

**MINUTES
CITY COUNCIL & WPCA
REGULAR MEETING
City Hall Auditorium / Zoom
April 20, 2026**

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A **REGULAR MEETING** of the City Council and Water Pollution Control Authority (WPCA) of the City of Torrington was held at the City Hall Auditorium on Monday, April 20, 2026. Present at the City Hall Auditorium were Mayor Molly Spino, Corporation Counsel Tomasz Kalinowski, City Councilors Paul Cavagnero, Armand Maniccia and Rachel Hannon-Harrel. City Councilor David Oliver, City Councilor Anne Ruwet, Water Pollution Control Authority Administrator Ed Tousey and Director of IT Gerry Crowley attended by Zoom. Chris Beyus was absent. Also present at City Hall were Assessor Stacie Maldonado, Superintendent of Public Works Tim Cote and Chairperson of Torrington's Conservation Commission Christine Altman.

Mayor Spino called the meeting to order at 6:30 p.m.

Public Comment(in-person only)

On a motion by Councilor Maniccia, seconded by Councilor Hannon-Harrel, the Council voted unanimously to open the meeting to the public.

Tom Kandefer Torrington resident, spoke briefly about road closures. He also spoke about the encampment on city property. He showed the Council before-and-after photos of the cleanup of the property behind the Price-Rite Plaza of abandoned homeless encampments. He suggested exploring whether anything could be done with the Northwest Hills Council of Governments to address this issue on a regional basis.

Christine Altman gave her report on the Earth Day Cleanup that took place on April 18, 2026. About 80 volunteers participated in the effort, filling approximately three-quarters of a 30–40 yard dumpster, with additional trash still being brought in. Sol Restaurant provided lunch for volunteers, and South Main Dunkin supplied breakfast. Most of this year's event was funded through the NIP account, facilitated by Recycling Coordinator Ms. Orr. Ms. Altman shared that her daughter, Ivy, created a spreadsheet identifying city streets in need of cleanup, allowing volunteers to be assigned to the most heavily impacted areas. She also noted that David Scherf, GIS Manager, integrated this data into the Conservation Commission's online GIS system, which will improve the efficiency of assigning locations and tracking progress in the future. Additionally, an Earth Day Cleanup page has been created on the city's website, which will feature photos and statistics from this year's event and is expected to be available within the coming week.

Approve Minutes

On a motion by Councilor Cavagnero, seconded by Councilor Maniccia, the Council voted unanimously to accept the Public Hearing Minutes from April 6, 2026.

On a motion by Councilor Cavagnero, seconded by Councilor Maniccia, the Council voted unanimously to accept the Regular Meeting Minutes from April 6, 2026.

Vote to Add to Agenda – IT Department request - Microsoft Enterprise Agreement Renewal

On a motion from Councilor Maniccia, seconded by Councilor Ruwet, the Council voted unanimously to add to the Agenda IT Department's request for approval to renew the City's three-year Microsoft Enterprise Agreement through Dell Marketing Inc.

IT Department Microsoft Enterprise Agreement Renewal

On a motion from Councilor Cavagnero, seconded by Councilor Hannon-Harrel, the Council discussed the City's three-year Microsoft Enterprise Agreement. This agreement provides the licensing required for all Microsoft cloud, desktop and server products used across City departments and ensures continued compliance, security updates, and technical support. The renewal will be procured through Dell Marketing, Inc. under the Commonwealth of Massachusetts Software Contract (ITS75). The cost for year one of the three-year agreement is \$83,491.05. Funding for this purchase will be drawn from GL Account: 0010-0018 5346.0000. Councilor Cavagnero questioned the dollar amounts and wanted more clarity on it from the IT Department before he voted on it.

Table IT Department Microsoft Enterprise Agreement Renewal

On a motion from Councilor Oliver, seconded by Councilor Cavagnero, the Council voted unanimously to Table the IT Department Microsoft Enterprise Agreement Renewal.

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Resolution #143-290

On a motion by Councilor Cavagnero, seconded by Councilor Maniccia, the Council voted unanimously to adopt Resolution #143-290 for the East Basin Project, Clean Water Fund No. 695-DC Project (the "Project"), hereby determined to be complete, and that the appropriation and bond authorization for the Project is hereby reduced to zero dollars (\$0.00).

Executive Session – Tax Assessment Pending Litigation - HHB-CV-25-6098275-S, New Britain Superior Court

On a motion by Councilor Cavagnero, seconded by Councilor Maniccia, the Council voted unanimously to enter into executive session pursuant to C.G.S. §200-1 (6) (B) for discussion of the pending litigation for the tax assessment appeal, Caleb Associates LLC v. City of Torrington inviting in Assessor Maldonado and Atty Kalinowski at 6:46 p.m.

Open Session

On a motion by Councilor Cavagnero, seconded by Councilor Hannon-Harrel, the Council voted unanimously to go into open session at 6:51 p.m.

Tax Assessment Pending Litigation Agreement - HHB-CV-25-6098275-S, New Britain Superior Court

On a motion by Councilor Maniccia, seconded by Councilor Cavagnero, the Council voted unanimously to authorize the Mayor to enter into a settlement agreement in the matter of Caleb Associates LLC v. City of Torrington.

WPCA Payment Authorization

On a motion by Councilor Ruwet, seconded by Councilor Maniccia, the Council voted unanimously to approve the following payments from Fund #490 Sanitary Sewer Capital Improvement.

DATE	INVOICE	CONTRACTOR	AMOUNT	DESCRIPTION
04/20/2026	#25543	Wright-Pierce Eng	\$130,797.16	Harris Dr Pump Station Upgrade Design
04/20/2026	#250965	Wright-Pierce Eng	\$2,012.01	Winsted Rd Force Main Replacement Project

Councilor Cavagnero inquired about the amount requested for the Harris Drive Pump Station Upgrade Design. Mr. Tousey clarified that the initial costs are being funded through Congressional grant money they received. Councilor Cavagnero noted that he had initially misread the description and now understands the situation.

Public Works – Vehicle Replacement Plan

On a motion by Councilor Cavagnero, seconded by Councilor Ruwet, the Council voted unanimously to approve the five-year vehicle replacement plan, subject to Board of Finance approval.

Vehicle Purchase – Streets

On a motion by Councilor Maniccia, seconded by Councilor Hannon-Harrel, the Council voted unanimously to approve the purchase of two Ford F-550 crew utility trucks, for use by the Streets Division, utilizing State Contract #24PSX0110 from Gengras Ford of Plainville, CT, in an amount not to exceed \$262,500.00, inclusive of a 5% contingency, pending approval of the five-year vehicle replacement plan.

Superintendent of Public Works Mr. Cote stated that these two trucks are on this year's replacement plan.

Vehicle Purchase – Parks

On a motion by Councilor Maniccia, seconded by Councilor Ruwet, the Council voted unanimously to approve the purchase of one Ford F-550 Switch-N-Go work truck, including three bodies and a salt spreader, for use by the Parks Division for plowing and field work, utilizing State Contract #24PSX0110 from Gengras Ford of Plainville, CT, in an amount not to exceed \$141,750.00, inclusive of a 5% contingency, pending approval of the five-year vehicle replacement plan.

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Vehicle Purchase - Streets

On a motion by Councilor Maniccia, seconded by Councilor Ruwet, the Council voted unanimously to approve the lease of one John Deere 18' roadside boom mower for use in maintaining approximately 100 miles of roadside, utilizing Sourcewell Contract #070821-TGR from Tri-County Contractor Supply of West Springfield, MA, at a cost not to exceed 5 annual payments of \$42,471.36 starting on July 1, 2026, with an interest rate of 6.46%. The amount of interest for 5 years would be \$26,443.48 for a total cost of \$212,356.80, pending approval of the five-year vehicle replacement plan.

Building Department Reports

On a motion by Councilor Cavagnero, seconded by Councilor Maniccia, the Council voted unanimously to accept the Building Department Reports for March 2026.

Tax Collector Refunds

On a motion by Councilor Hannon-Harrel, seconded by Councilor Cavagnero, the Council voted unanimously to accept the recommendation of the Tax Collector and authorize the tax refunds indicated on the list dated April 20, 2026.

Sewer Usage Refunds

On a motion by Councilor Ruwet, seconded by Councilor Hannon-Harrel, the Council voted unanimously to accept the recommendation of the Tax Collector and authorize the sewer usage refunds indicated on the list dated April 20, 2026.

IT Department Microsoft Enterprise Agreement Renewal

On a motion from Councilor Maniccia, seconded by Councilor Hannon-Harrel, the Council voted unanimously to renew the City's three-year Microsoft Enterprise Agreement. This agreement provides the licensing required for all Microsoft cloud, desktop and server products used across City departments and ensures continued compliance, security updates, and technical support. The renewal will be procured through Dell Marketing, Inc. under the Commonwealth of Massachusetts Software Contract (ITS75). The cost for year one of the three-year agreement is \$83,491.05. Funding for this purchase will be drawn from GL Account: 0010-0018 5346.0000. Director of IT Mr. Crowley provided an overview of the proposed three-year renewal of the Microsoft Enterprise Agreement, noting that the City has partnered with Microsoft since approximately 2015. Councilor Cavagnero inquired about several line items within the agreement. Mr. Crowley explained that Microsoft has increased its rates and that the IT Department has adjusted certain licensing to better align with current needs. Councilor Cavagnero also requested that, during the summer months when schedules are less demanding, the Council be able to review the report from the State of Connecticut for comparison with other states.

Business by Dept. Heads

On a motion from Councilor Maniccia, seconded by Councilor Cavagnero, the Council voted unanimously to consider business by Department Heads. No one wished to speak.

Business by Mayor & Members

On a motion by Councilor Hannon-Harrel, seconded by Councilor Maniccia, the Council voted unanimously to consider business by the Mayor and City Council members. **Mayor Spino** noted that the Joint Board of Finance and Board of Education Meeting will be held tomorrow, April 21, 2026 starting at 6:00 p.m. followed by a Public Hearing. The Board of Education will present their budget. She also stated that two Democrats still need to be appointed to the Charter Commission. Mayor Spino stated that on Saturday, April 25, 2026 at 9:00 a.m. there will be a ribbon cutting at the Torrington Middle School. Additionally, at 10:00 a.m., there will be an open house at the Drakeville Fire Department.

Public Comment

On a motion by Councilor Cavagnero, seconded by Councilor Hannon-Harrel, the Council voted unanimously to open the meeting to the public to comment on agenda items only. No one wished to speak.

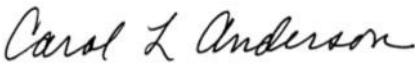
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Adjournment

On a motion by Councilor Maniccia, seconded by Councilor Cavagnero, the Council voted unanimously to adjourn at 7:11 p.m.

Respectfully submitted by
Diane V. Woodruff, Deputy City Clerk

ATTEST

CAROL L. ANDERSON, CITY

Addendum:

City Of Torrington

CITY CLERK'S OFFICE
(860) 489-2236
Fax: (860) 489-2518



140 Main Street • City Hall
Torrington, CT 06790-5245

RESOLUTION #143-290
AUTHORIZING RESOLUTION OF THE
Board of Councilmen, City of Torrington

I, Carol L. Anderson, the City Clerk of the City of Torrington, do hereby certify that the following is a true and correct copy of a resolution adopted by the Board of Councilmen at its duly called and held meeting on April 20, 2026, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect.

BE IT RESOLVED by the Board of Councilmen of the City of Torrington:

That the East Basin Project, Clean Water Fund No. 695 DC Project (the "Project") is hereby determined to be complete, and that the appropriation and bond authorization for the Project is hereby reduced to zero dollars (\$0.00).

IN WITNESS WHEREOF: The undersigned has affixed her signature this 20th day of April, 2026.



Carol L. Anderson, City Clerk

