



**PLANNING COMMISSION MEETING**  
**City Commission Room – 101 S. Hickory St**  
**Thursday, April 30, 2026 – Noon**

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**I. CALL TO ORDER:**

**II. ROLL CALL:**

Harris [ ] Staresinic-Deane [ ] Maxwell [ ] Kane [ ] Coen [ ] Ogle [ ]

**III. CONSENT AGENDA:**

**A. March 11, 2026, Meeting Minutes (Pp. 3-4)**

**Consent Agenda Approval**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**IV. DECLARATION:**

At this time, I would like to ask the Planning Commission Members to make a declaration of any conflict of interest or of any Ex parte or outside communication that might influence their ability to hear all sides on any item on the agenda so they might come to a fair decision.

**V. NEW BUSINESS:**

**A. Planning Commission Nominations and Election of Chair for the 2026 term**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**B. Chair’s Oath of Office**

**C. Planning Commission Nominations and Election of Vice Chair for the 2026 term**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**D. Vice Chair's Oath of Office**

**E. Nominations and Election of Planning Commission Member to be a member of the Board of Zoning Appeals**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**VI. STAFF COMMENTS:**

**VII. COMMISSIONER COMMENTS:**

**VIII. ANNOUNCEMENTS:**

1. May 13, 2026                      Planning Commission Meeting at 7 pm
2. May 28, 2026                     Planning Commission Meeting at noon

**IX. ADJOURNMENT:**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**City Planning Commission Meeting  
Ottawa, Kansas  
Minutes of March 11, 2026**

7:00 pm VC-Crowley called the meeting to order.

The City Planning Commission met at 7:00 p.m. on this date, with the following members present and participating: Member Staresinic-Deane, Vice Chairman Crowley, Member Maxwell, and Member Harris. Member Coen attended via Zoom. Chair Lantis and Member Kane were absent.

City staff present were Director Harkins and Ashley Hird.

**III. Consent Agenda:**

Member Harris moved to approve the meeting minutes from February 26, 2026. Member Maxwell seconded the motion. All present voted aye.

**IV. Declaration:**

Vice Chair Crowley asked the Planning Commission members to declare any conflict of interest or of any Ex parte or outside communication that might influence their ability to hear all sides on any item on the agenda, so that they might come to a fair decision.

**V. Unfinished Business:**

**A. Rezone 1729 South Princeton Street *RZNE-2026-0001***

Member Maxwell made a motion to approve the rezone from C-3 General Commercial District to R-3 High Density Residential District at 1729 S Princeton Street. Member Harris seconded the motion. All present voted aye.

**VI. New Business:**

None

**VII. Staff Comments:**

The 2018 International Existing Building Code Workshop will be held at City Hall on March 17, beginning at 8:30, and is open to all.

**VIII. Commissioner Comments:**

**IX. Announcements:**

VC-Crowley announced that the March 26, 2026, Planning Commission meeting will be canceled, and the April 8, 2026, meeting will be held at 7 pm.

**X. Adjournment:**

Member Maxwell motioned to adjourn, followed by a second by member Staresinic-Deane.  
All present voted aye.

Respectfully submitted,

Ashley Hird  
Planning Assistant