

**Administrative Charging Committee
3430 Court House Dr.
Ellicott City, MD 21043**

**OPEN MEETING MINUTES
May 28, 2025**

A duly advertised public hearing and meeting of the Administrative Charging Committee was held on May 28, 2025, in the Linwood Room of the George Howard Building, 3430 Ellicott City, Maryland 21043.

Board Members' Present: Paul Rivers, Chair
Shawn Lamb
Octavia Kidd
Christopher Gallant
Samantha Phillips-Chester

Excused Board Members: None

Staff Members Present: Keyonna Kinsler, Executive Secretary
Elizabeth Adams, Office of Law

Chairperson Rivers called the open meeting to order at 6:03 PM.

1. **Approval of Minutes:** The Committee discussed the minutes of the Open Meeting held on April 23, 2025. Mr. Gallant moved to approve the minutes. Mrs. Phillips-Chester seconded the motion, and it passed unanimously (5-0). The Committee reviewed the minutes of the Closed Meeting held on April 23, 2025. Mr. Gallant moved to approve the closed meeting minutes. Mrs. Phillips-Chester seconded the motion, and it passed unanimously (5-0).
2. **Closed Session:** Mrs. Phillips-Chester moved to go into closed session pursuant to *Md. Code Ann., Gen. Prov. Art. §3-305(b) (7;13): To consult with counsel to obtain legal advice*"; To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter".

The closed session began at 6:07 PM.

The open meeting reopened at 7:44 PM.

3. **New Meeting Dates:** The Committee decided to reschedule the June 25th meeting for June 16.
4. **Agenda Items:** The Committee directed staff to add to the June 16 meeting, Review of any new cases and any new business.

5. **Adjournment:** Mr. Gallant moved to adjourn. Mrs. Phillips-Chester seconded the motion. The Committee voted unanimously (5-0) to adjourn the Open Meeting at 7:45 PM.

Keyonna Kinsler
Executive Secretary

Date Approved: _____