggested instead of dumpsters that the village consider brush removal. Clerk will check the cost of dumpsters from last year. Chairman asked for any other business. Hearing none, she asked for any items to be added to next month's agenda. Hearing none. With no further business to discuss. Motion and Second (Wheeldon/Lokke) to adjourn the meeting at 7:34 p.m. Roll call vote was all "Yes". Motion carried. Meeting adjourned.

Reminder that the next meeting will be May 19, 2026.

Jennifer Buchner
Village Clerk

Vendor	Memo	Amount
Kim Johnson	Board Stipend - Donating back to the Village	-75.00
Paul Fish	Board Stipend - Donating back to the Village	-50.00
Jill Lokke	Board Stipend - Donating back to the Village	-50.00
Justin Wheeldon	Board Stipend - Donating back to the Village	-50.00
Aue & Company	Quarterly Reports 2025	-300.00
Aue & Company	24-25 Audit Waiver	-2,750.00
Department of Treasury	Payroll Tax	-482.30
Jennifer Buchner	March Payroll	-940.55
QuickBooks / Intuit	QuickBooks Monthly Fee	-115.00
Windstream / Kinetic	Phone / Internet	-163.60
Brownville Special Account -Board Stipend-	Transfer of Board Stipend	-275.00
Nemaha Valley Observer	Minutes / Vacancy	-51.18
Auburn Public Schools	Liquor License - Whiskey Run Winery	-262.60
Apace	Cleaning x4	-60.00
Board of Public Works - Opera / Utility Buildings	Power - Opera / Utility Buildings	-372.67
Board of Public Works - Fire Hall	Power - Fire Hall	-57.88
American Recycling & Sanitation	Trash Service	-98.24
Board of Public Works-Riverside Park	Power - Riverside Park	-60.60
Tracy Milke	Payroll / Mileage	-350.00
Board of Public Works - Billing	Billing -	-204.00
Board of Public Works - Sewer	Power - Sewer	-423.73
Shane Sailors	2026 Easter Egg Hunt	-369.23
Mike Sullwold	Salt Spreading - 2 Hours	-70.00
Riverside Park Account	Transfer of FEMA Deposit	-4,500.00
Board of Public Works - Street Lights	Street Lights - Whiteway, 6th Street	-426.90
Board of Public Works - Hwy/Bridge	Power - Hwy / Bridge	-159.09
Rural Water District #1	Water Purchased 503,000 gallons	-2,414.25
Tracy Milke	Payroll / Mileage / Supplies	-499.98
Board of Public Works - Billing	Billing -	-204.00

One Call Concepts	Locates x5	-4.49
Board of Public Works - Water Tower	Power - Water Tower	-71.61