

The Diamondville Town Council met in regular session on Monday, November 4, at 6:00 p.m. in the Town Hall, pursuant to due notice and call.

The meeting was called to order at 6:00p.m.

Upon roll call the following were found to be present constituting a quorum: Mayor Clint Bowen, Council Members, Eric Backman, Sherrol Sloan, Rob Sawaya, Nicole Petersen, Chief of Police Jeff Kolata, Clerk/ Treasurer Cortney Bartschi

**Reading of the Minutes:**

Council Sawaya motioned to approve the minutes from October 21<sup>st</sup> Regular Meeting as written, seconded by Council Petersen, all voted aye, motion carried.

**Approval of the Agenda:**

Council Petersen motioned to approve the Agenda, seconded by Council Backman, all voted aye, motion carried.

**Introduction of Guests:**

**Unfinished Business:**

- A. Council Sawaya motioned to untable the ADA Door Opener's, seconded by Council Sloan. Council Sawaya motioned to approve the purchase and install of the ADA Door Opener's per quoted amounts from DJ's Glass and Sublette Electric in the Amount of \$13,592.00, seconded by Council Sloan. Council Petersen abstained, Council Backman voted Nay, Motion Carried.
- B. Cyber Security Quote from Sweetwater Tech, no action taken pending more information on optional funding, left tabled.

**New Business:**

- A. Ice rink at Diamondville Baseball Field, no action taken.
- B. Council Backman motioned to approve Resolution 2024-07 – TO REVISE AND UPDAT EMPLOYEE JOB DESCRIPTIONS OF TOWN CLERK, TOWN TREASURER, STREET AND PARK FOREMAN, CHIEF OF POLICE, POLICE OFFICER, AND COURT/POLICE CLERK, seconded by Council Sloan, all voted aye, motion carried.
- C. Council Backman motioned to approve the Car Wash Garage door repair quote from D&D builders in the amount of \$2,423.00, seconded by Council Sawaya, all voted aye, motion carried.
- D. Chief of Police Over Time Cap was discussed and no changes were made to alter current Overtime cap of 23.82 hours per week as needed.
- E. Council Backman tabled the OSHA Report as it was not received prior to meeting, seconded by Council Sawaya, all voted aye, motion carried.
- F. Council Petersen motioned to schedule a workshop for the Health and Safety Program and Policies for Wyoming Workforce and OSHA set on November 7<sup>th</sup> at 5:15PM, seconded by Council Sloan, all voted aye, motion carried.
- G. Council Backman motioned to schedule a workshop regarding Kemmerer Unit 1 Impact Assistance Funding for November 5, 2024 at 5:15pm, seconded by Council Sawaya, all voted aye, motion carried.

**Correspondence:**

Mayor Bowen reminded everyone to vote as the General Election on November 5<sup>th</sup>.

**Bills:**

Council Sawaya motioned to approve the bills and payroll as written, seconded by Council Sloan, all voted aye. Motion carried.

**Adjourn:**

Council Sawaya motioned to adjourn the meeting at 7:03 p.m., seconded by Council Sloan, all voted aye, motion carried, meeting was adjourned at 7:03 p.m.