



Town of Holiday Lakes Police Department



CITIZEN COMPLAINT FORM AGAINST OFFICER

Instructions:

The Holiday Lakes Police Department takes all complaints against its officers seriously. If you wish to file a formal complaint, please complete this form in full. Complaints must be submitted in writing and signed by the complainant in accordance with **Texas Local Government Code 614.022**, which states that a complaint against a law enforcement officer must be in writing and signed by the person making the complaint before it can be considered by the department.

False statements in a complaint may result in criminal penalties under **Texas Penal Code 37.03 (Aggravated Perjury)** if the statement is made under oath and is material to the investigation.

COMPLAINANT INFORMATION:

Full Name: _____

Date of Birth: _____

Address: _____

City, State, ZIP: _____

Phone Number: _____

Email Address: _____

OFFICER INFORMATION:

Officer(s) Involved: _____

Badge Number(s) (if known): _____

Incident Date & Time: _____

Incident Location: _____

COMPLAINT DETAILS:

Date Complaint Received: _____

Received By: _____

Investigation Assigned To: _____

Case Number: _____

Findings: Sustained Not Sustained Unfounded Exonerated

Action Taken:

- No Action Required
- Training/Counseling
- Written Reprimand
- Suspension
- Termination
- Other: _____

Investigating Officer's Name: _____

Signature: _____

Date: _____

For questions or to submit this form, please contact:

Holiday Lakes Police Department
195 N Texas Ave
979-337-3703

