

EAGLES MERE BOROUGH AUTHORITY

5/15/2026

Chair- Cathy Coniff, Vice Chair-Lance Robson
Members: Robert Boote, Ed Kassab, Peter Swinick, Richard Tobin, and vacancy
Secretary/Treasurer- Dave Carson, Facilities Manager-Adam Maczuga

Agenda

April 21, 2022
Regular Monthly Meeting

5:00 PM at Eagles Mere Inn

Call to Order and **Pledge of Allegiance** -Chair

Recognition of Guests and **Public Comments or issues:**

MINUTES- Approval of the minutes (attached) for the March 24, 2022, meeting.

Motion for Approval by _____ & _____

TREASURER'S REPORT – Written reports through March 31, 2022 as provided with the agenda.

Motion for Approval by _____ & _____

FINANCE COMMITTEE REPORT-

OPERATOR'S REPORT – Attached

ENGINEER'S REPORT – Engineer has submitted proposed revisions to the Linwood Ave. sewer extension design prepared by Mid Penn Engineers on behalf of Tim Turner. This plan would create an extension of the gravity line that now terminates at the Schreckengaust property. The extension would serve the Turner residence immediately, the proposes Holmes property, and a third lot that remains owned by EEP, LLC. PA DEP has approved the requested extension with the additional customer flows. The Authority will be asked to approve the final Mid Penn specifications when they are available. Tim Turner hopes to present it at this meeting.

INFORMATION-

- ✓ The Authority has received a request tap-in and has paid the fee for the “Mac-Kay”, 416 Allegheny Ave. This rental property is owned by the Walkups. They have asked to be able to install a lateral sewer line under the street from the home to the garage that has been erected across Allegheny Ave and then to continue the lateral to the Allegheny Woods pump station. There will be waste line service in the garage and a sewage ejection pump to force sewage to the pump station. Per recent Board policy, there will be an annual fee for one EDU to include the home and the connection in an accessory building using one lateral line to the main. Further engineering by the Walkups for this project is needed. Installation details for this project have not been finalized. Subjects involved include burial of a lateral line under Allegheny Ave, or, preferably, boring and installation of the lines under the street plus installation of the lateral across the corner of the abutting property to reach the pump station. The request to run the lateral under the street inside the existing surface drainage line has been rejected as not within Authority specifications.

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- ✓ Pennsylvania DEP has approved an exemption to the Borough’s Sewage Plan to include the addition of three lots (Tim Turner, Kathy Holmes, and a TBD) on the Linwood Ave Extension. Approval letter is attached.
- ✓ Newsletters and 2022 rate fee announcement have been sent to all customers. This includes 239 email messages and 122 USPS letters. A similar distribution will be made next week along with statements for those who have a credit balance or who owe on previous bills. Several customers have commented on the receipt of the newsletter via email and only one address bounced back.

CONTINUED BUSINESS:

- ✓ Update by Pete Swinick on the approval of our generator grant application.

NEW BUSINESS:

- ✓ The Borough has apparently made arrangements for Kase Moore to provide assistance in the office to enter financial data into QuickBooks. This will be done on an hourly contractor basis and not as an employee. The work will include Authority tasks which I believe will be tabulated and billed separately. Agreement to participate in this plan is requested.

Workshops & Events: None scheduled

Approve Payment of Bills- Bills reviewed by Adam. Motion for Approval by _____&_____

Adjournment – The meeting was adjourned at _____

Action Items from the March 24, 2021 meeting:

- 1.
- 2.
- 3.