



City of Aberdeen Council Agenda

5:30 p.m. Regular Meeting

January 26, 2026

City Council Chambers

123 South Lincoln Street

Aberdeen, South Dakota 57401

1. **Call to Order**

A. Roll Call

B. Pledge of Allegiance

2. **Approval of Agenda**

3. **Approval of Minutes**

A. City Council Meeting of January 20, 2026

4. **Open Forum 5:30 to 5:40 p.m. – 1. See format guidelines at the end of Agenda.**

5. **Consent Calendar – Possible Approval**

A. New Sidewalk Contractor – Henry Carlson Construction LLC

- *Council members may abstain regarding an identified item in the consent calendar and vote to approve the remainder of the items.*

6. **Old Business**

A. Possible second reading and final adoption of Ordinance No. 26-01-01 amending taxicab and motorbus regulations

B. Possible second reading and final adoption of Ordinance No. 26-01-02 amending solid waste collection regulations

C. Possible approval of second reading and final adoption of Ordinance 26-01-03 supplementing the 2026 budget for various unanticipated projects, activities, and expenditures

7. **New Business**

A. Possible approval of proposed distribution schedule for 2026 Promotion Funds

B. Possible approval of surplus of canine equipment

C. Possible approval of Resolution 26-01-02R continuing the designation of *The Aberdeen Insider* as an official newspaper for the City

- D. Possible approval of Pay Request #3 for WT-2025-1 (Water Tower and Transmission Line) in the amount of \$520,552.50 to Landmark Structures Inc. of Fort Worth, TX for Schedule B
- E. Possible approval of recommendation on Bids for 2026 Water Treatment Plant Roof Improvements

8. Review and Approval of Claims and Payroll

- A. Bills: approval of bill list for January 26, 2026
- B. Payroll: approval for pay period from January 11, 2026, through January 24, 2026, and city's share of social security, old age, and survivor's insurance, retirement, health, and life insurance
 - *Council members may abstain regarding an identified claim in the bill list or payroll and vote to approve the remainder of the bills or payroll*

9. City Manager's Report

10. Adjournment

- **Open Forum:** Open forum provides an opportunity for the public to address the city council with questions, concerns, or comments on items which are not on the agenda. Citizens are asked to sign up to speak prior to the open forum portion of the meeting. The open forum will be limited to ten (10) minutes. If no one is in attendance for the open forum, the regular meeting may begin, unless a majority of the city council agrees to extend the time period. The open forum may not be used to make personal attacks, to air personal grievances, to make political endorsements, or for political campaign purposes. The open forum will not be used as a time for problem solving or reacting to the comments made, but rather for hearing the citizen for informational purposes. The city council may respond with a request for city staff to follow up and report back on any issue raised during the public address time. A presentation may not exceed three minutes in duration.
- **ADA Compliance:** The City of Aberdeen fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodation(s), please notify the City Finance Office at least eight (8) hours prior to the meeting so appropriate auxiliary aids and services can be made available. The regular scheduled City Council Meetings are held on the first, third, and fourth Monday of each month at 5:30 p.m. except when a holiday falls on Monday, in which case the meeting is held at 5:30 p.m. on the next business day.
- **Agenda Packet:** A copy of the subject matter on the city council meeting agenda is available for public distribution at the City Finance Office and available on the city's website at www.aberdeen.sd.us.

1 **MINUTES**

2 **ABERDEEN CITY COUNCIL MEETING**

3 City Council Chambers, 123 South Lincoln Street, Municipal Building, Aberdeen, South
4 Dakota, January 20, 2026, at 5:30 p.m., regular meeting of the City Council.

5 **CALL TO ORDER**

6 MEETING ROLL CALL

7 Present at roll call were City Council Members Rob Ronayne via teleconference, Erin
8 Fouberg, Charlotte Liebelt, Rich Ward, Alan Johnson, Chad Nilson, and Mayor Travis
9 Schaunaman. Council Member Talmage Ekanger and David Novstrup were absent.

10 City Staff present were Dave McNeil, Ron Wager, Stuart Nelson, Ken Hubbart, Joel Weig,
11 Rich Krokkel, Brad Jung, and Jordan McQuillen.

12 PLEDGE OF ALLEGIANCE

13 Members of Cub Scout Pack Troop 18 led the Pledge of Allegiance.

14 **APPROVAL OF AGENDA**

15 Motion by Ward, second by Nilson, to approve the agenda as amended to include items
16 7Q. Possible Approval of Payment to Helms & Associates Invoice #28 in the amount of \$460.37
17 and Authorize City Manager to Sign Invoice for AIP Project #3-46-0001-49-2023 Rwy 13/31
18 Rehabilitation and Ligthing Improvements and 7R. Possible Approval of payment to Helms &
19 Associates Invoice #25 in the amount of \$304.45 and Authorize City Manager to Sign Invoice for
20 AIP Project #3-46-0001-52-2024 GA Apron Reconstruction, Phase 2. Voice vote to approve, all
21 present voting aye, motion carried.

22 **MINUTES**

23 Motion by Liebelt, second by Ward, to approve the minutes of the January 5, 2026, City
24 Council Meeting, as circulated and Payroll Section of City Council Meeting Minutes of January
25 5, 2026, as amended: EFTPS 198,434.03, SD Retirement System 120,689.62, City Health
26 Insurance 102,872.50, Governing Body Council 3,921.89, City Manager 9,360.60, Attorney
27 8,971.79, Finance Office 20,860.15, Human Resources 11,950.84, Municipal Hall 2,615.35,
28 Computer Services 6,883.15, Community Development 20,899.20, Engineering 16,092.70, Police
29 206,622.20, Dan Kaiser 49.76/hr, Hunter Pena 31.14/hr, Jaydan Vasquez 31.14/hr, Brandon Lout
30 23.59/hr, Jarrod Zaruba 37.94/hr, Dawson McNeil 31.14/hr, Fire 188,782.90, Building Inspection
31 8,596.00, Street 44,436.72, Traffic Control 11,139.77, Utilities - General 36,404.64, Solid Waste

1 34,231.22, Wastewater Treatment 31,691.04, Utilities - Sewer 12,013.74, Water Treatment Plant
2 30,055.45, Utilities - Water 5,259.13, Airport 26,761.33, Jacob Aesoph 24.78/hr, Duane Clark
3 26.04/hr, Cemetery 5,448.53, Transit 32,391.16, Meals on Wheels 645.85, Admin 11,645.33,
4 Participant Rec 14,704.01, Angel Frey 14.25/hr, Kalyn Rohrbach 14.50/hr, Elias Heier 14.50/hr,
5 Kannon Coats 14.50/hr, Nicholas Schwab 15.00/hr, Katrina Holzkamm 15.00/hr, Jonah Dignan
6 15.25/hr, Derron Gulden 15.25/hr, Anizye Grode 14.25/hr, Maggie Knippling 14.25/hr, Randal
7 Murphy 15.75/hr, Dessa Bryant 14.50/hr, Kennady Thompson 16.00/hr, Maria Vrooman 14.25/hr,
8 Kennedy Boyer 14.25/hr, Eden Ford 14.25/hr, Kayden Wika 14.50/hr, John McDonough 14.50/hr,
9 Keaton Weis 14.25/hr, Brody Dustin 14.25/hr, Lynn Holzkamm 16.25/hr, Olivia Sandvig 14.50/hr,
10 Jarrett Erdmann 14.25/hr, Brayden Linke 14.25/hr, Jacie-Aspen Flockhart 15.50/hr, Kailyn
11 Poppen 15.25/hr, Kaylee Kiesow 14.50/hr, McKenzie Jorgensen 14.25/hr, Ashlynn Odde 14.25/hr,
12 Haley Speer 14.25/hr, Donovan Kiesow 14.25/hr, Katelyn Steinwandt 14.50/hr, Parker Lemer
13 14.50/hr, Jenny Gross 15.75/hr, Adrienne Gillick 14.25/hr, Amy Thompson 15.00/hr, Park Rec
14 ARCC 24,932.29, Elizabeth Ryan 15.50/hr, Emily Davis 17.00/hr, Raini Labrosse 14.50/hr, Callie
15 Malsbury 15.50/hr, Anna Bisbee 14.50/hr, Novella Pharris 14.25/hr, Dillynn Wicks 14.50/hr,
16 Aaron Malsbury 20.00/hr, Olivia Derouchey 15.00/hr, Kylie Clemens 18.25/hr, Amy LeBeau
17 19.75/hr, Cassandra Schumacher 21.00/hr, Mary Hill 19.50/hr, Cole Holmes 15.50/hr, Alyson
18 Lang 16.00/hr, Gabriella Pasara 14.50/hr, Olivia Barnes 14.50/hr, Addyson Pettigrew 14.25/hr,
19 Ami Stewart 15.25/hr, Courtney Haverkamp 14.50/hr, Tabitha Beyers 14.75/hr, Grayce Comes
20 15.50/hr, Brigitte Weisenburger 23.75/hr, Eliza Wurgler 14.25/hr, Ashton Dennert 21.75/hr, Greta
21 Beyers 19.75/hr, Katelyn Mehlhaff 19.25/hr, Jennifer Ring 21.75/hr, Jessica Deyo 20.75/hr, Robin
22 Oneill 21.75/hr, Olivia Whitney 19.25/hr, Madeline Zimmerman 19.25/hr, Ashley Geist 20.25/hr,
23 Tia Swiontek 20.00/hr, Samantha Fletcher 20.75/hr, Gwyn Fischbach 21.75/hr, Shayna Bienvenu
24 19.75/hr, Alyssa Heupel 19.25/hr, Marilyn Davis 20.75/hr, Desiree Sears 17.00/hr, Jackie Beving
25 15.75/hr, Courtney Salzer-Whitney 16.00/hr, Tyler Beck 16.25/hr, Joshua Opp 17.00/hr, Park Rec
26 Golf 7,294.47, PC Complex 7,791.73, Erica Stagnolia 15.25/hr, Parker Beastrom 14.50/hr, Cade
27 Young 14.50/hr, Grace Schwan 14.75/hr, Rylee Baumgartner 14.75/hr, Charlotte Williams
28 14.50/hr, Cordel Rychlik 14.50/hr, Grace Kuch 14.75/hr, Micah Stolp 14.75/hr, Leigha Osborn
29 14.50/hr, Luke Swanson 14.50/hr, Caiti Hubert 14.50/hr, Samson Raap 14.75/hr, Jacob Tarrell
30 14.50/hr, Wyatt Kiesz 14.50/hr, Ava Wagner 14.50/hr, Addyson Edwards 14.50/hr, Brooke
31 Backous 14.50/hr, Kenadi Withers 14.50/hr, Brendan Phillips 14.50/hr, Hayden Werlinger

1 14.75/hr, Olivia Grohs 14.50/hr, Camden Fauth 14.25/hr, Zander Kuhfeld 14.75/hr, Cade
 2 Trenhaile 15.25/hr, Megan Kusler 15.25/hr, Dartagnan Schmitz 15.50/hr, Holden Havlik 14.25/hr,
 3 Rebecca Severson 15.50/hr, Park Rec Senior Center 7,089.08, Parks 24,071.84, Parks/Wylie
 4 13,428.69, Forestry 11,202.25, Library 35,995.72, City Econ Dev 3,169.60. Voice vote to approve,
 5 all present voting aye, motion carried.

6 **OPEN FORUM**

7 No one appeared in open forum to address the Council.

8 **CONSENT CALENDAR**

9 Motion by Nilson, second by Ward, to approve the following items on the consent calendar:

10 PROCLAMATION: Check In, Speak Up Workplace Wellness Pledge

11 TAXI CAB OR MOTORBUS COMPANY LICENSE RENEWAL: Aberdeen Shuttle

12 TAXI CAB DRIVER LICENSE RENEWAL: Michelle Fleming, Shawn Schaunaman, and
 13 Kyna Scheuffele

14 NEW TAXI CAB DRIVER: Gerald Bourelle

15 DAY CARE LICENSE RENEWAL: Karen Gibson

16 LOTTERY NOTICE – receive and place on file: Lincoln Elementary PTA, Bethesda Home
 17 of Aberdeen, and Pet Rescue League

18 REPORTS AND MINUTES FROM CITY BOARDS – Receive and place on file: 1.
 19 Aberdeen Airport Board Meeting on December 4, 2025, 2. KO Lee Library Board Meeting on
 20 December 2, 2025, 3. Zoning Adjustment Board Meeting on December 11, 2025

21 APPROVAL OF ARPA REIMBURSEMENT REQUEST NO. 6 seeking reimbursement
 22 for contracting fees in the amount of \$1,089,701.69

23 APPROVAL OF SRF LOAN REIMBURSEMENT REQUEST NO. 7 seeking
 24 reimbursement for engineering services in the amount of \$54,749.00

25 SET BID DATE ON FEBRUARY 3, 2026, until 2:00 p.m. for 10th Avenue SE & Goodrich
 26 Avenue SE Mill and Overlay Improvements Project ST-2026-1

27 SET BID DATE ON FEBRUARY 3, 2026, until 2:00 p.m. for 2026 Water Treatment Plant
 28 Pipe Gallery Decking/Walkway

29 2026 RETAIL WINE LICENSE RENEWAL for Heartland Players Club, License Number
 30 RW-20172 – no video lottery. No notice is required to be published, and no hearing is needed on
 31 alcoholic beverage license renewals per state law. License process includes applicant background

1 check by police department and location inspections by Community Development and Fire
2 Department

3 NEW RESIDENTIAL BUILDING CONTRACTOR LICENSE: Thomas Rountree dba
4 Rountree Custom Homes

5 NEW SIDEWALK CONTRACTOR LICENSE: Comstock Construction, Inc.

6 Voice vote to approve, with Council Member Nilson abstaining to Item 5H. Approval of
7 ARPA Reimbursement Request No. 6 seeking reimbursement for contracting fees in the amount
8 of \$1,089,701.69, and Item 5I. Approval of SRF Loan Reimbursement Request No. 7 seeking
9 reimbursement for engineering services in the amount of \$54,749.00, all present voting aye,
10 motion carried.

11 **NEW BUSINESS**

12 APPROVAL AND CONFIRMATION OF THE APPOINTMENT OF JAMIE GAB TO
13 THE ABERDEEN HOUSING AUTHORITY BOARD FOR A TERM BEGINNING ON
14 01/01/2026 AND ENDING ON 12/31/2028

15 Mayor Schaunaman presented the appointment. Motion by Ward, second by Johnson, to
16 approve and confirm the appointment of Jamie Gab to the Aberdeen Housing Authority Board for
17 a term beginning on 01/01/2026 and ending on 12/31/2028. Voice vote to approve, all present
18 voting aye, motion carried.

19 APPROVAL OF A SPECIAL ONE DAY RETAIL ON-SALE LIQUOR LICENSE FOR
20 NSU FOUNDATION DBA APEX EVENTS LLC, 2026 NSU BOURBON & BREWS EVENT
21 AT 620 15TH AVE SE ON APRIL 24, 2026

22 Mayor Schaunaman opened the public hearing for the special one-day event license.
23 Motion by Nilson, second by Ward, to approve the Special One Day Retail On-Sale Liquor License
24 for NSU Foundation dba APEX Events LLC, 2026 NSU Bourbon & Brews event at 620 15th Ave
25 SE on April 24, 2026. Voice vote to approve, all present voting aye, motion carried.

26 APPROVAL OF A SPECIAL ONE DAY RETAIL ON-SALE BEER, WINE, AND
27 CIDER LICENSE FOR ABERDEEN AREA CHAMBER OF COMMERCE, BUSINESS AFTER
28 HOURS EVENT AT MONTGOMERY'S, 3502 7TH AVE SE, ON FEBRUARY 12, 2026

29 Mayor Schaunaman opened the public hearing for the special one-day event license.
30 Motion by Ward, second by Liebelt to approve the Special One Day Retail On-Sale Beer, Wine,
31 and Cider License for Aberdeen Area Chamber of Commerce, Business After Hours event at

1 Montgomery's, 3502 7th Ave SE, on February 12, 2026. Voice vote to approve, all present voting
2 aye, motion carried.

3 APPROVAL TO AUTHORIZE THE PURCHASE AND APPROVE PAYMENT FOR 24
4 AUTOMATED ELECTRONIC DEFIBRILLATORS (AEDS) FROM AVERA HEART
5 HOSPITAL IN SIOUX FALLS, SD IN THE AMOUNT OF \$36,556.00

6 City Manager McNeil presented the purchase request. Motion by Liebelt, second by
7 Nilson, to approve and authorize the purchase and approve payment for 24 Automated Electronic
8 Defibrillators (AEDs) from Avera Heart Hospital in Sioux Falls, SD in the amount of \$36,556.00.
9 Roll call vote to approve, all present voting aye, motion carried.

10 APPROVAL OF AGREEMENT FOR PROFESSIONAL AND CONSULTANT
11 SERVICES ON MUNICIPAL WATER AND FLOOD CONTROL PROJECTS

12 City Manager McNeil presented the agreement. Motion by Johnson, second by Ward, to
13 approve the Agreement for Professional and Consultant Services with Robin Bobzien and to
14 authorize the City Manager to execute the same after review and approval by the City Attorney.
15 Roll call vote to approve, all present voting aye, motion carried.

16 Motion by Johnson, second by Ward, to authorize the City Manager to designate Bobzien
17 as the City's agent, and to delegate to Bobzien such authority, as deemed necessary by the City
18 Manager to carry out the scope of services to be provided under the Agreement and to promptly
19 report such delegation of authority to the Council. Voice vote to approve, all present voting aye,
20 motion carried.

21 APPROVAL OF FIRST READING OF ORDINANCE 26-01-03 SUPPLEMENTING
22 THE 2026 BUDGET FOR VARIOUS UNANTICIPATED PROJECTS, ACTIVITIES, AND
23 EXPENDITURES

24 Finance Officer McQuillen presented the first reading of Ordinance 26-01-03. Motion by
25 Johnson, second by Ward, to approve the first reading of Ordinance 26-01-03 supplementing the
26 2026 budget for various unanticipated projects, activities, and expenditures. Roll call vote to
27 approve, all present voting aye, motion carried.

28 APPROVAL OF COMBINED ELECTION AGREEMENT BETWEEN BROWN
29 COUNTY, ABERDEEN SCHOOL DISTRICT #6-1, BRITTON-HECLA SCHOOL DISTRICT
30 #45-4, LANGFORD SCHOOL DISTRICT #45-5 AND CITY OF ABERDEEN

1 Finance Officer McQuillen presented the agreement. Motion by Ward, second by Nilson,
2 to approve the Combined Election Agreement Between Brown County, Aberdeen School District
3 #6-1, Britton-Hecla School District #45-4, Langford School District #45-5 and City of Aberdeen.
4 Voice vote to approve, all present voting aye, motion carried.

5 APPROVAL OF WRF IMPROVEMENTS PAY REQUEST NO. 7 IN THE AMOUNT
6 OF \$1,089,701.69 TO PKG CONTRACTING INC.

7 Water Reclamation Superintendent Fischer presented the pay request. Motion by Fouberg,
8 second by Johnson, to approve WRF Improvements Pay Request No. 7 in the amount of
9 \$1,089,701.69 to PKG Contracting Inc. Roll call vote to approve, with Council Member Nilson
10 abstaining, all others present voting aye, motion carried.

11 RECOMMENDATION TO REJECT ALL BIDS ON THE MAGISTRATE
12 COURTROOM SECURITY REMODEL PROJECT

13 City Manager McNeil and City Attorney Wager presented recommendations to reject all
14 bids. Motion by Johnson, second by Ward, to reject all bids received on Renovations to Municipal
15 Courtroom Remodel project, and to authorize the City Manager, or his designee, to notify the
16 bidders. Roll call vote to approve, all present voting aye, motion carried.

17 FIRST READING OF ORDINANCE NO. 26-01-01 AMENDING TAXICAB AND
18 MOTORBUS REGULATIONS

19 City Manager McNeil and City Attorney Wager presented the first reading of Ordinance
20 No. 26-01-01. Motion by Liebelt, second by Ward, to approve the first reading of Ordinance No.
21 26-01-01 regarding regulation of taxicabs and motorbuses at Chapter 58 of the Aberdeen City
22 Code. Roll call vote to approve, all present voting aye, motion carried.

23 FIRST READING OF ORDINANCE NO. 26-01-02 AMENDING SOLID WASTE
24 COLLECTION REGULATIONS

25 City Manager McNeil and City Attorney Wager presented the first reading of Ordinance
26 No. 26-01-02. Motion by Johnson, second by Nilson, to approve first reading of Ordinance No.
27 26-01-02 amending solid waste collections regulations at Chapter 44 of the Aberdeen City Code.
28 Roll call vote to approve, all present voting aye, motion carried.

29 APPROVAL OF PAY REQUEST #3 FOR 2025 PW BUILDING GRANULAR FILL
30 MATERIAL IN THE AMOUNT OF \$45,716.15 TO HF JACOBS & SON CONSTRUCTION,
31 INC. OF ABERDEEN, SD

1 City Engineer Nelson presented the pay request. Motion by Ward, second by Liebelt, to
2 approve Pay Request #3 for 2025 PW Building Granular Fill Material in the amount of \$45,716.15
3 to HF Jacobs & Son Construction, Inc. of Aberdeen, SD. Roll call vote to approve, all present
4 voting aye, motion carried.

5 APPROVAL OF PAYMENT FOR FOREMAN INVOICE IN THE AMOUNT OF
6 \$20,175.15 FOR A 12+2 BUS

7 Transportation Director Krokkel presented the payment. Motion by Johnson, second by
8 Ward, to authorize the City Manager to sign for payment to Foreman in the amount of \$20,175.15.
9 Roll call vote to approve, all present voting aye, motion carried.

10 APPROVAL OF PAYMENT TO HELMS & ASSOCIATES INVOICE #10 IN THE
11 AMOUNT OF \$4,836.64 AND AUTHORIZE CITY MANAGER TO SIGN INVOICE FOR
12 AIP/AIG PROJECT #3-46-0001-53/54-2025 AIRPORT TERMINAL ACCESS ROAD AND
13 TERMINAL PARKING LOT

14 Transportation Director Krokkel presented the pay request. Motion by Johnson, second by
15 Ward, to approve payment to Helms & Associates invoice #10 in the amount of \$4,836.64 and
16 authorize City Manager to sign invoice for AIP/AIG Project #3-46-0001-53/54-2025 Airport
17 Terminal Access Road and Terminal Parking Lot. Roll call vote to approve, all present voting aye,
18 motion carried.

19 APPROVAL OF PAYMENT TO HELMS & ASSOCIATES INVOICE #5 IN THE
20 AMOUNT OF \$762.50 AND AUTHORIZE CITY MANAGER TO SIGN INVOICE AIP
21 PROJECT #3-46-0001-57-2025 PRE-CONDITIONED AIR (PCA) UNIT

22 Transportation Director Krokkel presented the pay request. Motion by Johnson, second by
23 Ward, to approve payment to Helms & Associates invoice #5 in the amount of \$762.50 and
24 authorize City Manager to sign invoice AIP Project #3-46-0001-57-2025 Pre-Conditioned Air
25 (PCA) Unit. Roll call vote to approve, all present voting aye, motion carried.

26 APPROVAL OF PAYMENT TO HELMS & ASSOCIATES INVOICE #1 IN THE
27 AMOUNT OF \$8,400.32 AND AUTHORIZE CITY MANAGER TO SIGN INVOICE FOR AIP
28 PROJECT #3-46-0001-58-2026 SRE BUILDING EXPANSION

29 Transportation Director Krokkel presented the payment. Motion by Johnson, second by
30 Ward, to approve payment to Helms & Associates invoice #1 in the amount of \$8,400.32 and

1 authorize City Manager to sign invoice for AIP Project #3-46-0001-58-2026 SRE Building
2 Expansion. Roll call vote to approve, all present voting aye, motion carried.

3 APPROVAL OF PAYMENT TO HELMS & ASSOCIATES INVOICE #28 IN THE
4 AMOUNT OF \$460.37 AND AUTHORIZE CITY MANAGER TO SIGN INVOICE FOR AIP
5 PROJECT #3-46-0001-49-2023 RWY 13/31 REHABILITATION AND LIGTHING
6 IMPROVEMENTS

7 Transportation Director Krokkel presented the payment. Motion by Johnson, second by
8 Ward, to approve payment to Helms & Associates invoice #28 in the amount of \$460.37 and
9 authorize City Manager to sign invoice for AIP Project #3-46-0001-49-2023 Rwy 13/31
10 Rehabilitation and Ligthing Improvements. Roll call vote to approve, all present voting aye,
11 motion carried.

12 APPROVAL OF PAYMENT TO HELMS & ASSOCIATES INVOICE #25 IN THE
13 AMOUNT OF \$304.45 AND AUTHORIZE CITY MANAGER TO SIGN INVOICE FOR AIP
14 PROJECT #3-46-0001-52-2024 GA APRON RECONSTRUCTION, PHASE 2

15 Transportation Director Krokkel presented the payment. Motion by Johnson, second by
16 Liebelt, to approve payment to Helms & Associates invoice #25 in the amount of \$304.45 and
17 authorize City Manager to sign invoice for AIP Project #3-46-0001-52-2024 GA Apron
18 Reconstruction, Phase 2. Roll call vote to approve, all present voting aye, motion carried.

19 **REVIEW AND APPROVAL OF CLAIMS AND PAYROLL**

20 Motion by Ward, second by Liebelt, to approve payment of the bills listed for January 20,
21 2026.

22 Bills having been audited by the Finance Officer and fully itemized and authorize the
23 Mayor or City Manager to sign, and the Finance Officer to countersign, all warrants for payment
24 of the following approved bills: Utility 181.53: Tony Mach 51.67, Natalie Wallace 61.08, Brody
25 McBee 21.07, J&S Rentals LLC 47.71, SD Dept. of Revenue 25,308.33, Century Link 5,000.00,
26 A-1 Sanitation & Recycling LLC 13,026.28, Abdn Area Humane Society 6,400.00, Aberdak Club
27 3,085.00, Aberdeen Area Arts Council 3,315.50, Aberdeen Chamber of Commerce 1,700.00,
28 Aberdeen Chrysler Center 2,315.95, Aberdeen Hockey Assn. 8,162.00, Aberdeen School Dist. 6-
29 1 2,995.25, Active Data Systems Inc. 892.50, Advance Auto Parts 693.22, Airgas USA LLC
30 1,356.82, Andrew Rohrbach 364.00, Aqua Pure Inc. 4,144.58, ASCAP 458.00, AT&T Cell
31 2,447.17, Auto Value – Aberdeen 495.99, Avera St. Luke's Hospital 4,103.43, Banner Associates

1 Inc. 63,760.46, Borns Group 8,781.70, Brandi Weber 75.00, Brent Kertzman or Lynn Schlottman
2 33.75, Brown County Landfill 24,090.82, Brown County Treasurer 28.70, Butler Machinery Co.
3 208,934.55, Bytespeed LLC 62,436.00, Cartney Bearing Co. 44.74, Casey Salo 255.30, Center
4 Point Large Print 309.68, Century Business Products 1,468.66, Centurylink 85.28, City Treasurer
5 41.82, CivicPlus LLC 7,547.40, Coca-Cola Bottling Co. 297.90, Cole Bergan 442.00, Cole Papers
6 Inc. 2,285.75, CommTech Inc. 33,735.75, Crawford Trucks & Equipment 32,491.45, Cruz Morrell
7 or Kyle Morrell 105.00, Custom Installation Solutions 780.00, Dakota Broadcasting LLC 500.00,
8 Dakota Doors Inc. 11,563.17, Dakota Fluid Power Inc. 2,416.91, Dakota Oil 1,066.75, Daniel Orr
9 100.00, David's Lawn & Snow 340.00, Dependable Sanitation 33,472.64, Diamond Dry Cleaning
10 116.01, Diesel Machinery Inc. 3,827.37, Domino's Pizza 378.60, Don's Builders Hardware 97.00,
11 Dorsey & Whitney LLP 45,000.00, DuBois Chemicals Inc. 10,379.60, Duininck Inc. 1,456.00,
12 Electric Pump 12,333.50, Elijah Hard Heart or Johnny Gill 82.50, Endress & Hauser 7,410.82,
13 Environmental Systems Research Institute 3,090.00, Ernesto Nunez 56.25, ETC Institute 3,875.00,
14 Ethan Sombke 265.30, Fastenal Co. 290.64, Fire Safety First 410.00, Flexible Pipe Tools &
15 Equipment 427.85, FP Mailing Solutions 260.50, G&R Controls Inc. 1,475.90, Galls Inc. 437.63,
16 Gelling's Auto Service 45.36, Girton Adams Co. 409.37, Glenn Bitz 210.00, Graham Tire Co.
17 85.00, Grainger 2,390.26, Graymont (WI) LLC 36,544.73, Haar Plumbing & Heating Inc.
18 1,936.80, Hach Co. 447.47, Helms & Associates 54,201.11, House of Glass Inc. 2,143.94, Hub
19 City Radio 5,333.00, IMLA 669.00, Impact Janitorial 3,902.75, Ingram Library Services 1,586.78,
20 Interstate Battery – Arlington 445.90, Isaac Saiz or Isadora Saiz 131.25, Ivor Grove or Judy Grove
21 7.50, Jacobs Construction 45,716.15, James Knute Reiersen 180.00, James Porter 48.00, James
22 Valley Coop. Tele Co. 35.26, Jan Riggins 54.58, Jarman's Water Systems 470.00, JGE Inc.
23 1,678.38, Joel Eisenbeisz 265.30, John Thin Elk or Jessica Yellow Eagle 11.25, Johnson Feed Inc.
24 11,152.44, Jonathon Murdy 4,166.00, Joshua Steinwandt 234.00, K&S Plumbing Inc. 8,072.78,
25 Kannon Coats 60.00, Kanopy Inc. 150.00, Katherine Malsom 242.00, KEI 1,612.06, Ken's
26 SuperFair Foods 1,342.63, Killoran Trucking & Brokerage 13,573.00, Kirk's Auto 5,988.90,
27 Knight Towing 125.00, Kone Inc. 3,789.72, Ladner Electric 1,232.32, Lake Area Tech Foundation
28 5,500.00, Language Line Services 737.85, LeadsOnline 3,922.00, Legal & Liability Risk
29 Management Institute 1,350.00, Leidholdt Tool Sales LLC 236.55, Lincoln Repair of Aberdeen
30 722.91, Linde Gas & Equipment Inc. 319.35, Locators & Supplies Inc. 198.78, Mac's Inc. 346.33,
31 Marco Technologies LLC 479.87, Matheson Tri-Gas Inc. 698.63, M-B Companies Inc. 16,852.59,

1 McGowan Allied Specialty Ins. 23,823.00, Menards Inc. 6,107.54, Midco 3,802.82, Midstates
 2 Group 2,282.40, Midwest Alarm Co. 372.52, Midwest Pump & Tank 161.00, Midwest Tape
 3 3,347.65, Minitex – Regents of U of M 690.47, Mobridge Tribune 240.00, MOCIC 250.00,
 4 Motorola Solutions Inc. 57,789.13, MTI Distributing 295.91, NAPA Central 359.37, NAS
 5 Industrial 24,739.24, Nelson Sales & Service LLC 353.51, New Deal Deicing 31,035.00,
 6 NewsBank Inc. 12,789.00, Nextiva Inc. 7,805.85, Nicholas Barrora 3.75, North Central
 7 Rental/Leasing 16,463.20, Northern Truck Equipment 4,870.00, Northern Valley
 8 Communications 10,036.77, O’Connor Co. 86.44, ODP Business Solutions LLC 1.82, Olson’s
 9 Pest Technicians 410.00, OpenGov Inc. 90,245.52, Otis Elevator Co. 2,901.96, OverDrive Inc.
 10 1,294.70, Overpass Condos LLC 12,000.00, Paige Veskrna 50.00, Pauer Sound & Music Inc.
 11 4,516.87, Performance Oil & Lubricants 5,849.51, PGW Auto Glass LLC 167.75, PKG
 12 Contracting Inc. 1,089,701.69, Pomp’s Tire Service 3,863.54, Pontem Software 2,160.00,
 13 Prevention Magazine 265.00, Quality Welding Inc. 18.00, Raven Environmental Products 274.30,
 14 RDO Equipment Co. 13,137.87, Rick's Heating & Air Conditioning Inc. 532.18, Ringgenberg
 15 Electric Inc. 7,200.00, Robert Schiradelly or Nina Serrano 37.50, Runnings Supply Inc. #14
 16 6,297.25, Russel McNeely 245.00, Sabrina Padfield 27.82, Safe Restraints Inc. 1,657.12, Safety
 17 Service Inc. 8,220.85, Sanford Health 750.00, Sanford Health Occupational 9,625.00, Sanitation
 18 Products Inc. 22,883.81, SD Animal Industry Board 100.00, SD Fire Instructor’s Society 570.00,
 19 SD Hotel & Lodging Assoc. 200.00, SD Municipal League 265.00, SD Retailers Assoc. 295.00,
 20 SD Secretary of State 30.00, SD Supplemental Retirement 45.00, SDRMCA 900.00, Sewer Duck
 21 Inc. 150.00, Sherwin-Williams Co. 384.90, Simon Torres or Stephanie Aguilar 120.00, South
 22 Dakota One Call 71.40, Stacie Hallenbeck 61.85, Stacy Vrchota 192.00, Stan Houston Equipment
 23 Inc. 2,711.03, Staples 223.23, Steve Markley 234.00, Steven Lust Automotive 353.24, Stryker
 24 Sales LLC 2,704.70, Swank Motion Pictures Inc. 653.00, Swede’s Body Shop 345.00, Thomson
 25 Reuters 446.40, Tim Reed 549.00, Titan Access Productivity 957.80, Treeline Tree Service Inc.
 26 9,380.00, Tri-State Water Inc. 102.00, Tyler Technologies 47.50, Uline 15,570.84, USA Blue
 27 Book 1,101.34, Verizon Wireless 341.69, Vestis Group Inc. 2,520.48, Victor Roden 7.50, Vollan
 28 Oil Co. 20,414.19, WEB Water Development Assn. 2,346.00, Wenger Corp. 6,455.45, Western
 29 Area Power Adm. 6,033.20, Western States Fire Protection 3,560.00, William Freitag 100.00,
 30 Zach Hoon 265.30.

1 Roll call vote to approve with Council Member Nilson abstaining to payment to Banner
2 Associates Inc. and PKG Contracting Inc., all present voting aye, motion carried.

3 **CITY MANAGER’S REPORT**

4 City Manager McNeil announced the possibility of \$20.3 million dollars for continued
5 funding for the WINS project along with a meeting with WINS partners that was held. In addition,
6 there is an upcoming rural water conference in Washington D.C., and on January 29, 2026, there
7 will be a State of the Park Address.

8 **ADJOURNMENT**

9 There being no further business, motion by Johnson, second by Liebelt, to adjourn the
10 meeting. Voice vote to adjourn, all present voting aye, motion carried. The meeting adjourned at
11 6:41 p.m.

12 Prepared by Steven Thithavong for the Finance Office. /s/Jordan McQuillen, Finance Officer

**City Of Aberdeen – Request for Council Action
January 26, 2026**

Agenda Section – Consent Calendar

This request for council action lists all the items which have been included in the consent agenda for this meeting. The city council can approve all of the items with a single motion to approve. The mayor will allow the council members an opportunity to state whether there are any of these items which you wish to have removed from the consent agenda approval and to have discussed and acted upon separately by the city council.

Items:

- A. New Sidewalk Contractor – Henry Carlson Construction LLC



Application for City License(s)

123 South Lincoln Street
Aberdeen, SD 57401
(605) 626-7017

Applicants must submit a surety bond meeting the requirements listed below with the application. Application must be complete for processing. Incomplete applications are subject to return and/or denial. (License(s) are valid from January 1 through December 31).

| Section 1: Applicant Information | | | |
|----------------------------------|--------------------------------|------------------------|--|
| Name/Business Name: | Henry Carlson Construction LLC | | |
| Address: | | City, State, Zip Code: | |
| Phone Number: | | Email Address: | |
| Mailing Address: | | City, State, Zip Code: | |

| Section 2: Type of License Applying For | | |
|---|---|------------------|
| | License Type & Info | New/Renewal Fees |
| <input type="checkbox"/> | ADVERTISING/SIGN HANGING: Application requires surety bond of \$10,000 or, in lieu of bond, insurance certificate with limits not less than 100,000 each person/\$300,000 each accident/\$25,000 property damage | \$125.00 |
| <input type="checkbox"/> | COMMERCIAL GARBAGE HAULER: Application requires surety bond of \$1,000 | \$300.00 |
| <input type="checkbox"/> | EXCAVATOR: Application requires a surety bond of \$5,000 (CALENDAR YEAR BOND) | \$200.00 |
| <input type="checkbox"/> | WATER & SEWER CONTRACTOR: Application requires surety bond of \$10,000 (CALENDAR YEAR BOND) <i>***this license does not require a separate excavator license***</i> | \$300.00 |
| <input checked="" type="checkbox"/> | SIDEWALK CONTRACTOR: Application requires surety bond of \$5,000.00 (CALENDAR YEAR BOND) requiring replacement of work not laid in accordance with required specifications within 3-year period if so, determined by City Engineer <i>***this license does not require a separate excavator license***</i> | \$150.00 |

| Section 3: Acknowledgement | |
|---|-----------------------|
| I agree that if this license is granted, I will conform to and obey all the requirements of the law and Ordinances governing this line of business. | |
| <u>Amanda Painter</u> Signature | <u>1.8.26</u> Date |

| | | |
|--|---|--|
| Office Use Only | Fee Amount and Date Paid: <u>150.00</u> | Receipt No. <u>R01555394</u> |
| <input checked="" type="checkbox"/> New <input type="checkbox"/> Renewal | Year: <u>2026</u> | Bond/Insurance Policy No. [REDACTED] |
| Effective Date: <u>01/01/26</u> | Expiration Date: <u>12/31/26</u> | |
| Approved By | Department Signature: | |
| City Council Approval Date: | License Number: | |



City of Aberdeen

Council Agenda Memo

Agenda Item 6A

| | | | |
|--------------------------|--------------|----------------------|-------------------------------|
| Meeting Date: | 1/26/2026 | Department: | City Manager |
| Agenda Section: | Old Business | Presented by: | City Manager City Attorney |
| Res./Ord. Number: | 26-01-01 | Attachments: | 2 |

Agenda Item Title:

Possible second reading and final adoption of Ordinance No. 26-01-01 amending taxicab and motorbus regulations.

Proposed or Possible Action:

Motion by _____, second by _____ to approve second reading and final adoption of Ordinance No. 26-01-01 regarding regulation of taxicabs and motorbuses at Chapter 58 of the Aberdeen City Code.

Overview:

Ordinance No. 26-01-01 proposes amending the taxicab and motorbus regulations at Chapter 58 of the Aberdeen City Code, which regulations are overly burdensome and should be updated. The proposed ordinance updates and revises the requirements for licensing and providing taxi services as follows:

- Sec. 58-24 tracks SDCL § 9-35-11 as amended in 2023 and, along with Sec. 58-25, streamlines the licensing process by granting the Finance Officer the authority to approve licenses with a right to appeal a denial to the Council.
- Sec. 58-26 will not require police officers to inspect taxi vehicles before licensing them for the fleet but allows them to issue citations or order removal from the taxi fleet of any vehicle found to be operating in an unsafe condition.
- Sec. 58-30 is now consistent with SDCL § 9-35-11 as the City does not have the legal authority to regulate fares.
- Sec. 58-34 is repealed to no longer require taxicabs to operate 24 hours a day/7 days a week. Repealing this requirement recognizes the realities of current marketplace competition from Lyft and the taxi services' profit motivations to be in service when their customers actually need them. Requiring 24/7 operation is unsustainable for smaller taxi companies with a small number of drivers.
- Sec. 58-82 regarding driver backgrounds has been adjusted to acknowledge that unlawful conduct in a potential taxi driver's history varies in kind and degree and a balance can be struck without compromising the safety of taxi passengers and other motorists. The ordinance does not change the look-back periods for crimes of violence and actually

extends those periods depending on the applicant's date of release from prison, jail, probation, or parole. The adjustments potentially expand the pool of eligible taxi drivers.

The City's primary taxi services, Aberdeen Shuttle and ReliaRide, support the proposed ordinance. Police Chief Jondahl also supports the ordinance. Staff recommends approval.

Financial Consideration:

Enter Financial Consideration Description here.

Attachments:

1. Ordinance No. 26-01-01
2. Proposed ordinance if all changes adopted

First Reading: _____
Second Reading: _____
Final Adoption: _____
Published: _____
Effective Date: _____

ORDINANCE NO. 26-01-01

AN ORDINANCE AMENDING CHAPTER 58 – *VEHICLES FOR HIRE OF THE ABERDEEN CITY CODE* REGARDING REGULATION OF TAXICABS AND MOTORBUSES

WHEREAS, the City Council of the City of Aberdeen is charged with protecting the health, safety, and property of its citizens through regulation of taxicabs and motorbuses; and

WHEREAS, the City Council has determined that the following ordinance will protect the health, safety, and property of its citizens.

BE IT ORDAINED BY THE CITY OF ABERDEEN, SD, THAT THE FOLLOWING CHANGES AND ADDITIONS SHALL BE MADE TO THE ABERDEEN CITY CODE:

1. The following sections in Chapter 58 – *VEHICLES FOR HIRE* are hereby amended with ~~striketrough~~ indicating text to be deleted, underline indicating text to be added, and the remainder of the Chapter to be left unaffected:

Sec. 58-24. License required; appeal.

(a) Issuance. No person shall operate a taxicab or motorbus within the city and within two miles of the corporate limits of the city without first having obtained from the finance officereity council a license therefor and without having complied with all provisions of this chapter.¹

¹ SDCL § 9-35-11 grants the City exclusive jurisdiction over taxicab licensing two miles outside the city limits and was amended in 2023 to no longer permit the City to supervise fares:

SDCL § 9-35-11 Buses and taxis--Intercity service.

The governing body of each municipality in this state is empowered and vested with exclusive jurisdiction to license, regulate, fix the routes of travel, and the speed and point for stops, of all motor carriers of passengers, operators of taxicabs and motor buses conducting operations in such municipality or in a zone adjacent thereto not a part of another municipality and not to exceed two miles around the boundaries of such municipality. When such transportation service is being rendered between adjoining municipalities, the governing bodies of each municipality may act jointly to regulate intercity service.

(b) Appeal. Appeal by the applicant from the decision of the finance officer to deny the license may be made to the city council upon request filed with the finance officer within 20 days of such decision.

Sec. 58-25. Application for license.

Any person desiring a license for a taxicab or motorbus shall make a written application therefor to the ~~finance officer~~city council upon an application to be furnished by the city finance officer. Such application shall contain the full name and address of the owner, the make, model and year of manufacture ~~of the vehicle~~, and the state license number ~~and the engine and factory number~~ of the vehicle.

Sec. 58-26. Condition~~Inspection~~ of taxicab and motorbus.

~~(a) — Generally. No taxicab or motorbus shall be licensed or allowed to continue to operate if it is not until it has been thoroughly and carefully tested and inspected, and found to be in a thoroughly safe condition for the transportation of passengers, and in a clean and sanitary condition, fit, and in good repair at all times, of good appearance without body damage, and well-painted.~~

~~(b) — Mechanical tests. Mechanical tests shall be made by any testing garage or testing station approved by the chief of police and shall include the following:~~

- ~~(1) — Brakes;~~
- ~~(2) — Speedometer;~~
- ~~(3) — Horn;~~
- ~~(4) — Windshield wipers;~~
- ~~(5) — Rearview mirror;~~
- ~~(6) — Steering mechanism;~~
- ~~(7) — Headlights;~~
- ~~(8) — Taillights; and~~
- ~~(9) — Stoplight.~~

~~These tests must be done prior to the issuance of an initial license and annually prior to renewing any license.~~

~~(c) — Physical inspection. A physical inspection shall be made by a designee of the chief of police and shall include the following:~~

- ~~(1) — Condition of tires, including spare tire;~~
- ~~(2) — Cleanliness; and~~

~~(3) — General appearance.~~

~~The chief of police and any police officer may inspect each vehicle at any time upon probable cause of a violation of this section or every 120 days without cause. Such inspection shall follow a format provided by the police department. A copy of such inspection shall be posted in each car so examined, showing the date of the inspection.~~

~~(d) — Submission of vehicle for inspection; use of condemned vehicle prohibited. It shall be the duty of the owner of each taxicab or motorbus to submit to the chief of police each taxicab or motorbus for inspection prior to the issuance of the license, or at any time upon complaint, and the police department may inspect such vehicles at such other times as necessary. It shall be unlawful for the owner or persons in charge of any taxicab or motorbus to use or permit use of a vehicle that has been condemned by the chief of police, until such vehicle has been repaired to the satisfaction of the chief of police. Any failure to abide by the direction of the chief of police or his or her designee within 30 days shall be subject to the penalty prescribed herein.~~

Sec. 58-29. Transfer.

No taxicab or motorbus license shall be transferred from one owner to another. A taxicab or motorbus may be added or replaced upon payment of a transfer fee as provided in the city fee schedule on file in the finance office, ~~provided that the~~ and the information required by section 58-25 for the additional or replacement vehicle has been provided to ~~inspected and approved by~~ the finance officer ~~as complying with this chapter.~~

Sec. 58-30. Display of Ffare rates.

~~Each taxicab licensee must annually file with the finance officer prior to the operation of any taxicab a statement or schedule listing all fares, multiple loading charges, flat rate charges for certain specified routes, and any other information necessary to clarify rates to be charged a passenger. Each taxicab licensee shall conspicuously post in each of the taxicabs during all times that the taxicabs are in use a legible and concise list of the fares and rates. Each taxicab driver shall post such list of fares at all times while the taxicab is in operation. The list of fares may be subject to approval of the city council insofar as form, legibility, and place of posting are concerned.~~

~~Sec. 58-34. Operating time for taxicabs.~~

~~(a) — Every taxicab licensee shall furnish 24-hour service.~~

~~(b) — Exception to 24-hour service requirement. A taxicab licensee shall be exempted from providing service 24 hours a day if the taxicab service is associated with a specific business and the taxicab has as its destination or departure place the specific business or businesses that the taxicab is connected to by ownership.~~

Secs. ~~58-34~~ ~~58-35~~ — 58-80. Reserved.

Sec. 58-82. Driver's license; city taxicab or motorbus operator license required.

(a) No person shall drive or operate a taxicab or motorbus unless they have in their possession a valid state driver's license or permit and have a valid city taxicab/motorbus operator license.

(b) No license shall be granted to any person who is addicted to the use of alcohol or drugs or is not of good moral character or:

- (1) Who has received judgments for more than three moving traffic violations in the preceding ~~two~~three years or at least one violation involving reckless driving or driving on a suspended or revoked license in the preceding ~~two~~three years;
- (2) Who has a conviction within the last~~been convicted in the preceding~~ seven years of a felony crime of violence or has a date of discharge from prison, jail, probation, or parole within the last three years of a felony crime of violence, whichever is greater;
- (3) Who has been convicted in the preceding ~~three~~seven years of a misdemeanor or a felony not involving a crime of violence, or has a date of discharge from prison, jail, probation, or parole within the last one year of any such misdemeanor or non-violent felony, whichever is greater, and which crime involved~~involving~~:
 - a. Resisting a law enforcement officer;
 - b. Dishonesty;
 - c. Injury to a person;
 - d. Operating a motor vehicle while intoxicated;
 - e. Operating a motor vehicle in a manner that endangers a person;
 - f. Operating a motor vehicle with a suspended or revoked driver license; ~~or~~
 - g. Intentional ~~D~~damage to the property of another person; or
 - h. Possession or distribution of a controlled drug or substance or distribution of marijuana; or
- (4) Who is a match in the state or national sex offender registry; ~~or~~
- ~~(5) Who is unable to provide information required under SDCL 32-40-3 (criminal background, sex offender registry, and driving records check).~~

(c) Every applicant for a license for a driver of a taxicab or motorbus shall make an application to the city finance office on an application supplied by the city finance office and if approved shall pay the amount as provided in the city fee schedule on file in the finance office for the issuance of a license and each year thereafter.

(de) The requirements of this section are in addition to the requirements set forth in this division with regard to identification badges.

(ed) Fees for city operator licenses made after July 1 of each year shall be subject to proration as provided in the city fee schedule on file in the finance office.

(fe) The finance officer shall grant a taxicab or motorbus operator license if satisfied that the applicant has complied with all of the terms and conditions of this article and if the evidence submitted in support of the application meets the conditions precedent to granting the license. If a license is denied by the finance officer, the applicant may appeal the denial to the city council in the manner set forth at section 58-24.

2. **Severability.** The provisions of this ordinance are severable. If any provision of this ordinance or the application thereof to any person or circumstance is held to be invalid, such invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application.

3. **Effective Date.** The City Finance Officer shall cause this ordinance to be published in the official newspaper in clean text with all deletions and additions incorporated therein and footnotes omitted. This ordinance shall become effective twenty (20) days after the completed publication, unless the referendum is invoked.

Travis Schaunaman, Mayor

ATTEST:

Jordan McQuillen, Finance Officer

First Reading: _____
Second Reading: _____
Final Adoption: _____
Published: _____
Effective Date: _____

First Reading: _____
Second Reading: _____
Final Adoption: _____
Published: _____
Effective Date: _____

ORDINANCE NO. 26-01-01

**AN ORDINANCE AMENDING CHAPTER 58 –
VEHICLES FOR HIRE OF THE ABERDEEN CITY CODE
REGARDING REGULATION OF TAXICABS AND MOTORBUSES**

WHEREAS, the City Council of the City of Aberdeen is charged with protecting the health, safety, and property of its citizens through regulation of taxicabs and motorbuses; and

WHEREAS, the City Council has determined that the following ordinance will protect the health, safety, and property of its citizens.

BE IT ORDAINED BY THE CITY OF ABERDEEN, SD, THAT THE FOLLOWING CHANGES AND ADDITIONS SHALL BE MADE TO THE ABERDEEN CITY CODE:

1. The following sections in Chapter 58 – *VEHICLES FOR HIRE* are hereby amended with ~~striketrough~~ indicating text to be deleted, underline indicating text to be added, and the remainder of the Chapter to be left unaffected:

Sec. 58-24. License required; appeal.

(a) *Issuance.* No person shall operate a taxicab or motorbus within the city and within two miles of the corporate limits of the city without first having obtained from the finance officer a license therefor and without having complied with all provisions of this chapter. ¹

¹ SDCL § 9-35-11 grants the City exclusive jurisdiction over taxicab licensing two miles outside the city limits and was amended in 2023 to no longer permit the City to supervise fares:

SDCL § 9-35-11 Buses and taxis--Intercity service.

The governing body of each municipality in this state is empowered and vested with exclusive jurisdiction to license, regulate, fix the routes of travel, and the speed and point for stops, of all motor carriers of passengers, operators of taxicabs and motor buses conducting operations in such municipality or in a zone adjacent thereto not a part of another municipality and not to exceed two miles around the boundaries of such municipality. When such transportation service is being rendered between adjoining municipalities, the governing bodies of each municipality may act jointly to regulate intercity service.

(b) *Appeal.* Appeal by the applicant from the decision of the finance officer to deny the license may be made to the city council upon request filed with the finance officer within 20 days of such decision.

Sec. 58-25. Application for license.

Any person desiring a license for a taxicab or motorbus shall make a written application therefor to the finance officer upon an application to be furnished by the city finance officer. Such application shall contain the full name and address of the owner, the make, model and year of manufacture, and the state license number of the vehicle.

Sec. 58-26. Condition of taxicab and motorbus.

No taxicab or motorbus shall be allowed to operate if it is not in a thoroughly safe condition for the transportation of passengers, in a clean and sanitary condition, fit, and in good repair at all times, of good appearance without body damage, and well-painted.

Sec. 58-29. Transfer.

No taxicab or motorbus license shall be transferred from one owner to another. A taxicab or motorbus may be added or replaced upon payment of a transfer fee as provided in the city fee schedule on file in the finance office, and the information required by section 58-25 for the additional or replacement vehicle has been provided to the finance officer.

Sec. 58-30. Display of fare rates.

Each taxicab licensee shall conspicuously post in each of the taxicabs during all times that the taxicabs are in use a legible and concise list of the fares and rates. Each taxicab driver shall post such list at all times while the taxicab is in operation.

Secs. 58-34—58-80. Reserved.

Sec. 58-82. Driver's license; city taxicab or motorbus operator license required.

(a) No person shall drive or operate a taxicab or motorbus unless they have in their possession a valid state driver's license or permit and have a valid city taxicab/motorbus operator license.

(b) No license shall be granted to any person who is addicted to the use of alcohol or drugs or is not of good moral character or:

- (1) Who has received judgments for more than three moving traffic violations in the preceding two years or at least one violation involving reckless driving or driving on a suspended or revoked license in the preceding two years;
- (2) Who has a conviction within the last seven years of a felony crime of violence or has a date of discharge from prison, jail, probation, or parole within the last three years of a felony crime of violence, whichever is greater;

PROPOSED ORDINANCE IF ALL CHANGES ADOPTED

- (3) Who has been convicted in the preceding three years of a misdemeanor or a felony not involving a crime of violence, or has a date of discharge from prison, jail, probation, or parole within the last one year of any such misdemeanor or non-violent felony, whichever is greater, and which crime involved:
- a. Resisting a law enforcement officer;
 - b. Dishonesty;
 - c. Injury to a person;
 - d. Operating a motor vehicle while intoxicated;
 - e. Operating a motor vehicle in a manner that endangers a person;
 - f. Operating a motor vehicle with a suspended or revoked driver license;
 - g. Intentional damage to the property of another person; or
 - h. Possession or distribution of a controlled drug or substance or distribution of marijuana; or
- (4) Who is a match in the state or national sex offender registry.

(c) Every applicant for a license for a driver of a taxicab or motorbus shall make an application to the city finance office on an application supplied by the city finance office and if approved shall pay the amount as provided in the city fee schedule on file in the finance office for the issuance of a license and each year thereafter.

(d) The requirements of this section are in addition to the requirements set forth in this division with regard to identification badges.

(e) Fees for city operator licenses made after July 1 of each year shall be subject to proration as provided in the city fee schedule on file in the finance office.

(f) The finance officer shall grant a taxicab or motorbus operator license if satisfied that the applicant has complied with all of the terms and conditions of this article and if the evidence submitted in support of the application meets the conditions precedent to granting the license. If a license is denied by the finance officer, the applicant may appeal the denial to the city council in the manner set forth at section 58-24.

2. **Severability.** The provisions of this ordinance are severable. If any provision of this ordinance or the application thereof to any person or circumstance is held to be invalid, such invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application.

3. **Effective Date.** The City Finance Officer shall cause this ordinance to be published in the official newspaper in clean text with all deletions and additions incorporated therein and footnotes omitted. This ordinance shall become effective twenty (20) days after the completed publication, unless the referendum is invoked.

Travis Schaunaman, Mayor

ATTEST:

Jordan McQuillen, Finance Officer

First Reading: _____

Second Reading: _____

Final Adoption: _____

Published: _____

Effective Date: _____



City of Aberdeen

Council Agenda Memo

Agenda Item **6B**

| | | | |
|--------------------------|--------------|----------------------|-------------------------------|
| Meeting Date: | 1/26/2026 | Department: | City Manager |
| Agenda Section: | Old Business | Presented by: | City Manager City Attorney |
| Res./Ord. Number: | 26-01-02 | Attachments: | 2 |

Agenda Item Title:

Possible second reading and final adoption of Ordinance No. 26-01-02 amending solid waste collection regulations.

Proposed or Possible Action:

Motion by _____, second by _____ to approve second reading and final adoption of Ordinance No. 26-01-02 amending solid waste collections regulations at Chapter 44 of the Aberdeen City Code.

Overview:

Ordinance No. 26-01-02 amends the solid waste collection regulations at Chapter 44 of the Aberdeen City Code by clarifying language regarding solid waste materials and fees. The proposed ordinance updates and revises the definitions at Sec. 44-1, specifically authorizes the public works director to establish conditions for collection, allows for a recycling fee in the city fee schedule, and adds yard waste to the list of prohibited materials, in compliance with SDCL 34A-6-67. Staff recommends approval.

Financial Consideration:

NA

Attachments:

1. Ordinance No. 26-01-02
2. Proposed ordinance if all changes adopted

First Reading: _____
Second Reading: _____
Final Adoption: _____
Published: _____
Effective Date: _____

ORDINANCE NO. 26-01-02

**AN ORDINANCE AMENDING CHAPTER 44 – *SOLID WASTE*
OF THE ABERDEEN CITY CODE
REGARDING SOLID WASTE COLLECTION**

WHEREAS, the City Council of the City of Aberdeen is charged with protecting the health, safety, and property of its citizens; and

WHEREAS, the City Council has determined that the following ordinance will protect the health, safety, and property of its citizens.

BE IT ORDAINED BY THE CITY OF ABERDEEN, SD, THAT THE FOLLOWING CHANGES AND ADDITIONS SHALL BE MADE TO THE ABERDEEN CITY CODE:

1. Sections 44-1, 44-34, and 44-39 are hereby amended with ~~strikethrough~~ indicating text to be deleted, underline indicating text to be added, and the remainder of Chapter 44 – *SOLID WASTE* to be left unaffected:

Sec. 44-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commercial hauler means any person who hauls or transports any solid waste through or upon the streets or alleys of this city for a consideration or a fee.

Garbage means kitchen and table refuse and every accumulation of waste, animal and vegetable matter that attends the preparation, cooking and eating of food or the storage, handling, sale or decay of food, or any other substance that is in the process of decay, which gives off an odor offensive to the senses.

Rubbish means discarded or broken crockery, ~~destroyed~~ bottles, cans, pasteboard boxes, wooden boxes, paper, ashes, and other normal ~~discarded~~ household materials that can be placed in rubbish containers as defined in this section and recyclable materials accepted under a city recycling program.

~~Solid waste-~~

~~(1) The term "solid waste" means any garbage, refuse, rubbish, demolition and construction debris, sludge from a waste treatment plant, water supply treatment plant or air pollution control facility, and discarded materials, including solid, liquid, semisolid or contained gaseous material resulting from industrial, commercial and agricultural operations, and from community activities, but does not include:~~

~~(1) Mining waste in connection with a mine permitted under SDCL title 45, hazardous waste as defined under SDCL ch. 34A-11, solid or dissolved materials in domestic sewage or dissolved materials in irrigation return flows or industrial discharges which are point sources subject to permits under section 402 of the Federal Water Pollution Control Act (also known as the Clean Water Act, 33 USC 1251 et seq.), special nuclear or byproduct material as defined by the Atomic Energy Act of 1954, 42 USC 2011 et seq; or-~~

~~(2) The term "solid waste" does not include recyclable materials accepted under the city's recycling program, batteries, motor oil, or refrigeration fluids. Prohibited materials as described in this chapter.~~

Solid waste bag means solid waste deposited in a waterproof bag made of material sufficient in strength and secured in such manner that it will not tear or break when lifted by its top and cannot be opened or spilled by any animal and the contents cannot blow out or scatter. A solid waste bag is not a solid waste container, dumpster, or receptacle as set forth in this chapter.

Solid waste container means solid waste deposited in a watertight metallic or plastic can, of not less than ten nor more than 34-gallon capacity, having a handle on each side, covered with a tightfitting lid kept in a sanitary condition at all times, with the outside thereof free and clean of grease or decomposed matter, and secured in such manner that it cannot be opened or spilled by any animal and the contents cannot blow out or scatter. Containers made of materials other than metal or plastic may be used, provided that such containers have been approved by the public works department.

Yard waste means leaves, grass clippings, and plant residue, but and does not include branches, brush, tree limbs, or wood.

Sec. 44-34. Frequency of collections; conditions and fees.

The public works director is hereby authorized to establish~~city council shall adopt an appropriate resolution setting forth~~ the conditions for solid waste collection in accordance with this chapter~~garbage collection and the fees therefor~~ and the frequency of such collection. Fees for solid waste collection by or on behalf of the city, including recycling fees, shall be as provided in the city fee schedule on file in the office of the finance officer. ~~Unless altered by a subsequent resolution and amendment to the original resolution, such resolution shall be in full force and effect for each fiscal year thereafter.~~

Sec. 44-39. Prohibited materials.

Any substance or materials or product prohibited to be placed in the county landfill or those materials that must be separated from normal solid waste before disposal as defined and set forth

by the county commission shall not be included in any definition contained in this chapter and shall not be placed for collection within any solid waste container to be collected by the public works department. Prohibited materials include, but are not limited to, yard waste, automotive oil, batteries, petroleum products, freon, oil-based paints, hazardous materials, tires and appliances.¹

2. **Severability.** The provisions of this ordinance are severable. If any provision of this ordinance or the application thereof to any person or circumstance is held to be invalid, such invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application.

3. **Effective Date.** The City Finance Officer shall cause this ordinance to be published in the official newspaper in clean text with all deletions and additions incorporated therein and footnotes omitted. This ordinance shall become effective twenty (20) days after the completed publication, unless the referendum is invoked.

Travis Schaunaman, Mayor

ATTEST:

Jordan McQuillen, Finance Officer

¹ **SDCL 34A-6-67. Landfill waste reduction targets--Implementation dates.**

In order to achieve the waste reduction goals provided for under § 34A-6-60, no landfill in the state may accept yard waste, lead acid batteries, waste motor oil, or white good appliances for disposal.

Office and computer paper, old newspaper, magazines, telephone books, corrugated cardboard, other marketable paper products, containers made from plastic, aluminum, and steel, and other municipal solid waste materials that are diverted from landfilling using appropriate methods and technology count toward the waste reduction goal. Appropriate methods and technology includes recycling facilities.

PROPOSED ORDINANCE IF CHANGES ADOPTED

First Reading: _____
Second Reading: _____
Final Adoption: _____
Published: _____
Effective Date: _____

ORDINANCE NO. 26-01-02

AN ORDINANCE AMENDING CHAPTER 44 – *SOLID WASTE*
OF THE ABERDEEN CITY CODE
REGARDING SOLID WASTE COLLECTION

WHEREAS, the City Council of the City of Aberdeen is charged with protecting the health, safety, and property of its citizens; and

WHEREAS, the City Council has determined that the following ordinance will protect the health, safety, and property of its citizens.

BE IT ORDAINED BY THE CITY OF ABERDEEN, SD, THAT THE FOLLOWING CHANGES AND ADDITIONS SHALL BE MADE TO THE ABERDEEN CITY CODE:

1. Sections 44-1, 44-34, and 44-39 are hereby amended with ~~strikethrough~~ indicating text to be deleted, underline indicating text to be added, and the remainder of Chapter 44 – *SOLID WASTE* to be left unaffected:

Sec. 44-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commercial hauler means any person who hauls or transports any solid waste through or upon the streets or alleys of this city for a consideration or a fee.

Garbage means kitchen and table refuse and every accumulation of waste, animal and vegetable matter that attends the preparation, cooking and eating of food or the storage, handling, sale or decay of food, or any other substance that is in the process of decay, which gives off an odor offensive to the senses.

Rubbish means discarded or broken crockery, bottles, cans, pasteboard boxes, wooden boxes, paper, ashes, and other normal household materials that can be placed in rubbish containers as defined in this section and recyclable materials accepted under a city recycling program.

PROPOSED ORDINANCE IF CHANGES ADOPTED

Solid waste means any garbage, refuse, rubbish, demolition and construction debris, sludge from a waste treatment plant, water supply treatment plant or air pollution control facility, and discarded materials, including solid, liquid, semisolid or contained gaseous material resulting from industrial, commercial and agricultural operations, and from community activities, but does not include:

- (1) Mining waste in connection with a mine permitted under SDCL title 45, hazardous waste as defined under SDCL ch. 34A-11, solid or dissolved materials in domestic sewage or dissolved materials in irrigation return flows or industrial discharges which are point sources subject to permits under section 402 of the Federal Water Pollution Control Act (also known as the Clean Water Act, 33 USC 1251 et seq.), special nuclear or byproduct material as defined by the Atomic Energy Act of 1954, 42 USC 2011 et seq; or
- (2) Prohibited materials as described in this chapter.

Solid waste bag means solid waste deposited in a waterproof bag made of material sufficient in strength and secured in such manner that it will not tear or break when lifted by its top and cannot be opened or spilled by any animal and the contents cannot blow out or scatter. A solid waste bag is not a solid waste container, dumpster, or receptacle as set forth in this chapter.

Solid waste container means solid waste deposited in a watertight metallic or plastic can, of not less than ten nor more than 34-gallon capacity, having a handle on each side, covered with a tightfitting lid kept in a sanitary condition at all times, with the outside thereof free and clean of grease or decomposed matter, and secured in such manner that it cannot be opened or spilled by any animal and the contents cannot blow out or scatter. Containers made of materials other than metal or plastic may be used, provided that such containers have been approved by the public works department.

Yard waste means leaves, grass clippings, and plant residue, but does not include branches, brush, tree limbs, or wood.

Sec. 44-34. Frequency of collections; conditions and fees.

The public works director is hereby authorized to establish the conditions for solid waste collection in accordance with this chapter and the frequency of such collection. Fees for solid waste collection by or on behalf of the city, including recycling fees, shall be as provided in the city fee schedule on file in the office of the finance officer.

Sec. 44-39. Prohibited materials.

Any substance or materials or product prohibited to be placed in the county landfill or those materials that must be separated from normal solid waste before disposal as defined and set forth by the county commission shall not be included in any definition contained in this chapter and shall not be placed for collection within any solid waste container to be collected by the public works department. Prohibited materials include, but are not limited to, yard waste, automotive oil, batteries, petroleum products, freon, oil-based paints, hazardous materials, tires and appliances.¹

¹ SDCL 34A-6-67. Landfill waste reduction targets--Implementation dates.

PROPOSED ORDINANCE IF CHANGES ADOPTED

2. **Severability.** The provisions of this ordinance are severable. If any provision of this ordinance or the application thereof to any person or circumstance is held to be invalid, such invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provision or application.

3. **Effective Date.** The City Finance Officer shall cause this ordinance to be published in the official newspaper in clean text with all deletions and additions incorporated therein and footnotes omitted. This ordinance shall become effective twenty (20) days after the completed publication, unless the referendum is invoked.

Travis Schaunaman, Mayor

ATTEST:

Jordan McQuillen, Finance Officer

In order to achieve the waste reduction goals provided for under § 34A-6-60, no landfill in the state may accept yard waste, lead acid batteries, waste motor oil, or white good appliances for disposal.

Office and computer paper, old newspaper, magazines, telephone books, corrugated cardboard, other marketable paper products, containers made from plastic, aluminum, and steel, and other municipal solid waste materials that are diverted from landfilling using appropriate methods and technology count toward the waste reduction goal. Appropriate methods and technology includes recycling facilities.



City of Aberdeen

Council Agenda Memo

Agenda Item 6C

| | | | |
|--------------------------|--------------|----------------------|---|
| Meeting Date: | 1/26/2026 | Department: | Finance |
| Agenda Section: | Old Business | Presented by: | Jordan McQuillen, City Finance Officer |
| Res./Ord. Number: | Ord 26-01-03 | Attachments: | 2 |

Agenda Item Title:

Possible approval of second reading and final adoption of Ordinance 26-01-03 supplementing the 2026 budget for various unanticipated projects, activities, and expenditures

Proposed or Possible Action:

Motion and second to approve second reading and final adoption of Ordinance 26-01-03 supplementing the 2026 budget for various unanticipated projects, activities, and expenditures.

Overview:

This ordinance is necessary to supplement various departments and funds within the 2026 budget. The reasons for this supplement and a description for each item is included on the explanation sheet which includes the amount of the supplement and the source of the supplement. The City Manager has identified targeted cuts to fund a portion of the increases including:

- Police, Repairs & Maintenance, \$10,000
- Parks & Recreation, Supplies & Materials, \$15,000
- Fire, Travel & Conference, \$10,000
- Public Works, Supplies & Materials, \$15,000
- Utility Storm, Operations & Maintenance, \$2,500
- Water Treatment, Operations & Maintenance, \$1,500
- Water Reclamation, Operations & Maintenance, \$1,500
- Golf Enterprise, Operations & Maintenance, \$1,500

There are no changes proposed to the ordinance for second reading, though the explanation of the ordinance clarifies proposed funding sources.

Financial Consideration:

Failure to pass recommended increases will result in audit comments regarding non-compliance with state statutes concerning overspending budgets.

Attachments:

1. Ordinance 26-01-03 (2 Pages)
2. Explanation of Ordinance 26-01-03 (1 Page)

First Reading: _____
Second Reading: _____
Adopted: _____
Published: _____
Effective Date: _____

ORDINANCE NO. 26-01-03

**AN ORDINANCE SUPPLEMENTING THE ANNUAL APPROPRIATION
AS MADE FOR THE YEAR 2026 TO APPROPRIATE FUNDS
FOR VARIOUS UNANTICIPATED PROJECTS AND ACTIVITIES**

WHEREAS, there are insufficient appropriated funds in the General Fund; for General Government for City Manager, Human Resources and Community Development amounting to \$185,000, Public Safety for Police, Fire, and Building Inspection amounting to \$7,000; For Public Works for Streets, Transit, and Cemetery amounting to \$11,900; for Culture and Recreation for Library, Recreation, Senior Center, Parks, Wylie Park, and Forestry amounting to \$40,300 to be made from said fund; and

WHEREAS, there are insufficient appropriated funds in the Promotion Fund; for Promotion and Administration amounting to \$350,000, for Transfer Out amounting to \$115,000 to be made from said fund; and

WHEREAS, there are insufficient appropriated funds in the Airport Fund; for Airport expenses amounting to \$9,500 to be made from said fund; and

WHEREAS, there are insufficient appropriated funds in the Utility Storm Fund; for Utility Storm expenses amounting to \$2,500 to be made from said fund; and

WHEREAS, there are insufficient appropriated funds in the Water Fund; for Water expenses amounting to \$1,500 to be made from said fund; and

WHEREAS, there are insufficient appropriated funds in the Sewer Fund; for Sewer expenses amounting to \$1,500 to be made from said fund; and

WHEREAS, there are insufficient appropriated funds in the Golf Fund; for Golf expenses amounting to \$1,500 to be made from said fund; and

WHEREAS, it would appear that there are fund monies that are unappropriated and unexpended: \$262,900 in the General Fund; \$465,000 in the Promotion Fund; \$9,500 in the Airport Fund; \$2,500 in the Utility Storm Fund; \$1,500 in the Water Fund; \$1,500 in the Sewer Fund; \$1,500 in the Golf Fund; that such monies can be used for said purposes.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF ABERDEEN AS
FOLLOWS:**

Section 1. Appropriation. There is hereby appropriated from the unappropriated and unexpended balance in the following funds: \$262,900 in the General Fund; \$465,000 in the Promotion Fund; \$9,500 in the Airport Fund; \$2,500 in the Utility Storm Fund; \$1,500 in the Water Fund; \$1,500 in the Sewer Fund; \$1,500 in the Golf Fund; that such monies can be used for said purposes. for the aforesaid purposes.

Section 2. Interfund Transfers. The Finance Officer is hereby authorized to make such amounts available for the purposes above and to carry out the interfund transfers set forth in Section 1.

Section 3. Ordinance Effective Date. This ordinance is necessary for the support of the municipal government and its existing institutions and shall take effect upon the passage and publication thereof, and is not subject to the referendum process.

Travis Schaunaman, Mayor

ATTEST:

Jordan McQuillen, Finance Officer

| Fund/Dept | Line Item | Description | Budget Adjustment | Cash Trfr Amt | From | To | Source |
|-----------------------------|-----------------|--|-------------------|---------------|------|-----|---|
| 101 - General Fund | | | | | | | |
| City Manager | 101-41220-42200 | OpenGov Budgeting | \$90,300.00 | NA | NA | NA | Unexpend. Fund Bal. |
| City Manager | 101-41220-41100 | Longevity, Retirement Pay | \$1,500.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| HR | 101-41440-41100 | New Full Time Employee | \$88,000.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| HR | 101-41440-41100 | Longevity, Retirement Pay | \$1,000.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| Community Dev | 101-41950-41100 | Longevity, Retirement Pay | \$4,200.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| Police | 101-42110-41100 | Longevity, Retirement Pay | \$5,000.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| Fire | 101-42220-41100 | Longevity, Retirement Pay | \$1,500.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| Bldg Inspect | 101-42310-41100 | Longevity, Retirement Pay | \$500.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| Streets | 101-43110-41100 | Longevity, Retirement Pay | \$8,800.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| Transit | 101-43900-41100 | Longevity, Retirement Pay | \$1,600.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| Library | 101-45500-41100 | Longevity, Retirement Pay | \$5,200.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| Library | 101-45500-43400 | Library Books | \$30,000.00 | NA | NA | NA | Unexpend. Fund Bal. |
| Cemetery | 208-43700-41100 | Longevity, Retirement Pay | \$1,500.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| Recreation | 208-45122-41100 | Longevity, Retirement Pay | \$4,300.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| Senior Center | 208-45140-41100 | Longevity, Retirement Pay | \$1,000.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| Parks | 208-45200-41100 | Longevity, Retirement Pay | \$1,000.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| Parks/Wylie | 208-45221-41100 | Longevity, Retirement Pay | \$1,000.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| Forestry | 208-45240-41100 | Longevity, Retirement Pay | \$3,000.00 | NA | NA | NA | 2026 Cuts & Reallocation, CARES Reserve |
| Transfer Out | 101-41110-45950 | Transfer Out - Airport Fund | \$9,500.00 | NA | 101 | 215 | 2026 Cuts & Reallocation, CARES Reserve |
| Transfer Out | 101-41110-45950 | Transfer Out - Utility Storm Fund | \$2,500.00 | NA | 101 | 224 | 2026 Cuts & Reallocation, CARES Reserve |
| Transfer Out | 101-41110-45950 | Transfer Out - Golf Fund | \$1,500.00 | NA | 101 | 615 | 2026 Cuts & Reallocation, CARES Reserve |
| | | General Total: | | | | | \$262,900.00 |
| 202 - Promotion Fund | | | | | | | |
| Promotion | 202-45610-42900 | Balance Held in Excess of Target Reserve Available for Subsequent Allocation in 2026 | \$350,000.00 | NA | NA | NA | 2025 YE Fund Balance Held in Reserve |
| Transfer Out | 202-41100-45950 | 2025 Culture/Rec Allocation | \$50,000.00 | \$50,000.00 | 202 | 101 | 2025 Promo Fund Revenue Held in Reserve |
| Transfer Out | 202-41100-45950 | 2025 Storybook Land Allocation | \$65,000.00 | \$65,000.00 | 202 | 508 | 2025 Promo Fund Revenue Held in Reserve |
| | | Promotion Total: | | | | | \$465,000.00 |
| 215 - Airport | | | | | | | |
| Airport | 215-43500-41100 | Longevity, Retirement Pay | \$9,500.00 | NA | NA | NA | Transfer In from General Fund |
| | | Airport Total: | | | | | \$9,500.00 |

| | | | | | | | |
|---------------------------------------|-----------------|-----------------------------------|------------|----|--------|----|-------------------------------|
| 224 - Utility Storm | | | | | | | |
| Utility Storm | 224-43900-41100 | Longevity, Retirement Pay | \$2,500.00 | NA | NA | NA | Transfer In from General Fund |
| | | Storm Water Utility Total: | | | | | \$2,500.00 |
| 602 - Water Fund | | | | | | | |
| Water Treatment | 602-43330-41100 | Longevity, Retirement Pay | \$1,500.00 | NA | NA | NA | 2026 Cuts & Reallocation |
| | | Water Total: | | | | | \$1,500.00 |
| 604 - Sewer Fund | | | | | | | |
| Water Reclamation | 604-43250-41100 | Longevity, Retirement Pay | \$1,500.00 | NA | NA | NA | 2026 Cuts & Reallocation |
| | | Sewer Total: | | | \$0.00 | | \$1,500.00 |
| 615 - PRF Golf Enterprise Fund | | | | | | | |
| Golf | 615-45125-41100 | Longevity, Retirement Pay | \$1,500.00 | NA | NA | NA | Transfer In from General Fund |
| | | PRF Golf Enterprise Total: | | | | | \$1,500.00 |



City of Aberdeen

Council Agenda Memo

Agenda Item 7A

| | | | |
|--------------------------|--------------|----------------------|--|
| Meeting Date: | 1/26/2026 | Department: | Finance |
| Agenda Section: | New Business | Presented by: | Jordan McQuillen City Finance Officer |
| Res./Ord. Number: | None | Attachments: | 1 |

Agenda Item Title:

Possible approval of proposed distribution schedule for 2026 Promotion Funds

Proposed or Possible Action:

Motion and second to approve proposed distribution schedule for 2026 Promotion Funds

Overview:

The City receives Promotion Fund revenues from the South Dakota Department of Revenue via bi-monthly distributions. As a result, a portion of 2026 Promotion Fund revenues may not be received and available for distribution to recipients until late in the calendar year. To address cash-flow timing, and using available Promotion Fund reserves, City staff is requesting approval to make early remittance of certain 2026 Promotion Fund commitments, contingent upon satisfaction of applicable audit or financial review requirements. The proposed early distribution schedule includes:

Aberdeen Arts Council, \$28,000 (100%); Aberdeen Community Concert Association, \$2,500 (100%); Aberdeen Community Theatre, \$30,000 (100%); Aberdeen CVB, \$129,999 (25%); Aberdeen Downtown Assoc, \$55,000 (50%); Aberdeen Family YMCA, \$50,000 (50%); Aberdeen Gymnastics, \$7,000 (100%) Aberdeen Swim Club, \$10,000 (100%); Boys & Girls Club Aberdeen, \$25,000 (100%); Chamber of Commerce Marketing \$62,500 (50%); Dacotah Prairie Museum, \$12,000 (100%); Aberdeen Area BMX, \$15,500 (100%); Aberdeen Smitty's \$50,000 (100%); Aberdeen Hockey, \$20,000 (100%)

Approval of this item does not authorize the expenditure of funds; those will still flow through in future meetings along with other bills.

Financial Consideration:

All expenditures related to this activity are included and provided for within the 2026 adopted budget. After accounting for transfers out, the estimated 2025 year-end fund balance for the Promotion Fund was approximately \$550,000. The City's target fund balance for the Promotion Fund is 10% to 15% of the annual budget, capped at a maximum of \$200,000. Based on the 2026 Promotion Fund budget of \$1,450,000, the maximum desired reserve balance is therefore \$200,000. Any reduction in fund balance resulting from early remittance will be temporary. Promotion Fund revenues are projected to replenish reserves to levels exceeding the desired threshold by mid-summer 2026. Administration will bring forward a separate process for consideration of any subsequent allocation of excess fund balance.

Attachments:

1. 2026 Promotion Fund Distribution Schedule

City of Aberdeen, SD
2026 Promo Fund Distribution Schedule

| | | Q1 | | | Q2 | | | Q3 | | | Q4 | | | TOTAL | Early Remittance | |
|--------------|--|------------------|---------------|----------------|----------------|---------------|----------------|---------------|----------------|----------------|---------------|---------------|---------------|----------------|------------------|----------------|
| | | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC | | | |
| 1 | Aberdeen Area Arts Council | 28,000 | | | 14,000 | | | | | | | 14,000 | | 28,000 | 28,000 | |
| 2 | Aberdeen Community Concert Assoc. | 2,500 | | | 2,500 | | | | | | | | | 2,500 | 2,500 | |
| 3 | Aberdeen Community Theatre | 30,000 | | 15,000 | | | | | | 15,000 | | | | 30,000 | 30,000 | |
| 4 | Aberdeen Area Convention & Visitors Bureau | 520,000 | 43,333 | 43,333 | 43,333 | 43,333 | 43,333 | 43,333 | 43,333 | 43,333 | 43,333 | 43,333 | 43,337 | 520,000 | 129,999 | |
| 5 | Aberdeen Downtown Association | 110,000 | | 27,500 | | | 27,500 | | | 27,500 | | | 27,500 | 110,000 | 55,000 | |
| 6 | Aberdeen Family YMCA | 100,000 | 25,000 | | | 25,000 | | | 25,000 | | | 25,000 | | 100,000 | 50,000 | |
| 7 | Aberdeen Gymnastics Association | 7,000 | | 7,000 | | | | | | | | | | 7,000 | 7,000 | |
| 8 | Aberdeen Swim Club | 10,000 | | 10,000 | | | | | | | | | | 10,000 | 10,000 | |
| 9 | Boys & Girls Club of Aberdeen | 25,000 | 25,000 | | | | | | | | | | | 25,000 | 25,000 | |
| 10 | Chamber of Commerce City Marketing | 125,000 | 31,250 | | | 31,250 | | | 31,250 | | | 31,250 | | 125,000 | 62,500 | |
| 11 | Dacotah Prairie Museum | 12,000 | 12,000 | | | | | | | | | | | 12,000 | 12,000 | |
| 12 | NSU - Educational Impact | 185,000 | | | | | | 185,000 | | | | | | 185,000 | | |
| 13 | Aberdeen Area BMX | 15,500 | | | | 15,500 | | | | | | | | 15,500 | 15,500 | |
| 14 | Aberdeen Smitty's | 50,000 | | | 25,000 | | | | 25,000 | | | | | 50,000 | 50,000 | |
| 15 | Aberdeen Hockey Association | 20,000 | 10,000 | | | | 10,000 | | | | | | | 20,000 | 20,000 | |
| 16 | Aberdeen Aqua Addicts | 10,000 | | | 10,000 | | | | | | | | | 10,000 | 10,000 | |
| 17 | Municipal Allocation (Per Res. 25-02-03R) | 145,000 | | | | | | | | | | | 145,000 | 145,000 | | |
| 18 | Unallocated | 55,000 | | | | | | | | | | | 55,000 | 55,000 | | |
| TOTAL | | 1,450,000 | 80,333 | 109,583 | 102,833 | 94,833 | 115,083 | 80,833 | 228,333 | 124,583 | 85,833 | 57,333 | 99,583 | 270,837 | 1,450,000 | 507,499 |

For 2026:

Organizations receiving \$125,000.00 to \$249,999.99 in promotion funds must undergo an annual Financial Review or Audit conducted by a certified independent accountant
Organizations receiving \$250,000.00 or more in promotion funds must undergo an Audit conducted by a certified independent accountant.



City of Aberdeen

Council Agenda Memo

Agenda Item **7B**

| | | | |
|--------------------------|--------------|----------------------|---------------|
| Meeting Date: | 1/26/2026 | Department: | Police |
| Agenda Section: | New Business | Presented by: | Chief Jondahl |
| Res./Ord. Number: | NA | Attachments: | None |

Agenda Item Title:

Possible approval of surplus of canine equipment.

Proposed or Possible Action:

Motion and second to surplus 2 items of canine equipment to Jarrod Zaruba.

Overview:

Request to declare a Porta-Kennel and metal indoor kennel as surplus property to Officer Jarrod Zaruba. Officer Zaruba was the handler for canine Dex who recently retired. Officer Zaruba will be keeping Dex and has requested to keep these two items.

Financial Consideration:

There are no local financial considerations as these items were purchased by a grant through the SD Attorney General’s Office.

Attachments:

1. None



| | | | |
|--------------------------|--------------|----------------------|----------------|
| Meeting Date: | 1/26/2026 | Department: | Finance Office |
| Agenda Section: | New Business | Presented by: | Finance Office |
| Res./Ord. Number: | 26-01-02R | Attachments: | 1 |

Agenda Item Title:

Possible approval of resolution continuing the designation of *The Aberdeen Insider* as an official newspaper for the City.

Proposed or Possible Action:

Motion by _____, second by _____ to approve first reading and passage of Resolution No. 26-01-02R continuing the designation of *The Aberdeen Insider* as an official newspaper of the City of Aberdeen for not less than twelve months, with such designation to continue thereafter until terminated by the City of Aberdeen or such newspaper is no longer a legal newspaper.

Overview:

The proposed resolution continues for at least 12 months the designation of *The Aberdeen Insider* as an official newspaper of the City.

Financial Consideration:

NA

Attachments:

1. Resolution No. 26-01-02R



RESOLUTION NUMBER 26-01-02R

**RESOLUTION CONTINUING DESIGNATION
OF OFFICIAL NEWSPAPER**

WHEREAS, the City Council previously adopted Resolution No. 24-06-04R designating *The Aberdeen Insider* as an official newspaper of the City of Aberdeen, SD, for a twelve-month period beginning July 18, 2024; and

WHEREAS, the City of Aberdeen, South Dakota, is required to adopt by resolution one or more official newspapers for a period of time, not to be less than twelve months, as set forth at SDCL § 9-12-6; and

WHEREAS, *The Aberdeen Insider*, a legal newspaper in the City of Aberdeen, may be designated an official newspaper of the City of Aberdeen.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Aberdeen, South Dakota, as follows:

1. *The Aberdeen Insider* shall be designated as an official newspaper of the City of Aberdeen, SD, for not less than twelve months beginning from the effective date of this Resolution, such designation to continue thereafter until terminated by the City of Aberdeen or such newspaper is no longer a legal newspaper.

2. The City of Aberdeen shall continue to publish in *The Aberdeen Insider* its official documents and public notices as required by law to be published.

The foregoing Resolution was considered at a regular meeting of the Aberdeen City Council on the 26th day of January 2026, and upon Roll Call vote the Resolution was adopted.

Number of AYES: _____

Number of NAYS: _____

Members abstaining: _____

Travis Schaunaman, Mayor

ATTEST:

Jordan McQuillen, Finance Officer



City of Aberdeen

Council Agenda Memo

Agenda Item 7D

| | | | |
|--------------------------|--------------|----------------------|---------------|
| Meeting Date: | 1/26/2026 | Department: | Engineering |
| Agenda Section: | New Business | Presented by: | Stuart Nelson |
| Res./Ord. Number: | NA | Attachments: | 1 |

Agenda Item Title:

Possible approval of Pay Request #3 for WT-2025-1 (Water Tower and Transmission Line) in the amount of \$520,552.50 to Landmark Structures Inc. of Fort Worth, TX for Schedule B.

Proposed or Possible Action:

Motion and second to approve and authorize the City Manager to sign Pay Request #2.

Overview:

Schedule B – Pay request is for concrete pedestal installation.

Financial Consideration:

NA

Attachments:

1. Pay Request #3

| | |
|--|--|
| Application Period: 11/21/25 - 12/20/25 | Application Date: 12/20/2025 |
| To (Owner): City of Aberdeen, SD | From (Contractor): Landmark Structures 3120 Sabre Dr., Ste. 350 Southlake, Texas 76092 |
| Project: Aberdeen Water Tower & Transmission Line | Via (Engineer): Helms & Associates Civil Engineers & Land Surveyors |
| Owner's Contract No.: WT-2025-1; SRF Project # C462072-04; EDA Project # 05-79-06091 | Contract: 1897 Aberdeen SD - 1.5 MG CET Prime Contract BID Schedule B - Tower |
| Contractor's Project No.: 1897 | Engineer's Project No.: A-8542 |

Application For Payment Change Order Summary

| | |
|---|----------------|
| 1. ORIGINAL CONTRACT PRICE..... | \$8,935,000.00 |
| 2. Net change by Change Orders..... | \$0.00 |
| 3. Current Contract Price (Line 1 + Line 2)..... | \$8,935,000.00 |
| 4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... | \$2,119,725.00 |
| 5. Retainage | |
| a. 5.00% X \$2,119,725.00 Work Completed = | \$105,986.25 |
| b. 0.00% X \$0.00 Stored Material = | \$0.00 |
| c. Total Retainage (Line 5.a + Line 5.b)..... | \$105,986.25 |
| 6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... | \$2,013,738.75 |
| 7. LESS PREVIOUS PAYMENTS (Line 6 from prior application)..... | \$1,493,186.25 |
| 8. AMOUNT DUE THIS APPLICATION..... | \$520,552.50 |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... | \$6,921,261.25 |

| Approved Change Orders | ADDITIONS | DEDUCTIONS |
|--|-----------|------------|
| Total changes approved in previous months by Owner/Client: | \$0.00 | \$0.00 |
| Total approved this month: | \$0.00 | \$0.00 |
| TOTALS: | \$0.00 | \$0.00 |
| NET CHANGE BY CHANGE ORDERS: | \$0.00 | |

Contractor's Certification
The undersigned Contractor certifies that to the best of its knowledge:
(1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment;
(2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances);
(3) except for the Work covered by this Application for Payment, the undersigned Contractor has been paid in full for all Work performed to date; and (4) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

| | |
|-----|------------------|
| By: | Date: 12/17/2025 |
|-----|------------------|

| | | | |
|--------------------|----|---|--|
| Payment of: | \$ | 520,552.50 | |
| | | | (Line 8 or other - attach explanation of the other amount) |
| is recommended by: | | | 12/30/2025 |
| | | (Engineer) | (Date) |
| Payment of: | \$ | 520,552.50 | |
| | | | (Line 8 or other - attach explanation of the other amount) |
| is approved by: | | | |
| | | (Owner) | (Date) |
| Approved by: | | | |
| | | Funding or Financing Entity (if applicable) | (Date) |

Progress Estimate - Unit Price Work

Contractor's Application

| For (Contract) 1897 Aberdeen SD - 1.5 MG CET Prime Contract BID Schedule B - Tower | | | | | | | Application Number: 3 | | | | |
|--|---|----------------------|-------|--------------|--------------------------|------------------------------|---------------------------------|---------------------------------------|--|-----------|---------------------------|
| Application Period: 11/21/25 - 12/20/25 | | | | | | | Application Date: 12/20/2025 | | | | |
| A | | | | | B | C | D | E | F | | |
| Item | | Contract Information | | | | Estimated Quantity Installed | Value Of Work Installed to date | Materials Presently Stored (Not In C) | Total Completed and Stored To Date (D + E) | % (F / B) | Balance To Finish (B - F) |
| Bid Item No. | Description | Item Quantity | Units | Unit Price | Total Value Of Item (\$) | | | | | | |
| 1 | 1-1. Mobilization | 1.0 | LS | \$25,000.00 | \$25,000.00 | 0.25 | \$6,250.00 | \$0.00 | \$6,250.00 | 25.00% | \$18,750.00 |
| 2 | 2-1. Bonds and insurance | 1.0 | LS | \$287,800.00 | \$287,800.00 | 1.0 | \$287,800.00 | \$0.00 | \$287,800.00 | 100.00% | \$0.00 |
| 3 | 2-2. Engineering - Elevated Tank - Foundation / Basis | 1.0 | LS | \$216,000.00 | \$216,000.00 | 1.0 | \$216,000.00 | \$0.00 | \$216,000.00 | 100.00% | \$0.00 |
| 4 | 2-3. Engineering - Elevated Tank - Pedestal | 1.0 | LS | \$190,100.00 | \$190,100.00 | 1.0 | \$190,100.00 | \$0.00 | \$190,100.00 | 100.00% | \$0.00 |
| 5 | 2-4. Engineering - Elevated Tank - Steel Tank | 1.0 | LS | \$158,200.00 | \$158,200.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$158,200.00 |
| 6 | 2-5. Commissioning & Startup | 1.0 | LS | \$3,800.00 | \$3,800.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$3,800.00 |
| 7 | 2-6. Temporary Fence | 1.0 | LS | \$16,500.00 | \$16,500.00 | 1.0 | \$16,500.00 | \$0.00 | \$16,500.00 | 100.00% | \$0.00 |
| 8 | 2-7. Temporary Construction Access and Stone | 1.0 | LS | \$127,700.00 | \$127,700.00 | 1.0 | \$127,700.00 | \$0.00 | \$127,700.00 | 100.00% | \$0.00 |
| 9 | 2-8. Deep Foundation - Piles | 1.0 | LS | \$587,600.00 | \$587,600.00 | 1.0 | \$587,600.00 | \$0.00 | \$587,600.00 | 100.00% | \$0.00 |
| 10 | 2-9. Foundation - Excavation | 1.0 | LS | \$125,600.00 | \$125,600.00 | 1.0 | \$125,600.00 | \$0.00 | \$125,600.00 | 100.00% | \$0.00 |
| 11 | 2-10. Foundation - Pile Cap | 1.0 | LS | \$352,900.00 | \$352,900.00 | 1.0 | \$352,900.00 | \$0.00 | \$352,900.00 | 100.00% | \$0.00 |
| 12 | 2-11. Foundation - Backfill Interior | 1.0 | LS | \$17,000.00 | \$17,000.00 | 0.25 | \$4,250.00 | \$0.00 | \$4,250.00 | 25.00% | \$12,750.00 |
| 13 | 2-12. Concrete Pedestal - Lifts 1 / Crane / Scaffold | 1.0 | LS | \$302,300.00 | \$302,300.00 | 0.25 | \$75,575.00 | \$0.00 | \$75,575.00 | 25.00% | \$226,725.00 |
| 14 | 2-13. Concrete Pedestal - Lifts 2-3 | 2.0 | EA | \$275,400.00 | \$550,800.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$550,800.00 |
| 15 | 2-14. Concrete Pedestal - Remaining Lifts | 10.0 | EA | \$243,900.00 | \$2,439,000.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,439,000.00 |
| 16 | 2-15. Concrete Pedestal - Tank Floor | 1.0 | LS | \$161,200.00 | \$161,200.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$161,200.00 |
| 17 | 2-16. Backfill exterior | 1.0 | LS | \$53,400.00 | \$53,400.00 | 0.25 | \$13,350.00 | \$0.00 | \$13,350.00 | 25.00% | \$40,050.00 |
| 18 | 2-17. Steel Tank - Materials and Fabrication | 1.0 | LS | \$657,700.00 | \$657,700.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$657,700.00 |
| 19 | 2-18. Steel Tank - Erect - Ring Beam | 1.0 | LS | \$104,200.00 | \$104,200.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$104,200.00 |
| 20 | 2-19. Steel Tank - Erect - Cone | 1.0 | LS | \$351,600.00 | \$351,600.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$351,600.00 |
| 21 | 2-20. Steel Tank - Erect - Vertical Shell | 1.0 | LS | \$338,000.00 | \$338,000.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$338,000.00 |
| 22 | 2-21. Steel Tank - Erect - Access Tube / Platform | 1.0 | LS | \$82,600.00 | \$82,600.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$82,600.00 |
| 23 | 2-22. Steel Tank - Erect - Hoist | 1.0 | LS | \$40,900.00 | \$40,900.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$40,900.00 |
| 24 | 2-23. Steel Tank - Erect - Floor | 1.0 | LS | \$44,900.00 | \$44,900.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$44,900.00 |
| 25 | 2-24. Steel Tank - Erect - Roof | 1.0 | LS | \$55,600.00 | \$55,600.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$55,600.00 |
| 26 | 2-25. Steel Tank - Preconstruction Hold Primer | 1.0 | LS | \$175,000.00 | \$175,000.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$175,000.00 |
| 27 | 2-26. Steel Tank - Field Coating - Ground Phase | 1.0 | LS | \$197,500.00 | \$197,500.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$197,500.00 |
| 28 | 2-27. Steel Tank - Field Coating - Air Phase | 1.0 | LS | \$114,400.00 | \$114,400.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$114,400.00 |
| 29 | 2-28. Concrete Pedestal - Ladders / Landings | 1.0 | LS | \$52,200.00 | \$52,200.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$52,200.00 |
| 30 | 2-29. Steel Tank - Hatches / Vents | 1.0 | LS | \$10,400.00 | \$10,400.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$10,400.00 |
| 31 | 2-30. Mixing System | 1.0 | LS | \$24,500.00 | \$24,500.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$24,500.00 |
| 32 | 2-31. Slab on Grade | 1.0 | LS | \$18,700.00 | \$18,700.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$18,700.00 |
| 33 | 2-32. Chamber Room | 1.0 | LS | \$210,000.00 | \$210,000.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$210,000.00 |
| 34 | 2-33. Doors | 1.0 | LS | \$16,900.00 | \$16,900.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$16,900.00 |

Progress Estimate - Unit Price Work

Contractor's Application

| A | | | | | B | C | D | E | F | | |
|---------------|--|----------------------|-------|--------------|--------------------------|------------------------------|---------------------------------|---------------------------------------|--|---------------|---------------------------|
| Item | | Contract Information | | | | Estimated Quantity Installed | Value Of Work Installed to date | Materials Presently Stored (Not In C) | Total Completed and Stored To Date (D + E) | % (F / B) | Balance To Finish (B - F) |
| Bid Item No. | Description | Item Quantity | Units | Unit Price | Total Value Of Item (\$) | | | | | | |
| 35 | 3-1. 20in Watermain | 65.0 | LF | \$250.00 | \$16,250.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$16,250.00 |
| 36 | 4-1. Connect to Existing Watermain, Gate Valve, DI Tee | 1.0 | EA | \$2,500.00 | \$2,500.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,500.00 |
| 37 | 5-1. Mechanical - Base - Piping | 1.0 | LS | \$103,800.00 | \$103,800.00 | 1.0 | \$103,800.00 | \$0.00 | \$103,800.00 | 100.00% | \$0.00 |
| 38 | 5-2. Mechanical - Pedestal - Riser Piping | 1.0 | LS | \$132,300.00 | \$132,300.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$132,300.00 |
| 39 | 5-3. Mechanical - Overflow Piping Size Reduction | 1.0 | LS | \$135,000.00 | \$135,000.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$135,000.00 |
| 40 | 5-4. Mechanical - Chamber - Piping | 1.0 | LS | \$38,900.00 | \$38,900.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$38,900.00 |
| 41 | 6-1. Exterior Electrical | 1.0 | LS | \$66,200.00 | \$66,200.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$66,200.00 |
| 42 | 6-2. Interior Electrical Gear/Lighting | 1.0 | LS | \$109,100.00 | \$109,100.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$109,100.00 |
| 43 | 6-3. Instrumentation / Controls / SCADA | 1.0 | LS | \$43,700.00 | \$43,700.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$43,700.00 |
| 44 | 6-4. Lightning Protection / Grounding | 1.0 | LS | \$11,000.00 | \$11,000.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$11,000.00 |
| 45 | 7-1. 4in Floor Drain Pipe (SDR 21) | 207.0 | LF | \$30.00 | \$6,210.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$6,210.00 |
| 46 | 8-1. 4in 45 deg DI Bends | 2.0 | EA | \$1,250.00 | \$2,500.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$2,500.00 |
| 47 | 9-1. 4in Floor Drain Outlet Structure | 1.0 | EA | \$1,000.00 | \$1,000.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$1,000.00 |
| 48 | 10-1. Sand Water Separator | 1.0 | EA | \$7,500.00 | \$7,500.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$7,500.00 |
| 49 | 11-1. 18in RCP | 48.0 | LF | \$100.00 | \$4,800.00 | 48.0 | \$4,800.00 | \$0.00 | \$4,800.00 | 100.00% | \$0.00 |
| 50 | 12-1. 18in RCP Flared End | 2.0 | EA | \$1,250.00 | \$2,500.00 | 2.0 | \$2,500.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 |
| 51 | 13-1. Gravel Surfacing (8in Nominal Depth) | 156.0 | CY | \$45.00 | \$7,020.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$7,020.00 |
| 52 | 14-1. Geotextile Separator Fabric | 700.0 | SY | \$5.00 | \$3,500.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$3,500.00 |
| 53 | 15-1. Unclassified Excavation, Site Grading, & Topsoiling, Complete | 1.0 | LS | \$91,270.00 | \$91,270.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$91,270.00 |
| 54 | 16-1. Chain Link Fence (8ft Tall) | 570.0 | LF | \$35.00 | \$19,950.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$19,950.00 |
| 55 | 17-1. 20ft Cantilever Roll Gate (8ft Tall) | 1.0 | EA | \$5,000.00 | \$5,000.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$5,000.00 |
| 56 | 18-1. Storm Water Pollution Prevention Plan, Completeincluding Maintenance/Modifications | 1.0 | LS | \$5,000.00 | \$5,000.00 | 1.0 | \$5,000.00 | \$0.00 | \$5,000.00 | 100.00% | \$0.00 |
| 57 | 19-1. Seeding, Fertilizing, and Mulching | 1.0 | AC | \$10,000.00 | \$10,000.00 | 0.0 | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$10,000.00 |
| Totals | | | | | \$8,935,000.00 | | \$2,119,725.00 | \$0.00 | \$2,119,725.00 | 23.72% | \$6,815,275.00 |

Change Orders

| | | | | | | | | | | | |
|---------------|--|--|--|--|---------------|--|---------------|---------------|---------------|--------------|---------------|
| Totals | | | | | \$0.00 | | \$0.00 | \$0.00 | \$0.00 | 0.00% | \$0.00 |
|---------------|--|--|--|--|---------------|--|---------------|---------------|---------------|--------------|---------------|

Original Contract and Change Orders

| | | | | | | | | | | | |
|-----------------------|--|--|--|--|-----------------------|--|-----------------------|---------------|-----------------------|---------------|-----------------------|
| Project Totals | | | | | \$8,935,000.00 | | \$2,119,725.00 | \$0.00 | \$2,119,725.00 | 23.72% | \$6,815,275.00 |
|-----------------------|--|--|--|--|-----------------------|--|-----------------------|---------------|-----------------------|---------------|-----------------------|



City of Aberdeen

Council Agenda Memo

Agenda Item 7E

| | | | |
|--------------------------|--------------|----------------------|--------------|
| Meeting Date: | 1/26/2026 | Department: | Public Works |
| Agenda Section: | New Business | Presented by: | Stu Nelson |
| Res./Ord. Number: | NA | Attachments: | 1 |

Agenda Item Title:

Recommendation on Bids for 2026 Water Treatment Plant Roof Improvements

Proposed or Possible Action:

Motion and second to approve the bid in the amount of \$1,578,400.00 from Skinner Roofing of Grand Forks, ND with the understanding a deduct change order for \$220,750.00 will be submitted by the Contractor after the contracts are signed.

Overview:

There was one bid received for this project, which was higher than the estimated cost of \$1.2 - \$1.3 million dollars. Working with the Contractor, several cost saving measures were identified, which will lead to the deduct change order described above. This will result in a reduced base bid amount of \$1,357,650.00, which is much closer to the original estimate. Due to the poor condition of the existing roof systems and the need to repair them as soon as possible, staff recommends accepting the bid from Skinner Roofing. After the contract is awarded, a deduct change order will be issued.

Financial Consideration:

Source of funds: Special sales tax and water enterprise funds

Attachments:

1. Bid Tabulation

**BIDS RECIEVED JANUARY 20, 2026 2PM AT ABERDEEN SOUTH DAKOTA
FOR 2026 WATER TREATMENT PLANT ROOF IMPROVEMENTS**

| | | | | |
|-------------|--|---|--|--|
| | NAME OF BIDDER - | SKINNER ROOFING | | |
| | ADDRESS OF BIDDER - | PO BOX 13091 GRAND FORKS, ND 58208 | | |
| ITEM | DESCRIPTION | | | |
| 1. | BASE BID | \$1,578,400.00 | | |
| | Labor & materials | | | |
| 2. | UNIT PRICE #1 | \$8.00 | | |
| | Cost per board foot to replace deteriorated wood blocking | | | |
| 3. | UNIT PRICE #2 | \$3,000.00 | | |
| | Cost to replace damaged drain bowl | | | |
| 4. | UNIT PRICE #3 | \$5.00 | | |
| | Cost per sq. ft. to replace additional insulation | | | |
| | ADDENDUM # 1 ACKNOWLEDGED | YES | | |
| | BID SURETY | 10% BB | | |

CERTIFIED BY: /s/ Stuart Nelson



City of Aberdeen

Council Agenda Memo

Agenda Item **8A**

| | | | |
|--------------------------|--------------|----------------------|-------------------------------------|
| Meeting Date: | 1/26/2026 | Department: | Finance |
| Agenda Section: | New Business | Presented by: | Jordan McQuillen Finance Officer |
| Res./Ord. Number: | NA | Attachments: | 2 |

Agenda Item Title:

Bills list for January 26, 2026

Proposed or Possible Action:

Motion and second to approve payment of the Bills list for January 26, 2026, and any additions thereto, such bills having been audited by the Finance Officer and fully itemized and a memorandum of the same to be entered upon the minutes of the meeting, and to authroize the City Manager or acting City Manger to sign, and the Finance Officer to countersign, all warrants for payment of such approved bills. Council members may abstain regarding an identified claim and vote to approve the remainder of the Bills List.

Overview:

The Finance Officer submits the following Bills List for January 26, 2026, of vendors, items, or services purchased, or of claims made, and the amounts due thereon:

Bills Total: \$788,794.28

Financial Consideration:

NA

Attachments:

1. Itemized billing with totals
2. A/P Payment Register



Bank: AP - ACCOUNTS PAYABLE

| | | | | |
|---|---|-----------------------------------|-------------------------------|--------------------------------------|
| Vendor Number 10013 | Vendor Name ABERDEEN CHAMBER OF COMMERCE | | | Total Vendor Amount 850.00 |
| Payment Type Check | Payment Number | Payment Date | Payment Amount | |
| | | 01/22/2026 | 850.00 | |
| Payable Number 204058 | Description 2026 LEAERSHIP ABDN (EMILY ELLINGSON) | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 |
| | | | | Payable Amount 850.00 |

| | | | | |
|--|--|-----------------------------------|-------------------------------|--|
| Vendor Number 10051 | Vendor Name AMERICAN ASSN AIRPORT EXECUTIVES | | | Total Vendor Amount 1,185.00 |
| Payment Type Check | Payment Number | Payment Date | Payment Amount | |
| | | 01/22/2026 | 1,185.00 | |
| Payable Number 1179988 | Description F) DIGICAST SUBSCRIPTION | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 |
| | | | | Payable Amount 1,185.00 |

| | | | | |
|--|---|-----------------------------------|-------------------------------|--------------------------------------|
| Vendor Number 10360 | Vendor Name AUTO VALUE - ABERDEEN | | | Total Vendor Amount 614.83 |
| Payment Type Check | Payment Number | Payment Date | Payment Amount | |
| | | 01/22/2026 | 614.83 | |
| Payable Number 445386245 | Description BACK UP ALARMS - #563 | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 |
| 445386267 | BULBS, FILTERS, BATTERIES, BLADES | 01/22/2026 | 01/23/2026 | 0.00 |
| 445386532 | EXHAUST CLAMP - #504A | 01/22/2026 | 01/23/2026 | 0.00 |
| | | | | Payable Amount 94.98 |
| | | | | Payable Amount 511.86 |
| | | | | Payable Amount 7.99 |

| | | | | |
|---|--|-----------------------------------|-------------------------------|--------------------------------------|
| Vendor Number 10089 | Vendor Name BMI | | | Total Vendor Amount 459.00 |
| Payment Type Check | Payment Number | Payment Date | Payment Amount | |
| | | 01/22/2026 | 459.00 | |
| Payable Number 62943643 | Description 2026 BMI LICENSE | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 |
| | | | | Payable Amount 459.00 |

| | | | | |
|---|--|-----------------------------------|-------------------------------|--------------------------------------|
| Vendor Number 15817 | Vendor Name BROOKS GILBERT | | | Total Vendor Amount 148.00 |
| Payment Type Check | Payment Number | Payment Date | Payment Amount | |
| | | 01/22/2026 | 148.00 | |
| Payable Number 01/16/2026 | Description X) CLOTHING ALLOWANCE - BOOT REIMB | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 |
| | | | | Payable Amount 148.00 |

| | | | | |
|--|--|-----------------------------------|-------------------------------|---|
| Vendor Number 10123 | Vendor Name BROWN COUNTY TREASURER | | | Total Vendor Amount 12,000.00 |
| Payment Type Check | Payment Number | Payment Date | Payment Amount | |
| | | 01/22/2026 | 12,000.00 | |
| Payable Number 20260102ABR | Description MUSEUM 26 PROMO FUNDS | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 |
| | | | | Payable Amount 12,000.00 |

| | | | | |
|--|---|-----------------------------------|-------------------------------|--------------------------------------|
| Vendor Number 14150 | Vendor Name BUTLER MACHINERY CO | | | Total Vendor Amount 151.46 |
| Payment Type Check | Payment Number | Payment Date | Payment Amount | |
| | | 01/22/2026 | 151.46 | |
| Payable Number 05PS0331209 | Description GREASE & KEYS | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 |
| | | | | Payable Amount 151.46 |

Payment Register

APPKT00446 - AGENDA 1.26.26 - 2026 BILLS

| Vendor Number | Vendor Name | | | | | Total Vendor Amount |
|--------------------------------|--------------------------------------|---------------------|-----------------|------------------------|-----------------------|-----------------------|
| 10274 | COLE PAPERS INC | | | | | 1,103.36 |
| Payment Type | Payment Number | | | Payment Date | | Payment Amount |
| Check | | | | 01/22/2026 | | 1,103.36 |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| 10670454 | BATH TISSUE | 01/22/2026 | 01/23/2026 | 0.00 | 822.40 | |
| 10671842 | SURFACE CLEANER, BLEACH, GLOVES | 01/22/2026 | 01/23/2026 | 0.00 | 280.96 | |
| 15587 | CONNECTIONS INC EAP | | | | | 610.60 |
| Payment Type | Payment Number | | | Payment Date | | Payment Amount |
| Check | | | | 01/22/2026 | | 610.60 |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| JAN 2026 | JAN 2026 EAP FEES | 01/22/2026 | 01/23/2026 | 0.00 | 610.60 | |
| 14245 | CRESCENT ELECTRIC SUPPLY | | | | | 417.97 |
| Payment Type | Payment Number | | | Payment Date | | Payment Amount |
| Check | | | | 01/22/2026 | | 417.97 |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| S513763302.001 | BIT EXTENSION | 01/22/2026 | 01/23/2026 | 0.00 | 22.59 | |
| S513778187.001 | RATCHET & SOCKET | 01/22/2026 | 01/23/2026 | 0.00 | 395.38 | |
| 15926 | DAKOTA ELECTRONICS LLC | | | | | 180.00 |
| Payment Type | Payment Number | | | Payment Date | | Payment Amount |
| Check | | | | 01/22/2026 | | 180.00 |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| 39377 | SIREN MONITORING - JAN 2026 | 01/22/2026 | 01/23/2026 | 0.00 | 180.00 | |
| 12723 | DAKOTA FLUID POWER INC | | | | | 431.16 |
| Payment Type | Payment Number | | | Payment Date | | Payment Amount |
| Check | | | | 01/22/2026 | | 431.16 |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| 7418324 | CYLINDER REPAIR - #535E | 01/22/2026 | 01/23/2026 | 0.00 | 194.60 | |
| 7418568 | HOSES & FITTINGS - #544C | 01/22/2026 | 01/23/2026 | 0.00 | 236.56 | |
| 13316 | DAKOTA TRANSIT ASSOCIATION | | | | | 400.00 |
| Payment Type | Payment Number | | | Payment Date | | Payment Amount |
| Check | | | | 01/22/2026 | | 400.00 |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| 3479 | DTA MEMBERSHIP | 01/22/2026 | 01/23/2026 | 0.00 | 400.00 | |
| 11358 | DEPENDABLE SANITATION | | | | | 295.00 |
| Payment Type | Payment Number | | | Payment Date | | Payment Amount |
| Check | | | | 01/22/2026 | | 295.00 |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| 1/26-8554 | GARBAGE PICK UP | 01/22/2026 | 01/23/2026 | 0.00 | 66.00 | |
| 7680/01-2026 | SANITATION SERVICES - JAN 2026 | 01/22/2026 | 01/23/2026 | 0.00 | 229.00 | |
| 16169 | DYLAN HEAD | | | | | 265.30 |
| Payment Type | Payment Number | | | Payment Date | | Payment Amount |
| Check | | | | 01/22/2026 | | 265.30 |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| 1/16/2026 | CDL FINAL EXAM & COM LEARNERS PERMIT | 01/22/2026 | 01/23/2026 | 0.00 | 265.30 | |

Payment Register

APPKT00446 - AGENDA 1.26.26 - 2026 BILLS

| | | | | | | |
|--|---|-----------------------------------|-------------------------------|-----------------------------------|--|--|
| Vendor Number 10561 | Vendor Name FIRE & POLICE SELECTION INC | | | | | Total Vendor Amount 542.50 |
| Payment Type Check | Payment Number | | | Payment Date 01/22/2026 | | Payment Amount 542.50 |
| Payable Number 22864 | Description X) FACT A EXAM-FF ENTRY LEVEL EXAM | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 542.50 |
| | | | | | | |
| Vendor Number 15959 | Vendor Name FIRE SAFETY FIRST | | | | | Total Vendor Amount 398.12 |
| Payment Type Check | Payment Number | | | Payment Date 01/22/2026 | | Payment Amount 398.12 |
| Payable Number 5965 | Description FIRST AID CABINET RE-STOCK | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 221.67 |
| 5966 | FIRST AID CABINET RE-STOCK | 01/22/2026 | 01/23/2026 | 0.00 | | 83.70 |
| 5967 | FIRST AID CABINET RE-STOCK | 01/22/2026 | 01/23/2026 | 0.00 | | 92.75 |
| | | | | | | |
| Vendor Number 14190 | Vendor Name GEFFDOG DESIGNS | | | | | Total Vendor Amount 190.00 |
| Payment Type Check | Payment Number | | | Payment Date 01/22/2026 | | Payment Amount 190.00 |
| Payable Number 122001 | Description CLASS B CARGO PANTS (345) | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 190.00 |
| | | | | | | |
| Vendor Number 14479 | Vendor Name GUARDIAN LIFE INS CO | | | | | Total Vendor Amount 1,299.72 |
| Payment Type Check | Payment Number | | | Payment Date 01/22/2026 | | Payment Amount 1,299.72 |
| Payable Number JAN 2026 LIFE | Description JAN 2026 LIFE INS PREMIUMS | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 1,299.72 |
| | | | | | | |
| Vendor Number 10386 | Vendor Name HOUSE OF GLASS INC | | | | | Total Vendor Amount 1,018.99 |
| Payment Type Check | Payment Number | | | Payment Date 01/22/2026 | | Payment Amount 1,018.99 |
| Payable Number 291081 | Description X) WEATHER STRIPPIN-GARAGE/SERVICE DOOR | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 1,018.99 |
| | | | | | | |
| Vendor Number 16172 | Vendor Name INTERNATIONAL CODE COUNCIL | | | | | Total Vendor Amount 170.00 |
| Payment Type Check | Payment Number | | | Payment Date 01/22/2026 | | Payment Amount 170.00 |
| Payable Number Q15.00038857 | Description 2026 ICC GOVERNMENT MEMBERSHIP | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 170.00 |
| | | | | | | |
| Vendor Number 13633 | Vendor Name J R HUEBNER | | | | | Total Vendor Amount 135.00 |
| Payment Type Check | Payment Number | | | Payment Date 01/22/2026 | | Payment Amount 135.00 |
| Payable Number 01/20/2026 | Description X) CLOTHING ALLOWANCE - BOOT REIMB | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 135.00 |
| | | | | | | |
| Vendor Number 10227 | Vendor Name JOHNSON FEED INC | | | | | Total Vendor Amount 4,488.76 |
| Payment Type Check | Payment Number | | | Payment Date 01/22/2026 | | Payment Amount 4,488.76 |
| Payable Number 160153 | Description 25.55 TONS OF SALT | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 2,244.82 |
| 160154 | 25.54 TONS OF SALT | 01/22/2026 | 01/23/2026 | 0.00 | | 2,243.94 |

Payment Register

APPKT00446 - AGENDA 1.26.26 - 2026 BILLS

| Vendor Number | Vendor Name | | | | | Total Vendor Amount |
|-----------------------------|------------------------------------|---------------------|-----------------|------------------------|-----------------------|----------------------------|
| 13436 | JORDON DAHME | | | | | 167.20 |
| Payment Type | Payment Number | | | Payment Date | Payment Amount | |
| Check | | | | 01/22/2026 | 167.20 | |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| 01/16/2026 | X) CLOTHING ALLOWANCE - BOOT REIMB | 01/22/2026 | 01/23/2026 | 0.00 | 167.20 | |
| Vendor Number | Vendor Name | | | | | Total Vendor Amount |
| 16171 | KASCO MARINE INC | | | | | 230.50 |
| Payment Type | Payment Number | | | Payment Date | Payment Amount | |
| Check | | | | 01/22/2026 | 230.50 | |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| 91495804 | REPAIR CERTISAFE UNIT | 01/22/2026 | 01/23/2026 | 0.00 | 230.50 | |
| Vendor Number | Vendor Name | | | | | Total Vendor Amount |
| 14055 | KYLE STODDARD | | | | | 117.50 |
| Payment Type | Payment Number | | | Payment Date | Payment Amount | |
| Check | | | | 01/22/2026 | 117.50 | |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| 01/16/2026 | X) CLOTHING ALLOWANCE - BOOT REIMB | 01/22/2026 | 01/23/2026 | 0.00 | 117.50 | |
| Vendor Number | Vendor Name | | | | | Total Vendor Amount |
| 11292 | LADNER ELECTRIC | | | | | 608.98 |
| Payment Type | Payment Number | | | Payment Date | Payment Amount | |
| Check | | | | 01/22/2026 | 608.98 | |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| 9286 | RELOCATE 2 OUTLETS IN FITNESS ROOM | 01/22/2026 | 01/23/2026 | 0.00 | 608.98 | |
| Vendor Number | Vendor Name | | | | | Total Vendor Amount |
| 10118 | LIGHTHOUSE UNIFORM CO | | | | | 1,266.70 |
| Payment Type | Payment Number | | | Payment Date | Payment Amount | |
| Check | | | | 01/22/2026 | 1,266.70 | |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| A-331042 | F) PANTS, STRIPES, STARS, CROSS | 01/22/2026 | 01/23/2026 | 0.00 | 443.55 | |
| A-331044 | F) LEESCH-CLASS A | 01/22/2026 | 01/23/2026 | 0.00 | 823.15 | |
| Vendor Number | Vendor Name | | | | | Total Vendor Amount |
| 11976 | LUKE NELSON | | | | | 187.20 |
| Payment Type | Payment Number | | | Payment Date | Payment Amount | |
| Check | | | | 01/22/2026 | 187.20 | |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| 01/16/2026 | X) CLOTHING ALLOWANCE - BOOT REIMB | 01/22/2026 | 01/23/2026 | 0.00 | 187.20 | |
| Vendor Number | Vendor Name | | | | | Total Vendor Amount |
| 10501 | MAC'S INC | | | | | 90.92 |
| Payment Type | Payment Number | | | Payment Date | Payment Amount | |
| Check | | | | 01/22/2026 | 90.92 | |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| 305026/5 | CLEVIS & HOOKS | 01/22/2026 | 01/23/2026 | 0.00 | 67.93 | |
| 305061/5 | X) 9V BATTERIES | 01/22/2026 | 01/23/2026 | 0.00 | 22.99 | |
| Vendor Number | Vendor Name | | | | | Total Vendor Amount |
| 10095 | MARCO TECHNOLOGIES LLC | | | | | 183.55 |
| Payment Type | Payment Number | | | Payment Date | Payment Amount | |
| Check | | | | 01/22/2026 | 183.55 | |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| INV14758119 | PLOTTER - MONTHLY CONTRACT | 01/22/2026 | 01/23/2026 | 0.00 | 96.85 | |
| INV14774907 | COPIER USAGE | 01/22/2026 | 01/23/2026 | 0.00 | 86.70 | |

Payment Register

APPKT00446 - AGENDA 1.26.26 - 2026 BILLS

| | | | | | | |
|---|--|-----------------------------------|-----------------------------------|--------------------------------|--|--|
| Vendor Number 12508 | Vendor Name MENARDS INC | | | | | Total Vendor Amount 231.96 |
| Payment Type Check | Payment Number | | Payment Date 01/22/2026 | | | Payment Amount 231.96 |
| Payable Number 51614 | Description POLY & CLAMPS | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 231.96 |
| | | | | | | |
| Vendor Number 12001 | Vendor Name MTI DISTRIBUTING | | | | | Total Vendor Amount 226.85 |
| Payment Type Check | Payment Number | | Payment Date 01/22/2026 | | | Payment Amount 226.85 |
| Payable Number 1504745-00 | Description SEAL OIL & BEARINGS | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 226.85 |
| | | | | | | |
| Vendor Number 10422 | Vendor Name NELSON SALES & SERVICE LLC | | | | | Total Vendor Amount 297.99 |
| Payment Type Check | Payment Number | | Payment Date 01/22/2026 | | | Payment Amount 297.99 |
| Payable Number 141268 | Description CHAIN SHARPENING | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 156.00 |
| Payable Number 141292 | Description CHAIN SHARPENING | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 141.99 |
| | | | | | | |
| Vendor Number 15501 | Vendor Name ODP BUSINESS SOLUTIONS LLC | | | | | Total Vendor Amount 468.44 |
| Payment Type Check | Payment Number | | Payment Date 01/22/2026 | | | Payment Amount 468.44 |
| Payable Number 441766245001 | Description CALENDAR CREDIT | Payable Date 01/23/2026 | Due Date 02/22/2026 | Discount Amount 0.00 | | Payable Amount -27.17 |
| Payable Number 453792194001 | Description AAA & 9V BATTERIES, SANITIZER, CREAMER | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 458.39 |
| Payable Number 453844758001 | Description WIPES, STAMPER | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 37.22 |
| | | | | | | |
| Vendor Number 10121 | Vendor Name RDO EQUIPMENT CO | | | | | Total Vendor Amount 379.97 |
| Payment Type Check | Payment Number | | Payment Date 01/22/2026 | | | Payment Amount 379.97 |
| Payable Number P9253651 | Description FANGTOOTH & PIN - #710L | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 231.06 |
| Payable Number P9319351 | Description SPINNER DISC FOR ALT SPREADER | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 148.91 |
| | | | | | | |
| Vendor Number 15593 | Vendor Name ROBERT TALMAGE | | | | | Total Vendor Amount 189.95 |
| Payment Type Check | Payment Number | | Payment Date 01/22/2026 | | | Payment Amount 189.95 |
| Payable Number 01/16/2026 | Description X) CLOTHING ALLOWANCE - BOOT REIMB | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 189.95 |
| | | | | | | |
| Vendor Number 15404 | Vendor Name RUNNINGS SUPPLY INC #14 | | | | | Total Vendor Amount 119.95 |
| Payment Type Check | Payment Number | | Payment Date 01/22/2026 | | | Payment Amount 119.95 |
| Payable Number 8253050 | Description GLOVES, BAR OIL | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 119.95 |
| | | | | | | |
| Vendor Number 10732 | Vendor Name SHARE CORP | | | | | Total Vendor Amount 3,779.89 |
| Payment Type Check | Payment Number | | Payment Date 01/22/2026 | | | Payment Amount 3,779.89 |
| Payable Number 327683 | Description CITRA SOLVE, PODS, DEGREASER | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | | Payable Amount 3,779.89 |

Payment Register

APPKT00446 - AGENDA 1.26.26 - 2026 BILLS

| | | | | | | |
|---|---|---------------------|-----------------------------------|------------------------|--------------------------------|-------------------------------------|
| Vendor Number 11615 | Vendor Name TITAN ACCESS PRODUCTIVITY | | | | | Total Vendor Amount 30.48 |
| Payment Type Check | Payment Number | | Payment Date 01/22/2026 | | Payment Amount 30.48 | |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| PS1040127-1 | RESTOCK | 01/22/2026 | 01/23/2026 | 0.00 | 2,211.47 | |
| PS1058896-1 | KIT - #538 | 01/22/2026 | 01/23/2026 | 0.00 | 152.77 | |
| PS1058896-2 | KIT - #532A | 01/22/2026 | 01/23/2026 | 0.00 | 152.77 | |
| SR0067279-1 | CREDIT | 01/23/2026 | 02/22/2026 | 0.00 | -275.06 | |
| SR0068611-1 | CREDIT | 01/23/2026 | 02/22/2026 | 0.00 | -2,211.47 | |

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|---|---|---------------------|-----------------------------------|------------------------|--------------------------------|-------------------------------------|
| Vendor Number 11272 | Vendor Name TONY BISBEE | | | | | Total Vendor Amount 76.40 |
| Payment Type Check | Payment Number | | Payment Date 01/22/2026 | | Payment Amount 76.40 | |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| 01/12/2026 | REIMB MIDWAY USA-ACCIDENTALLY PD BY PERSONAL CC | 01/22/2026 | 01/23/2026 | 0.00 | 76.40 | |

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|---|--|---------------------|-----------------------------------|------------------------|---------------------------------|--------------------------------------|
| Vendor Number 11809 | Vendor Name TRAFFIC CONTROL CORP | | | | | Total Vendor Amount 402.00 |
| Payment Type Check | Payment Number | | Payment Date 01/22/2026 | | Payment Amount 402.00 | |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| 162928 | BEACON LED BULBS | 01/22/2026 | 01/23/2026 | 0.00 | 402.00 | |

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|---|--|---------------------|-----------------------------------|------------------------|---------------------------------|--------------------------------------|
| Vendor Number 16147 | Vendor Name TRAV'S OUTFITTER INC | | | | | Total Vendor Amount 149.99 |
| Payment Type Check | Payment Number | | Payment Date 01/22/2026 | | Payment Amount 149.99 | |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| 15208 | SAFETY SHOES - AMANDA FISCHER | 01/22/2026 | 01/23/2026 | 0.00 | 149.99 | |

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|---|--|---------------------|-----------------------------------|------------------------|---------------------------------|--------------------------------------|
| Vendor Number 11399 | Vendor Name WESTERN STATES FIRE PROTECTION | | | | | Total Vendor Amount 825.00 |
| Payment Type Check | Payment Number | | Payment Date 01/22/2026 | | Payment Amount 825.00 | |
| Payable Number | Description | Payable Date | Due Date | Discount Amount | Payable Amount | |
| WSF744826 | X) ST 1 ANNUAL FIRE SPRINKLER INSPECTION | 01/22/2026 | 01/23/2026 | 0.00 | 825.00 | |

Payment Summary

| Bank Code | Type | Payable Count | Payment Count | Discount | Payment |
|-----------------------|-------|---------------|---------------|-------------|------------------|
| AP | Check | 64 | 44 | 0.00 | 37,386.19 |
| Packet Totals: | | 64 | 44 | 0.00 | 37,386.19 |

Cash Fund Summary

| Fund | Name | Amount |
|-----------------------|-----------|-------------------|
| 999 | POOL CASH | -37,386.19 |
| Packet Totals: | | -37,386.19 |



Payment Register

Bank: AP - ACCOUNTS PAYABLE

| | | | | | | |
|---|--|-----------------------------------|-------------------------------|-----------------------------------|---------------------------------|--------------------------------------|
| Vendor Number 13833 | Vendor Name ABERDEEN CHRYSLER CENTER | | | | | Total Vendor Amount 800.00 |
| Payment Type Check | Payment Number | | | Payment Date 01/22/2026 | Payment Amount 800.00 | |
| Payable Number 0628 | Description LEASED VEHICLES - NOV & DEC 2025 | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | Payable Amount 800.00 | |

| | | | | | | |
|--|---|-----------------------------------|-------------------------------|-----------------------------------|-------------------------------|------------------------------------|
| Vendor Number 10360 | Vendor Name AUTO VALUE - ABERDEEN | | | | | Total Vendor Amount 5.29 |
| Payment Type Check | Payment Number | | | Payment Date 01/22/2026 | Payment Amount 5.29 | |
| Payable Number 445384636 | Description OIL FILTER - #306 | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | Payable Amount 5.29 | |

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|--|---|-----------------------------------|-------------------------------|-----------------------------------|------------------------------------|---|
| Vendor Number 15813 | Vendor Name CONSTELLATION NEWENERGY | | | | | Total Vendor Amount 21,586.28 |
| Payment Type Check | Payment Number | | | Payment Date 01/22/2026 | Payment Amount 21,586.28 | |
| Payable Number 4499231 | Description NAT GAS - PC DOME | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | Payable Amount 21,586.28 | |

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|--|--|-----------------------------------|-------------------------------|-----------------------------------|-----------------------------------|--|
| Vendor Number 15926 | Vendor Name DAKOTA ELECTRONICS LLC | | | | | Total Vendor Amount 1,146.00 |
| Payment Type Check | Payment Number | | | Payment Date 01/22/2026 | Payment Amount 1,146.00 | |
| Payable Number 39321 | Description RADIO INSTALL IN BLADE | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | Payable Amount 1,146.00 | |

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|---|--|-----------------------------------|-------------------------------|-----------------------------------|-----------------------------------|--|
| Vendor Number 16170 | Vendor Name JET-LINE SALES & SERVICE LLC | | | | | Total Vendor Amount 4,028.00 |
| Payment Type Check | Payment Number | | | Payment Date 01/22/2026 | Payment Amount 4,028.00 | |
| Payable Number 1247 | Description MANHOLE ADJUSTER RINGS | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | Payable Amount 4,028.00 | |

| | | | | | | |
|---|---|-----------------------------------|-------------------------------|-----------------------------------|-----------------------------------|--|
| Vendor Number 10227 | Vendor Name JOHNSON FEED INC | | | | | Total Vendor Amount 2,221.29 |
| Payment Type Check | Payment Number | | | Payment Date 01/22/2026 | Payment Amount 2,221.29 | |
| Payable Number 160149 | Description 25.105 TONS OF SALT | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | Payable Amount 2,221.29 | |

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|---|--|-----------------------------------|-------------------------------|-----------------------------------|-------------------------------------|--|
| Vendor Number 16140 | Vendor Name LANDMARK STRUCTURES I LP | | | | | Total Vendor Amount 520,552.50 |
| Payment Type Check | Payment Number | | | Payment Date 01/22/2026 | Payment Amount 520,552.50 | |
| Payable Number PAY REQ #3 | Description BID SCHED B-WTR TWR & TRANSMISSION LINE WT-2025- | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | Payable Amount 520,552.50 | |

Payment Register

APPKT00444 - AGENDA 1.26.26 - 2025 BILLS

| | | | | | | |
|---|---|--|-----------------------------------|-------------------------------|--------------------------------|--|
| Vendor Number 13156 | Vendor Name LOCATORS & SUPPLIES INC | | | | | Total Vendor Amount 322.28 |
| Payment Type Check | Payment Number 0324903-IN | Description BROOMS | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | Payment Amount 322.28 |
| Vendor Number 13277 | Vendor Name MSA SAFETY SALES LLC | | | | | Total Vendor Amount 1,470.00 |
| Payment Type Check | Payment Number 965155326 | Description F) MSA CARES CLASS - BINFET | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | Payment Amount 1,470.00 |
| Vendor Number 15671 | Vendor Name PLATINUM AUTO SPA | | | | | Total Vendor Amount 24.00 |
| Payment Type Check | Payment Number 12/2025 | Description CAR WASHES - DEC 2025 | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | Payment Amount 24.00 |
| Vendor Number 15349 | Vendor Name STEPHANIE SORENSEN PHD | | | | | Total Vendor Amount 800.00 |
| Payment Type Check | Payment Number 12/16/25 | Description PSYCH SCREEN | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | Payment Amount 800.00 |
| Vendor Number 10489 | Vendor Name STEVEN LUST AUTOMOTIVE | | | | | Total Vendor Amount 262.65 |
| Payment Type Check | Payment Number 12155 | Description 2024 CHEVY TAHOE: OIL CHANGE | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | Payment Amount 87.55 |
| | Payment Number 12197 | Description 2024 CHEVY TAHOE: OIL CHANGE | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | Payment Amount 87.55 |
| | Payment Number 12215 | Description 2024 CHEVY TAHOE: OIL CHANGE | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | Payment Amount 87.55 |
| Vendor Number 10609 | Vendor Name WAGEWORKS INC | | | | | Total Vendor Amount 315.00 |
| Payment Type Check | Payment Number INV8545909 | Description DEC 2025 ADMIN FEES | Payable Date 01/22/2026 | Due Date 01/23/2026 | Discount Amount 0.00 | Payment Amount 315.00 |

Payment Summary

| Bank Code | Type | Payable Count | Payment Count | Discount | Payment |
|-----------------------|-------|---------------|---------------|-------------|-------------------|
| AP | Check | 15 | 13 | 0.00 | 553,533.29 |
| Packet Totals: | | 15 | 13 | 0.00 | 553,533.29 |

Cash Fund Summary

| Fund | Name | Amount |
|-----------------------|-----------|--------------------|
| 999 | POOL CASH | -553,533.29 |
| Packet Totals: | | -553,533.29 |