

SERVICE COMMITTEE

April 20, 2026

The April 20, 2026 Service Committee meeting was called to order at 5:30 p.m. in Council Chambers by Dale Rowe, Chairperson. Service Committee members present were Kate Niederkoehr, Dale Rowe, and Andy Voorheis.

Others present included: Kyle McColly, Mayor; Eric Honaker, Water Distribution Supervisor; Dave Schneider, Collections System Supervisor; Stephanie Hesse, Human Resource Officer; Adam Duddy, Waterworth (via zoom); Jacob Pahnke, Waterworth (via zoom); John Walker; Brian Hemminger, Daily Chief Union; and Sarah Bennett, Clerk.

The summary of bills totaling \$346,687.64 was presented.

A motion was made by Mr. Voorheis, seconded by Mrs. Niederkoehr, for the approval and payment of bills totaling \$346,687.64. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

The minutes of the April 6, 2026 Service Committee meeting, having been mailed to each Service Committee member, were approved as received.

It was noted that that representatives of Waterworth were in attendance (via zoom). Waterworth is a financial forecasting and revenue calibration solution that focuses on full-cost recovery of funds so those funds are self sufficient. Mr. Adam Duddy and Mr. Jacob Pahnke, Waterworth, presented a demonstration of how their platform works for the City's Water and Wastewater Funds. Waterworth enables cities to optimize rates and save for infrastructure upgrades by helping ensure financially sustainable water and wastewater systems.

At the April 6, 2026 Service Committee meeting the relief of the "PAST DUE" amount of \$100.10 on the March 2026 utility bill of James and Debra Thornton, 1049 North Warpole Street, Lot #66, was approved along with relief from a portion of the sewer charge due to a water leak. It was noted that the "PAST DUE" amount was from a previous monthly bill and had nothing to do with the water leak.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkoehr, to rescind the motion made at the April 6, 2026 Service Committee meeting to approve relief of the "PAST DUE" amount of \$100.10 on the March 2026 utility bill of James and Debra Thornton, 1049 North Warpole Street, Lot #66. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Mr. Honaker presented an estimate of \$415.00 from Cory Boes Construction & Masonry LLC for labor and material to remove 25' of gutter and inside corner and matching downspout; and repair with hangers on 2', gutter seal, inside corner, 1 drop, 1 downspout, 2-B connectors, 1-A connector on the home owned by Lacie Kirby and located at 710 North Eighth Street. Mr. Honaker indicated that there is water line that runs from North Eighth Street to Chestnut Drive and is located close to Ms. Kirby's home and her home was damaged during a recent repair of the waterline.

A motion was made by Mr. Rowe, seconded by Mrs. Niederkoehr, to approve the estimate of \$415.00 from Cory Boes Construction & Masonry LLC to repair the gutter, inside corner, and downspout on the home owned by Lacie Kirby and located at 710 North Eighth Street. Upon Voice Vote, all members voted Yes. The Chairperson declared the motion carried.

Mayor McColly indicated that he and Mr. Brad Taylor, Street and Sanitation Supervisor, met with Choice One Engineering regarding the possibility of providing engineering services for the 2026 Street Maintenance Program.

Mayor McColly reported that he and Mr. Taylor will again be meeting soon with Uni-Grip, Inc. regarding the base of the Highland Parkway roadway since Uni-Grip, Inc. is planning an expansion and has indicated that they will be accessing the addition to their facility from Highland Parkway.

Mr. Honaker reported on the following:

- Two ultrasonic units were placed on the reservoir on April 10, 2026 in effort to prevent algae growth.
- Water Department personnel have also been working with Helms & Sons Excavating who are installing the Interceptor Sewer Project.
- Prints were received from the Louis Dreyfus Company for a new waterline to service their facility located west of the City in Salem Township.
- A booster station was recently decommissioned.
- Driven Excavating will be returning soon to repair a service in the CH 110/CH 111 area.

Mr. Schneider reported on the following:

- A draft estimate was presented from Brandstetter Carroll, Inc. to replace sewer pipe beneath the railroad tracks near Chief Street. The estimated total for this repair is \$137,490.00.
- An update was provided of Helms & Sons Excavating progress on the Interceptor Sewer Project.

Mayor McColly requested motorists traveling on North Sandusky Avenue in the area of Upper Sandusky High School and Wyandot Memorial Hospital be patient while construction of the Interceptor Sewer Project is in progress.

A motion was made by Mr. Rowe, seconded by Mrs. Voorheis, to enter into an executive session to discuss a personnel matter regarding compensation. Upon Roll Call, all members voted Yes. The Chairperson declared the motion carried. Upon completion of the executive session the Service Committee reconvened into regular session.

A motion was made by Mr. Voorheis, seconded by Mr. Rowe, effective April 19, 2026 the salary of the Collections System Supervisor will be adjusted to \$75,000.00 and the salary of the Water Distribution Supervisor will be adjusted to \$73,500.00, and these positions will no longer be eligible for overtime pay. Upon Roll Call, all members voted Yes. The Chairperson declared the motion carried.

There being no further business, the Chairperson declared the meeting adjourned.

Sarah J. Bennett, Clerk

Dale Rowe, Chairperson