

TOWN OF ADDIS MINUTES
MARCH 11, 2025 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Tuesday, March 11, 2025, at the Addis Municipal Center. The Pledge to the flag was led by Officer Dillon Theriot

ROLL CALL

Present: Mayor Toups; Councilors Rusty Parrish, Bliss Bernard, Kevin LeBlanc, Dustin Hebert
Absent: Rhonda Kelley

MINUTES:

The minutes of February 11, 2025, regular meeting were approved on a motion by Councilor Parrish; seconded by Councilor Hebert and adopted unanimously by those present.

ADDITIONS TO AGENDA

A motion to amend the agenda to include (1) adoption of resolution for the purchase of a used police vehicle and (2) executive session for personnel, was made by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously by those present.

PUBLIC COMMENTS

None

CORRESPONDENCE

SPRING 2025 ROCKIN' ON THE RAILROAD: Mayor Toups reminded everyone that the first event is scheduled for Friday, April 25th and the second event is Friday, May 9th. He encouraged everyone to come out and support the bands.

2025 IBERVILLE – WEST BATON ROUGE CAREER EXPO & JOB FAIR: Mayor Toups shared that Iberville Parish & West Baton Rouge Chamber of Commerce is hosting the Geaux Jobs Career Expo & Job Fair on March 26th at the Carl F. Grant Civic Center in Plaquemine from 9am to 1pm. There will be 85 plus vendors from top industries in attendance.

LMA 48TH ANNUAL MUNICIPAL DAY & CRAWFISH BOIL: Mayor Toups advised the council that the LMA 48th Annual Municipal Day & Crawfish Boil is scheduled for April 30th. He asked the council members to let him know if they are interested in attending so he can get them registered.

WBRP LIBRARY TAX RENEWAL ELECTION: Mayor Toups reminded everyone of the upcoming election on Saturday, March 29th that includes the WBRP 10-year library tax renewal as well as the drainage tax renewal. He encouraged everyone to get out and vote.

WBR CHAMBER OF COMMERCE – 2025 ANNUAL AWARDS BANQUET: Mayor Toups advised the Council that the WBR Chamber of Commerce 2025 Annual Awards Banquet is scheduled for Thursday, March 20th at the Addis Community Center.

OLD BUSINESS

None

NEW BUSINESS

2025 ANNUAL INSURANCE RENEWAL: Mayor Toups and Jade Simpson attended the annual health insurance meeting to review the plans for 2025, it was announced that the health insurance premiums would increase by 8.82%. Additionally, the dental insurance premiums will see an increase of 6.81%, which is an annual percentage. However, there will be no change to the vision insurance premiums for the upcoming year. Councilor Bernard moved to approve the 2025 health insurance renewals for the city with no changes to the current

coverage plans and to authorize Mayor Toups to make a decision regarding the potential addition of a short-term disability policy, should it be deemed cost-effective. The motion was seconded by Councilor LeBlanc and adopted unanimously by those present.

2024 ADDIS ROAD REHAB PROJECT – PUNCH LIST AMENDMENT NO. 1: A motion to approve Punch List Amendment No. 1 to direct the contractor Epic Paving to repair asphalt in areas of Myhand Street and Stonewall Drive as part of the 2024 Addis Road Rehab Project, was made by Councilor Bernard; seconded by Councilor LeBlanc and adopted unanimously.

ARPA PROJECT (PHASE II) – BARKER BROTHERS PAY APP NO. 1: Councilor Bernard moved to approve Pay Application No. 1 in the amount of \$148,269.26 to Barker Brothers for the ARPA project (Phase II) – Addis Backup Pumps. The motion was seconded by Councilor LeBlanc and adopted unanimously.

5235 MYRLE DRIVE – PROPERTY INSPECTION & CONDEMNATION: A motion to move forward with the official condemnation proceedings was made by Councilor Bernard; seconded by Councilor Hebert and adopted unanimously.

ADOPTION OF RESOLUTION FOR THE PURCHASE OF A USED VEHICLE: With the approval of Chief Langlois, Corporal Dan Cipriano contacted Paul Holmes with LAMATS regarding the steps that need to be taken to purchase a used vehicle that costs over \$40,000 without a bid. The vehicle is a 2023 Chevrolet Tahoe, fully equipped and has low mileage as it was used as a demo vehicle priced at \$53,500.00. Paul with LAMATS provided Cpl. Cipriano with a resolution that would allow the town to purchase the vehicle without a bid. A motion to approve the following resolution was made by Councilor Hebert; seconded by Councilor Parrish and adopted unanimously by those present.

The Mayor and the Town Council of the Town of Addis, Louisiana, met in Regular Session at the Town Hall in the Town of Addis, Louisiana, on the 11th day of March 2025, at 6:00 o'clock, p.m., with the following members present:

PRESENT: Bernard, Hebert, LeBlanc and Parrish

ABSENT: Kelley

After the meeting had been called to order, the roll was read with the above results. Councilor Hebert offered the following resolution to move the adoption thereof, the motion was duly seconded by Councilor Parrish.

RESOLUTION

A RESOLUTION ADOPTING TITLE 39, PART III. SOURCE SELECTION AND CONTRACT FORMATION, SUBPART A. METHODS OF SOURCE SELECTIONS, LA. R.S. 39:1600(C) AND PARTICULARLY LA. R.S. 39:1554(E)(1) FOR THE PURCHASE OF USED EQUIPMENT.

WHEREAS, the Town of Addis follows the Public Bid Law for the purchase of moveable equipment – La. R.S. 38:2212.1; and

WHEREAS, La. R.S. 38:2212.1 makes no provision for the purchase of used equipment exceeding the cost of \$30,000 without following the quote and/or bid processes provided in the Public Bid Law which can result in the loss of opportunity to purchase high- quality used equipment; and

WHEREAS, Title 39, Part III. Source Selection and Contract Formation, Subpart A. Methods of Source Selections, particularly La. RS. 39:1600(C), provides an alternative method to purchase

used equipment without the necessity of bids if the purchase of the used equipment is cost effective; and

WHEREAS, R.S. 39:1554(E)(1) authorizes political subdivisions to adopt any part of Title 39 and accompanying regulations regarding purchases; and

WHEREAS, the Town of Addis has immediate need for an available used, high-quality 2023 Chevrolet PPV Tahoe 2WD, but placing the purchase for bids is impracticable and would likely result in the loss of opportunity to purchase the same.

NOW THEREFORE BE IT RESOLVED by the Mayor and Town Council for the Town of Addis that:

- The Town of Addis will specifically adopt and utilize Louisiana Revised Statute Title 39, Section 1600(C), for the purchase of a high-quality 2023 Chevrolet PPV Tahoe 2WD as it has been determined that the purchase of a high-quality used 2023 Chevrolet PPV Tahoe 2WD is more cost effective than the purchase of a new one.*
- The Addis Police Department responsible for purchasing the Tahoe has presented the desired vehicle and has certified the following*
 - 1. The price for which the used, high-quality 2023 Chevrolet PPV Tahoe 2WD will be obtained for \$53,500*
 - 2. The plan for maintenance and repair of the vehicle and the cost thereof has been explained; and*
 - 3. The savings that will accrue to the Town because of the purchase of the used Tahoe has been explained; and*
 - 4. The fact that following the formal procedures set out in the Public Bid Law will result in the loss of the opportunity to purchase the vehicle.*
- Because such a certification has been presented and accepted, the purchase of the 2023 Chevrolet PPV Tahoe 2WD for an amount of \$53,500 is hereby approved.*
- This Resolution shall remain in effect until the described Tahoe is purchased and delivered to the Town, at which time the adoption of the forgoing Part, Subpart and Statutes shall sunset.*

THE FOREGOING RESOLUTION HAVING BEEN READ SECTION BY SECTION, at a regular meeting of the Town Council on 11th day of March, 2025, was adopted by the following yea and nay votes on the roll call:

*YEAS: Bernard, Hebert, LeBlanc and Parrish
NAYS: None
ABSENT: Kelly*

MONTHLY REPORTS

ENGINEER: No report.

PLANNING & ZONING COMMISSION: The March meeting was cancelled due to the Mardi Gras holiday.

PARISH COUNCIL: No report.

POLICE: The February 2025 police report, given by Chief Langlois, consisted of 112 traffic citations issued; 174 calls for service; 4 misdemeanor arrests; 1 felony arrests; and 9 auto accidents.

PUBLIC WORKS & WASTEWATER: The February 2025 sewer report, given by Travis Bourgoyne, included 22 residential and commercial equipment calls; 26 residential and commercial tank issues; 25 collection system issues; 1 sewer plant issue; 1 new inspection and 53 one-call tickets completed.

PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES

None

INTRODUCTION OF ORDINANCES

ORDINANCE 2025-3 (CHIEF OF POLICE 2025 SALARY): A motion to introduce Ordinance 2025-3, "AN ORDINANCE ESTABLISHING THE YEARLY SALARY FOR JASON P. LANGLOIS, CHIEF OF POLICE, OF THE TOWN OF ADDIS, LOUISIANA FOR 2025 AT EIGHTY-FIVE THOUSAND ONE HUNDRED FIFTY-THREE AND-----66/100 DOLLARS (\$85,153.66) COMMENCING MARCH 1, 2025.", was made by Councilor LeBlanc; seconded by Councilor Hebert and adopted unanimously.

COMMITTEE REPORTS

FINANCE:

- i. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Councilor LeBlanc; seconded by Councilor Hebert and adopted unanimously.
- ii. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.

POLICE: Chief reported that his officers have attended their annual State Police EVOC training.

PERSONNEL: No report.

SEWER: No report.

DRAINAGE: No report.

BUILDINGS: No report.

STREETS AND ROADS: Mayor Toups advised that the pre-design and scope of work meeting for the 2025 Addis Road Rehab Project was held last week.

EXECUTIVE SESSION

A motion to go into an executive session to discuss personnel and police personnel was made by Councilor LeBlanc; seconded by Councilor Hebert and adopted unanimously by those present. A motion to return to regular session was made by Councilor LeBlanc; seconded by Councilor Hebert and adopted unanimously by those present. As a result of the executive session and recommendation by Chief Langlois, a motion to hire Alycia Primus as a full-time patrol officer at a starting rate of \$19.50/hour, was made by Councilor Hebert; seconded by Councilor Parrish and adopted unanimously by those present. A motion to promote Cpl. Ronald Carroll and Cpl. Dillon Theriot to Sargeant with an annual pay increase of \$2,000, was made by Councilor Bernard; seconded by Councilor Hebert and adopted unanimously by those present. A motion to give the Town Clerk, Jade Simpson an annual salary increase of \$4,000 was made by Councilor Bernard; seconded by Councilor Hebert and adopted unanimously by those present.

ANY OTHER BUSINESS

None

ADJOURN

The meeting was adjourned on a motion by Councilor Parrish; seconded by Councilor Lejeune and adopted unanimously by those present.

/s/ Jade V. Simpson
JADE V. SIMPSON, TOWN CLERK

/s/ David H. Toups
DAVID H. TOUPS, MAYOR