



# GOVERNMENTAL OPERATIONS & INSURANCE COMMITTEE

Wednesday, October 18, 2023, Time: 1:00 PM  
Committee Room, 2nd floor, 74 Ontario Street,  
Canandaigua, NY 14424

## Committee Members

Richard Russell, Chair  
David Baker  
Lou Guard  
Tamara Hicks  
James Kennedy  
Daryl Marshall  
Fred Wille

### 1. Call To Order:

The Governmental Operations and Insurance Committee was called to order at 01:00 PM on October 18, 2023.

Members Present: Supervisor(s) David Baker, Tamara Hicks, James Kennedy, Daryl Marshall, Frederick Wille, *via WebEx*.

Necessarily Absent: Supervisor(s) Richard Russell, Louis Guard.

Others present in addition to committee members:

- BOS Chairman, Todd Campbell
- Deputy County Administrator, Alissa Bub
- Finance Director, Mary Gates
- Real Property Director, Dennine Leeson
- Assistant County Attorney, Nathan Thomas
- Assistant County Attorney, Joseph Nacca
- Board Clerk, Kristin Voss
- NYMIR Representative, Jackie Shaffer
- Supervisor Jack Marren, *via WebEx*
- County Administrator, Chris DeBolt
- County Attorney, Holly Adams
- Human Resources Director, Michele Smith
- Acting County Clerk, Pam Keefe
- Sr. Fiscal Manager, Michael Wojcik
- Safety Coordinator, Mike Flatt
- Jean Chrisman
- Nancy Yacci, *via WebEx*

### 2. Approval Of Minutes:

2a. Supervisor James Kennedy motioned to approve the minutes of the September 27, 2023 Governmental Operations and Insurance Committee meeting. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Tamara Hicks, James Kennedy, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

### 3. County Attorney:

3a. Holly Adams, presented a resolution entitled, "Resolution for the Cancellation of Certain Delinquent Tax Liens".

## Approved Minutes

Supervisor Daryl Marshall motioned to approve the resolution entitled, "Resolution for the Cancellation of Certain Delinquent Tax Liens". The motion was seconded by Supervisor Tamara Hicks. The motion passed.

Yes: Supervisor(s): David Baker, Tamara Hicks, James Kennedy, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

### 4. Informational Reports:

4a. Mr. Flatt reviewed the safety reports that were included in the committee's packet. In September there were only three injuries, with two of those being recordable, bringing the year to date injury totals to 103 with 53 of those being recordable. He also noted, that October is protect your hearing month.

4a,b. Supervisor James Kennedy motioned to approve the informational reports as presented. The motion was seconded by Supervisor Tamara Hicks. The motion passed.

Yes: Supervisor(s): David Baker, Tamara Hicks, James Kennedy, Daryl Marshall, Frederick Wille. No: Supervisor(s): None. Abstain: Supervisor(s): None.

### 5. County Administrator:

5a. County Administrator, Chris DeBolt, let the committee know that the second program in the ARPA grant funding will be for workforce development and child care. The application for these grants will be released at the end of this week. The application deadline for this second round of funding will be December 1st.

5b. County Administrator, Chris DeBolt, brought up the topic of health insurance payouts for Management Compensation Program (MCP) employees and Elected Officials. Currently, if you are covered under another insurance plan outside the county you are eligible for a health insurance buyout. If you and your spouse are both employed by the county and covered under county insurance, one of the spouses is not eligible to receive the health insurance buyout. Supervisor Marshall feels this is unfair to married county employees. Discussion ensued with the committee recommending staff do some more research and bring back to committee the number of employees this would affect and the financial impact.

### 6. Board Of Elections:

No items submitted or update given

### 7. Board Of Supervisors:

No items submitted or update given

### 8. County Clerk/DMV:

No items submitted or update given

**9. Human Resources:**

No items submitted or update given

**10. Information Technology:**

No items submitted or update given

**11. Insurance:**

Ms. Shaffer let the committee know that insurance renewals are being worked on and she is hoping to have all three renewals by the November 29th meeting.

**12. Real Property Tax Service:**

Ms. Lesson is excited that they have hired one person and have interviewed another potential candidate.

**13. RAIMS:**

No items submitted or update given

**14. Privilege Of The Floor:**

**15. Executive Session:**

15a. Supervisor Daryl Marshall motioned to Enter Executive Session at 1:33 PM. Supervisor Tamara Hicks seconded the motion. The motion passed.

Supervisor James Kennedy motioned to exit Executive Session at 1:42 PM. Supervisor Tamara Hicks seconded the motion. The motion passed.

**16. County Attorney:**

16a. Supervisor Tamara Hicks motioned to authorize the County Attorney's office to make payment on a settlement that was discussed in executive session, in the amount of \$3,631.11. The motion was seconded by Supervisor Daryl Marshall. The motion passed.

Yes: Supervisor(s): David Baker, Tamara Hicks, James Kennedy, Daryl Marshall, Frederick Wille No: Supervisor(s): None. Abstain: Supervisor(s): None.

Confirm next meeting date and time: *November 8, 2023 at 1:00 PM*

**Adjournment:**

On motion of Supervisor Frederick Wille, seconded by James Kennedy, the Governmental Operations And Insurance Committee meeting was adjourned at 01:43 PM.

Approved Minutes

Respectfully submitted. Kristin A. Voss, Clerk to the Board

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**Governmental Operations and Insurance Committee** oversees the activities, programs, or other matters related to the following departments, agencies, or activities: *Legislative Board, Clerk of the Board of Supervisors, County Administrator, County Attorney, County Clerk, Bureau of Motor Vehicles, Real Property Tax Services, Board of Elections, Records and Archives, County Historian, Board of Ethics, Dog Control, Humane Society, Information Technology, Regulatory Compliance, County Insurance Programs, Risk Management, Workers' Compensation.*