

# **DILLSBURG BOROUGH COUNCIL MEETING**

## **March 10, 2026 - MINUTES**

### **6:00 PM**

The Dillsburg Borough Council held their monthly business meeting at the Dillsburg Borough Office on the above-mentioned date. Councilmembers attending were, President Matt Fawber, Vice President Chris Del Vecchio (arrived at 6:16pm), Charles Deeble, Holly Kelley, Chris Rau, Patrick Wolfkill, and Dave Baldwin (via phone). Also, present were Mayor John Richardson, Borough Manager Jayme Slothower, and Administrative Assistant Debbi Beitzel.

The following visitors were present: Sergeant David Smith from Carroll Township Police Department, Carla Snyder from NYCFR, and Mary Lou Bytof from the Banner.

The meeting was called to order by President Fawber at 6:00 pm followed by the invocation and the salute to the flag.

#### **APPROVAL OF THE AGENDA**

Councilmember Kelley moved to approve the agenda as amended. Councilmember Baldwin seconded the motion. - Motion carried.

#### **APPROVAL of the MINUTES**

Committee Meeting of February 3, 2026 - No meeting.

Councilmember Wolfkill moved to approve the Council Meeting minutes of February 10, 2026, as presented. Councilmember Deeble seconded the motion. - Motion carried.

#### **COMMUNITY GROUPS**

There were none.

#### **PUBLIC COMMENT**

There was none.

#### **SUBDIVISION/LAND DEVELOPEMNT**

Nothing.

#### **DEPARTMENT REPORTS**

##### **Police Department Report**

Sergeant Smith reviewed the February 2026 Dillsburg Borough Police Report with the Council and Mayor. The report listed the numbers and types of offenses and traffic incidents, and a breakdown of hours worked. He indicated that for the month of February 2026, there were 122 calls for a year-to-date total of 164 ; there were eight traffic accidents for a year-to-date total of 11; and the officers issued 16 citations for a year-to-date of 29.

He commended the road crews for doing a wonderful job on the roads during the snowstorms. There was a traffic signal problem at the square and it was able to hook up the generator after it was determined it was wired backwards.

Ambulance Service Report

Nothing.

Fire Company Report

Chief Carla Snyder provided and reviewed the February 2026 report with Borough Council and Mayor. She indicated for the month of February 2026, they ran a total of 43 calls for a year-to-date total of 79 and 10 of those calls were in the Borough for a year-to-date total of 21.

Planning Commission Report

Nothing.

Dillsburg Area Authority

Nothing.

Solicitor's Report

A report/invoice was provided to the Council and Mayor for services in February 2026.

Engineer's Report

A report/invoice was provided to the Council and Mayor for services in February 2026.

Treasurer's Report

The Unpaid Bills Detail and a list of Additional Expenditures were given to each Councilmember and Mayor in their packet of information. The total General Fund expenditure for February 2026 was \$105,467.39. The Profit & Loss Budget vs. Actual Detail Report and a Cash Flow Report were also given to each Councilmember and Mayor. Councilmember Kelley moved to approve the payment of all bills as presented in the amount of \$105,467.39 pending audit approval. Councilmember Wolfkill seconded the motion. – Motion carried.

Tax Collector Report

Debbi Beitzel provided the Council and Mayor with a written report for February 2026.

Borough Staff Report

Manager Slothower praised the road crews for keeping the roads open during the snowstorm. The traffic light situation got straightened out. They didn't know that the breaker was wired backwards, but got it fixed. The Borough now has control over the traffic light by simply plugging the generator in, flipping the circuit breaker and they can keep the generator running along with the traffic lights when an outage occurs; the Borough no longer has the need for manual signs out there and mass confusion.

She mentions they are moving along on getting the new sign at the square, thanks to the donation from the Lions Club, Mayor Richardson, and to Strickler Signs. The Borough has already signed up for training on the software for the sign on the square. Mayor Richardson indicated the Borough will need to get a reasonable new computer (laptop) because the current one is operating slowly. Manager Slothower stated a new laptop is needed and the money that was budgeted is over the actual cost of the sign. Councilmember asked if a laptop

was necessary because this going to be a cloud-based software application. Manager Slothower indicated the you would have to have the software loaded and it will be installed on a laptop here at the Borough Office. Mayor Richardson indicated they can investigate this and agrees that it might be cloud-based, but he has a Gmail account for the sign, so when people need something on the sign, they email him the information.

Manager Slothower indicated she received the report on the backhoe from CAT. They did a total overhaul on the backhoe and the cost to fix the backhoe would be \$4,000. That includes labor, transport, and everything, which is a decent price when a new backhoe costs \$275,000. CAT indicated the hoses were dry rotted, it needed to be pressure tested, and the pressure was low, which was why Brian was losing power.

#### MAYOR'S REPORT

Mayor Richardson had nothing to report.

#### PRESIDENT'S REPORT

President Fawber indicated he attended the Carroll Township meeting. The main discussion was the ICE agreement. The issue was the officers having the training so that if they pull somebody over who does not have license or access to any identification, they have a contact and they have a way of handling that because they have had stops where people will have an ID that says no name presented. It's not so they can go raid houses and all that stuff, it's focused on traffic. The discussion was tabled.

He asked if there was any update on the Eagle Scout. Manager Slothower stated he wants to come in and talk to a couple of the council members to hear what ideas they have as far as what materials they want him to use and everything and she would like to include PW Supervisor Gayman and anyone else who's available. She stated to keep in mind, this is an Eagle Scout, he's ready to do great work. He's only available on Wednesdays and Thursdays at 4 o'clock, because he's still in school.

#### COMMITTEE REPORTS

##### Public Safety Committee

Nothing to report.

##### Public Works Committee

Nothing to report.

##### Administration Committee

Nothing to report.

#### OLD BUSINESS

A. Trash Contract – Manager Slothower reminded Council that the trash prices will increase effective April 1, 2026, and reminded them that Penn Waste was the lowest bidder.

#### NEW BUSINESS

A. South Mountain Partnership Spring Meeting – President Fawber stated this is the South Mountain Trolley Greenway. Manager Slothower indicated South Mountain Partnership, is they host two work meetings annually and these meetings are intended to bring together partner organization like government leaders, nonprofits, educational institutions: DCNR is going to be there, York County Planning Commission is going to be there. There are multiple different governmental and nonprofits that will be at this meeting. It is being hosted here at the Borough Community Room, which

she loves because it brings Dillsburg onto the map. They have asked some of Borough Council to give an introduction and welcome them.

B. KPI Traffic Study – President Fawber moved to approve the Dillsburg Borough pay 50% of the traffic study for Pheasant Ridge and Windy Heights not to exceed \$1,300 with Carroll Township contributing the other 50%. Councilmember Deeble seconded the motion. – Motion carried.

ADJOURNMENT

Since there was no further business, Councilmember Kelley moved to adjourn the regular meeting at 6:36 pm. Councilmember Wolfkill seconded the motion. - Motion carried.

Respectfully Submitted,

**Debbi L. Beitzel**

Debbi Beitzel, Adm. Assistant

cc: Borough Councilmembers  
Mayor Richardson  
Manager Slothower  
Tim Knoebel  
Salzmann Hughes, PC