

**Board Meeting Minutes**  
**Town of Milltown**  
**Clerk, P.O. Box 475, 1502 200<sup>th</sup> Ave, Milltown, WI 54858**  
**January 13th, 2025, 7:00 pm, at the Milltown Town Hall**

1. Meeting called to order.

Mike Dau called the January 13, 2025, Town of Milltown board meeting to order at 7:00 p.m.

Board Members Present: Mike Dau, Jon Eckel, Chris Nelson, Mark Engelhardt, Cheryl Kloehn

Others Present: Jeff Week, J. Gary Lilyquist, Frank Rau, Jim Bethke, Adam Jarchow, Chris Nelson, Doug Bergstrom, Terry Palmberg, Carol Johnson, Clayton Johnson, Keith Zygowicz, Carol Zygowicz, Ray with S&A Contracting.

Jon Eckel made a motion to suspend the regular Town of Milltown Board meeting and open the Town of Milltown Town Caucus Meeting, Chris Nelson seconded. Passed.

Motion made and seconded to reopen the regular Town of Milltown Board Meeting.

2. Agenda Additions or Changes (According to Open Meeting Laws): Jon Eckel made a motion under Old Business item A & B be moved to closed session. Chris Nelson seconded. Passed.

3. Public Comment

Terry Palmberg updated the Town of Milltown Board members on BLPRD. BLPRD Dockside Publication was provided to the Town of Milltown. BLPRD supports Goose Egg Oiling that will take place again this spring. A copy of the proposed Polk County Shoreline zoning changes was obtained January 8<sup>th</sup>, 2025. The documentation is available as part of the Polk County Environmental Services Committee. The agenda package from January 15, 2025, meeting was sent to the Town of Milltown Board Members since the document is 103 pages. BLPRD is reviewing the package, as are other Polk County Lake districts with the intent of providing public comment. Revised zoning provision proposals include reduced square footage of bunkhouses, two-sided setback averaging clarifications, impervious surface treatment updates, erosion control plans for new boathouses and added regulations around boat house construction (including pitched roof only, no top decks). A brief response to ESC was sent in advance of the September 15<sup>th</sup> meeting. BLPRD will carefully consider our public response following an opportunity for the BLPRD board to meet and discuss in an open meeting. A report will be presented to Town of Milltown Board Members at a future date.

Chris Nelson, from NCS Construction, made a comment that the new zoning plan being proposed by Polk County is a complete comprehensive rewrite and will affect the lakeshores and as well as non-lakeshore property in Polk County. There is a meeting on January 15, 2025, where the public will be allowed 3 minutes to make their comments on the plan.

S&A contracting had questions as to the remedy for the cement slab poured at the Town of Milltown shop. A letter was sent to S&A Contracting by the Town of Milltown on December 10, 2024, with a follow up letter from Bakke Norman, Town of Milltown' attorney dated 12/26/24. S&A Contracting was given 10 days from the date of Bakke Norman' letter to contact the Town with S&A Contracting response. If no response is received, the Town of Milltown will assume S&A is refusing to remedy the defective work.

4. Prior meeting minutes approval

December 9th, 2024, Meeting Minutes – Chris Nelson made a motion to approve the December 9<sup>th</sup>, 2024, meeting minutes except for changing the name from Tom Marcell to Tom Marcellus. Jon Eckel seconded. Passed.

5. Financial Report approval

Financial Report Ending January 7th, 2024.

Profit & Loss Ending December 31, 2024

Jon Eckel made a motion to approve January 7<sup>th</sup>, 2025, Financial Report, December 31, 2024, Profit & Loss and pay the bills for the Town of Milltown. Chris Nelson seconded. Passed.

6. Maintenance Report

Andrie Electric Proposal received a proposal for \$2500.00 for work to be done at the Town of Milltown Shop. Frank Rau informed the board that Andy from the Village of Luck is a licensed electrician and could do the work for less labor cost and the cost of materials.

Gravel Pit reclamation Frank Rau will check into this to make sure it is complete.

Frank Rau and Jim Bethke presented a list of items needed for the shop which include the following: Winch on Chipper for \$900, Wheels on ditch mower \$1200, Quick Hitch \$1400, Toolbox \$650 and chainsaw \$700 with trade in of old chainsaw. Jon Eckel made a motion to have Frank Rau and Jim Bethke purchase the winch and chainsaw. Chris Nelson seconded. Passed.

Maintenance reported that the loader lift cylinders are leaking and will need to be repaired in the spring. McCoy can repair for \$700-\$900 per cylinder.

Chris Clasen from Amador Locksmith talked with Frank on the door locks at the shop and hall. He can redo the locks by replacing them with new cylinders so there is only one key for the doors. Amador wants to know who is responsible for paying for the changes and let them know when we want this done.

Andy at Village of Luck asked when Town of Milltown crushes gravel if we could crush 3000 ton for the Village of Luck for the Chippewa Trail. Discussion was that Town of Milltown will need to make sure how much gravel is left in pit and will check with Arlan Pope on this information. Village of Milltown usually does 5000 ton and does not need any currently.

A new service door on the northeast corner of the shop will not be installed until the concrete apron situation is done correctly as there is water that comes into the shop under the door.

## 7. New Business

- a. Chris Nelson, NCS Construction, and Adam Jarchow, Apple River– Township Zoning – Adam Jarchow presented information to the Town of Milltown on opting out of Polk County Zoning and taking on the zoning within the township. Town of Milltown would have more flexibility, but the cons would be the cost and time or organize. The board was handed an ordinance for zoning to read over and determined if this is something the Town of Milltown would like to pursue.
- b. Jeff Wick – Variance Set Back Approval – 1951 Oscar Lane, is requesting a variance set back for a building to be erected on his property. The NW corner of the building would place the building out of compliance. The clerk will send the meeting minutes approving this variance to Jeff Wick and Wynter Chmielewski, Polk County Zoning. Jon Eckel made a motion to approve the 35’ variance setback on the NW corner for Jeff Wick. Chris Nelson seconded. Passed.
- c. Motion for 2025 Raises Maintenance Workers – Chris Nelson made a motion to increase Frank Rau wages from \$32.36 to \$33.26 and Jim Bethke wages from \$28.25 to \$29.25. Jon Eckel seconded. Passed.
- d. Ordinance 25-1 Parking on Township Roads/Right of Ways – A resident called the town of Milltown office about parking at Half Moon Lake Public Access on 190<sup>th</sup> Avenue and no signs erected to caution other residents of people parking on the road. Chris Nelson created a Road Ordinance 25-1 for the Town of Milltown to adopt. After further discussion, Frank Rau and Jim Bethke will order 2 signs stating “NO PARKING THIS SIDE OF ROAD” to be placed on north side of road, 2 signs stating “PARKING ALLOWED BETWEEN SIGNS” to be placed on south side of road within State Stature guidelines, and 2 signs stating ‘CAUTION AHEAD’ or “PEDISTRIAN/VEHICLE AHEAD” on the east corner and top of the hill to the west. Jon Eckel made a motion to adopt Ordinance 25-1 Parking on Highways/Town Roads. Chris Nelson seconded. Passed. The ordinance will be posted and become effective once the signs are erected.
- e. Purchase Camera(s) Town of Milltown Use – discussion on purchasing cameras areas of concern within the Town of Milltown. Maintenance will check into this for prices and subscriptions.
- f. Doug Bergstrom Update on Grants – Doug updated the Board on the grants. The grant for 170<sup>th</sup> and 200<sup>th</sup>, there were 22 applicants, our grant ranked 12<sup>th</sup>, and only one grant was funded.  
  
Antler Lake Boat Launch, the permit had to be resubmitted as an Individual Permit. All paperwork has been resubmitted.
- g. Approval for Clerk’s New Laptop, Monitor and changing to .gov emails – Clerk received information that WEC is requiring that townships have .gov emails. Chris Nelson made a motion to approve the new laptop, monitor for a total cost of \$1,874.48 and charges to change emails to .gov for a total cost of 1037.28. Jon Eckel seconded. Passed.

- h. Resident asking about Paving 183<sup>rd</sup> – How long before paved – this road is on the list and there are criteria that the Town of Milltown follows for ranking the road to be black topped. The clerk will talk with the resident.
- i.
- 8. Old Business
  - a. Beach Agreement – have not heard back from Village. Chris Nelson reported that the Village of Milltown had a couple of issues with the Half Moon Beach Agreement as follows: Village does not want to mow, will split the gas costs. Time for mowing, which is 3 hours, should also be compensated for the Town of Milltown. Village of Milltown is requesting Village Town Cop to make rounds to Half Moon once per shift. Town of Milltown Chairperson is being asked to meet with Village of Milltown President and two other board members to reach an agreement on the areas in question on the Half Moon Lake Beach Agreement.
  - b. Carlson Construction
  - c. S&A – Shop ApronChris Nelson made a motion to move into closed session. Jon Eckel seconded. Passed.
- 9. Closed session: The Town of Milltown will hold a Closed Session pursuant to Wis Stat 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." for the Town of Milltown Shop Addition
- 10. Closed session: Closed Session: The Town of Milltown will hold a closed session pursuant to Wis Stat 19.85(1)(c), Wis. Stat for discussion of employment.
- 11. Reconvene into Open Session with action on Closed Session items.

Chris Nelson made a motion to move out of closed session and into Town of Milltown regular board meeting. Jon Eckel seconded. Passed.

12. Adjourn

Chris Nelson made a motion to adjourn the Town of Milltown on January 13, 2025, Board meeting at 9:25 pm. Jon Eckel seconded. Adjourned.

Next Meeting: February 10th, 2025, at 7:00 pm.