

**NOTICE OF REGULAR PUBLIC MEETING
TOWN COUNCIL
TOWN OF HOLIDAY LAKES, TEXAS**

Notice is hereby given that a regular meeting of the Town Council of the Town of Holiday Lakes, Texas, will be held at 7:00 p.m., on Tuesday, December 16, 2025, at the Holiday Lakes Municipal Building, 195 North Texas Avenue, within the corporate limits of said town, at which time the following business will be considered and/or acted upon:

Invocation and Pledge of Allegiance

Call to order.

1. **Record Members Present and Establish Quorum**
2. **Action Item: Approve/Reject:** Minutes of regular council meeting of November 2025.
3. **Action Item: Approve/Reject:** Pending Bills and Actual Disbursements for November 2025.
4. **Presentation of Police Department Report**
5. **Action Item: Approve/Reject:** Police Department Policy and Procedure Manual
 - a. Policy 4.7 - Grievance Procedures
 - b. Policy 5.3 - Computers and Electronic Equipment Usage
 - c. Policy 8.1 - Unusual Occurrences and Mass Arrests
 - d. Policy 8.2 - Civil Disturbances and Mass Arrests
 - e. Policy 8.4 - Assisting the Developmentally Disabled
 - f. Policy 8.5 - Line of Duty Death or Injury
 - g. Policy 8.7 - Active Shooter Response
5. **Presentation of Court Report**
6. **Action Item: Approve/Reject:** Ordinance to Call a General Election for May 2, 2026
7. **Action Item: Approve/Reject:** Discussion and revision updated ordinances:
 - a. 2025-08; Animals
 - b. 2025-09; Culverts, Parking and Obstructions in Ditches
 - c. 2025-10; Plumbing
 - d. 2025-11; Calling of 2026 General Election
8. **Action Item: Approve/Reject:** Building Application Permit(s)

9. **Action Item: Approve/Reject:** Travel Trailer Permit(s) – None Submitted
10. **Action Item: Approve/Reject:** Manufactured Home Permit(s)
11. **Action Item: Closed Executive Session:** In accordance with the Open Meetings Act, Texas Government Code 551.074, to discuss: Appointment, Employment, Evaluation, Compensation, Reassignment, Duties, Discipline, or Dismissal of a Public Officer or Employee or Hear complaints or charges against a Public Officer or Employee.
12. **Action Item: Action to be taken as the result of closed executive session.**
13. **Action Item:** Elected Officials Reports: Governing Budgets; Finance & Purchasing; Water Plant; Street Signs & Lighting; House Numbering; Code Enforcement; Ordinances; Regulations; Building Repair & Maintenance; Grants; and Roads & Drainage:
- | | |
|--------------------------------|------------------------------------|
| A. Mayor Norman Schroeder | B. Alderwoman Joyce Carr |
| C. Alderman Lorenzo Macias Jr. | D. Alderman Terry Mitchell |
| E. Alderwoman Kay Young | F. Mayor Pro-Tem Danielle Chandler |
17. **Action Item:** Public Comment
18. **Action item:** Adjournment

NOTE: ITEMS NOT NECESSARILY DISCUSSED IN THE ORDER THEY APPEAR ON THE AGENDA. TOWN COUNCIL, AT ITS DISCRETION, MAY TAKE ACTION ON ANY OR ALL TIMES LISTED AT ANY TIME DURING THE MEETING.

CERTIFICATION

I certify that a copy of the above December 16, 2025, Regular Council Meeting Agenda Notice of items to be considered for the Town of Holiday Lakes, Town Council was posted on the front door of the Municipal Building and in the bulletin board located by the mailboxes on the south side of the Holiday Lakes Municipal Building on December 09, 2025, and on the webpage of the Town of Holiday Lakes, Texas, all location convenient and readily accessible to the General Public at all times.

Sabrina Dodd

Sabrina Dodd, Administrative Assistant