

M E M O R A N D U M
City of Chino
Community Services,
Parks & Recreation Department

DATE: JUNE 23, 2025
TO: COMMUNITY SERVICES, PARKS & RECREATION COMMISSION
FROM: JEFF BENSON, PARKS AND FACILITIES MANAGER
**SUBJECT: PARKS & FACILITIES PLANNING AND DEVELOPMENT ACTIVITY
REPORT – MAY 2025**

PROJECTS UPDATE

AYALA PARK ACCESSIBILITY IMPROVEMENTS PROJECT–PHASE I

Project Status:

- The grand re-opening for Softball Fields 1-4 took place on February 22, 2025.
- Additional items, such as wooden backstops, restroom building partitions, and additional signage will be added.
- The Notice of Completion is scheduled for the June 17, 2025, City Council meeting.

WALNUT PARK IMPROVEMENTS PROJECT

Project Status:

- Staff continues to work with the design consultant and Public Works CIP team to coordinate the plan and bid packages and schedule the timing of construction.
- Staff anticipates a bid solicitation in fall 2025.
- After recent discussions with the City Manager, it was determined that the scope of work will expand to include the basketball court and remaining hardscape areas adjacent to the basketball court for an overall cohesive improvement project.

Scope of Work:

- In December 2021, the City entered into a contract with the California State Department of Parks and Recreation Office of Grants and Local Services for the State of California Parks and Water Bond Act of 2018 (Proposition 68) Parks Bond Act Per Capita Grant for the Walnut Park Improvements project. The project scope of work will consist of design services to develop a conceptual plan and construction documents for the removal of the old playground equipment and existing rubber/sand surfacing and replacing it with new all-inclusive playground equipment, rubber play surface throughout, new shade sails, park benches, and LED lighting for the playground area.
- The Walnut Park Restroom Interior Improvements project will consist of accessibility improvements to the existing restroom building.

LIBRARY EXTERIOR PAINT PROJECT

Project Status:

- The contract will be awarded to the lowest, responsive, most responsible bidder: U.S. National Corp. of Los Angeles, CA.
- Work is anticipated to begin in June 2025.



Scope of Work:

- The scope of work for the Library Exterior Paint project consists of painting the entire exterior of the facility. This will include prepping and painting all exterior wall surfaces, doors, handrails, roof flashing, rain gutters, and monument signs.

MONTE VISTA PARK-TEEN CENTER ROOF REPLACEMENT AND PAINT PROJECT

Project Status:

- With the purchase order for procuring roofing material approved, staff is now working on the required documents for the bid process.
- Work is anticipated to start after the conclusion of summer programs in 2025.



Scope of Work:

- The scope of work for the Monte Vista Park-Teen Center Roof Replacement and Paint project will consist of a full replacement down to the substrate level and replacement of all roofing layers. This will include having the roof re-sloped for proper

drainage, replacement of adjacent fascia boards as needed, new metal flashing, and new roof shingles. The roof replacement will bring the Teen Center roof into compliance with Title 24 Energy Efficiency Standards. Additionally, this project will include new paint to enhance the aesthetics of the facility.

CAROLYN OWENS COMMUNITY CENTER DEMONSTRATION GARDEN PROJECT

Project Status:

- The Carolyn Owens Community Center Demonstration Garden project is currently in the design phase, including the recently added ADA compliance improvements.

Scope of Work:

- The scope of work for the Carolyn Owens Community Center Demonstration Garden project will consist of designing and constructing a drought tolerant garden on the east side of the Carolyn Owens Community Center. The Demonstration Garden will feature climate appropriate, drought-tolerant plantings and irrigation systems, along with identification signage, decomposed granite walkways, drinking fountain, walkway lighting, and park benches.

APOC BATTING CAGES REPLACEMENT PROJECT

Project Status:

- The City Council awarded a contract to DLJ Development on June 3, 2025.
- Construction is expected to begin in August due to the lead time on the equipment.

Scope of Work:

- The scope of work for the APOC Batting Cages Replacement Project includes the removal and replacement of pitching machines, token boxes, and ball conveyor system. New wiring will also be installed as part of this project.

PARK AND BUILDING MANAGEMENT

Grounds Division

- Playground rubberized surface repairs completed at Heritage, Liberty, Villa, and McLeod.
- Replaced old rubber tires on playground multi-pondo feature at Villa Park.
- Repaired damaged brick column at Ayala Park, Parking Lot A-2.
- Installed new barbecue pit at Villa Park.
- Poured two concrete slabs for trash cans near canopy area at Liberty Park.
- Repaired two playground bongo-step features at Heritage Park.

Building Management

Work Requests:

- Facilities Maintenance completed 97 work orders.

Notable Activities/Special Projects:

- Helped Reconfigure Human Resources offices to accommodate more staff.
- Repaired a mainline water leak underground at the Ayala Park skate park, which included the breaking and repouring of concrete pads that were part of the sidewalk.
- Replaced burned out light bulbs throughout several of the soccer fields at Ayala Park.
- Started to replace all the burnt-out Cloud lights/Chandelier lights throughout the Police Department.

RECOMMENDATION

For Commission information.