

BOROUGH OF LAWRENCEVILLE
SPECIAL MEETING
July 22, 2019

CALL TO ORDER: The meeting was called to order 6:00PM by Council President, Kathryn Helgemo, with the Pledge of Allegiance.

ROLL CALL:

Council Members:

Kathryn Helgemo
 Larry Barnes - A
 Diana McCullough
 Cyndy Burrows
 Anneliese Hotelling -A
 Kris Davis -A
 Robert Penzone

Mayor:

Robert Scott, Jr

Secretary:

Meagan A. Hutcheson

Police:

Chief Scott Shutt - A
 Zachary Mosso - A

Fire Department:

Chief Brad Hackett -A

Visitors:

Gordon Chilson (6:01)	Cleo Russell	Karin Penzone
Mike Kirwin		

NEW BUSINESS: Kathryn Helgemo opened discussion with two different options to better train our newly hired LWSD secretary/treasurer. First option is to have Diversified Technology come in and train her for four hours on water and sewer billing at a cost of \$600. As a second option we could have previous LWSD secretary/treasurer; Amy Southard train her on everything for approximately forty hours which would cost us close to \$500. Robert Penzone asked about the option to have Amy cross train the borough secretary/treasurer as well. It was agreed to look into legalities of that.

Diana McCullough made a motion to pay Amy Southard for a maximum of forty hours of training. Cyndy Burrows seconded the motion. Absent votes; Larry Barnes, Kris Davis, and Anna Hotelling. Roll call vote; Diana McCullough; Yes, Cyndy Burrows; Yes, Robert Penzone; Yes, Kathryn Helgemo; Yes. All were in favor. Motion carried.

Concerning residents that did not call in for a water meter to use excess amounts filling a pool or yard work; it was decided to send out a reminder on next bill to make sure if residents want the discount they need to reserve a meter for all future additional water usage.

Diana McCullough suggested that we present Annie's Market & Deli with a Certificate of Appreciation. All council members to sign.

ADJOURN: Diana McCullough made a motion to adjourn meeting at 6:22PM. Cyndy Burrows seconded the motion. Meeting adjourned.

Respectfully Submitted,

Meagan A. Hutcheson
 Secretary

