

**Fayette County Board Minutes**  
**Tuesday, March 11, 2025**

**Convene**

Patrick Click, Vice Chairperson, called the County Board of Fayette County and State of Illinois regular session meeting to order at the Vandalia City Hall, 431 W Gallatin St, Vandalia, Illinois, on March 11, 2025, at 7:00 p.m.

**Attendance**

Michael Black, *Present*; Michael L. Butts, *Present*; Patrick Click, *Present*; Merrell Collins, *Present*; Jacob Harris, *Absent*; Sean Hannagan, *Absent*; Doug Knebel, *Present*; Mack Payne, *Present*; Scott L. Ray, *Present*; Ryan Tompkins, *Present*; Ashley Towler, *Present*; James Wehrle, *Present*; Joe A. Wills, *Present*; Jaqueline Durr, *Present*.

The Board met for the following purposes:

1. To consider and allow claims and bills against the County.
2. For the purpose of transacting any and all other business that may properly be presented to the County Board.

The meeting opened with the Pledge to the Flag.

**Public Comment**

None.

**Roll Call of Department Heads**

Dustin Harmon, Administrator, *Present*; Justin Greeley, Administrator, *Absent*; David K. Harris, Coroner, *Absent*; Kendra Craig, Health Dept. Administrator, *Present*; Brenda Mathis, States Attorney, *Present*; Michelle Hagy, Treasurer, *Present*; Lucas Mette, Public Defender, *Absent*; Ronnie Stevens, Sheriff, *Present*; Ryan Parks, Supervisor of Assessments, *Present*; Julie Wollerman, ROE, *Absent*; Michael Maxey, Highway Dept. Administrator, *Present*; Jill Schoenhoff, Probation, *Present*; Rachel Denning, EMA Coordinator, *Present*; Kathy Emerick, Circuit Clerk, *Present*; Jessica Barker, Clerk & Recorder, *Present*.

## **Department Head Reports**

Ronnie Stevens, Sheriff, written report submitted. See **Exhibit A** for detailed information.

Michelle Hagy, Treasurer, written report submitted. See **Exhibit B & C** for detailed information.

Julie Wollerman, Regional Superintendent of Schools, written report submitted. See **Exhibit D** for detailed information.

## **Approval of Prior Minutes**

Michael Black made a motion to approve prior board minutes dated January 14, 2025. Ashely Towler second the motion. The motion was passed by vote.

## **County Board Committee Report**

**Committee #4** (EMA, Solid Waste, Extension, Subdivision, Insurance, & Personnel)- Ashley Towler said the committee met last night and the previous week and the Ambulance group will be dissolved with a new committee in the process of being created.

**Public Building Commission-** Mack Payne stated that there would be an open house held 2/12 from 1-3 pm and 5-7 pm with guided tours of the Fayette County Courthouse & Jail with limited access to the jail for security purposes. Jeremy Forehand signed the farmland agreement for the fourth year. This is the last year in his contract before the agreement will go up for bid again. He also said that the virtual tour of the courthouse will be available on line.

**Board of Health-** Joe Wills said that they met at the end of February. The GATA **grant** is over \$400,000 behind. The Health Department did receive \$200,000 on the 22<sup>nd</sup> of February, but still waiting on the additional funds. He stated that the Next Auditor needs more GATA support.

**SCIRP DC** – Mack Payne stated that at the last meeting they talked about grants available. They didn't have a quorum so no additional things could be discussed.

## **Administrator Report**

Dustin Harmon, Bellwether, introduced a new Bellwether employee Liberty. She is a grant writer and currently researching BEAD.

Dustin said that the Quarter1 Variance report is finished. All lines look good and the county is through 25.2% of the budget which is on track to finish good on the year.

### **Persons to Address Board**

Sydney Goldberg from Goldberg Group, said that all of the public meetings she has been in attendance for have had a great turnout with lots of questions being asked. She also said that if the Referendum passes on April 1 the tax wouldn't go into place until January 2026. She said that regardless if the Referendum is passed or not, she will be meeting with the Public Building Commission committee to discuss next steps and do a community debrief.

### **Consent Agenda & Items Continued from Finance Committee Consent Agenda**

1. Discussion and possible approval of Fire Prevention Agreement. Doug Knebel made a motion to approve the Fire Prevention Agreement. Ashley Towler second the motion. Michael Black, *Aye*; Michael L. Butts, *Aye*; Patrick Click, *Aye*; Merrell Collins, *Aye*; Jacob Harris, *Absent*; Sean Hannagan, *Absent*; Mack Payne, *Aye*; Scott L. Ray, *Aye*; Ryan Tompkins, *Aye*; Ashley Towler, *Aye*; James Wehrle, *Aye*; Joe A. Wills, *Aye*; Jaqueline Durr, *Aye*. The motion passed by vote.

2. Discussion and possible approval of Sheriff Vehicle Surplus Sheet. Doug Knebel made a motion to approve the Sheriff Vehicle Surplus. Ashley Towler second the motion. Michael Black, *Aye*; Michael L. Butts, *Aye*; Patrick Click, *Aye*; Merrell Collins, *Aye*; Jacob Harris, *Absent*; Sean Hannagan, *Absent*; Mack Payne, *Aye*; Scott L. Ray, *Aye*; Ryan Tompkins, *Aye*; Ashley Towler, *Aye*; James Wehrle, *Aye*; Joe A. Wills, *Aye*; Jaqueline Durr, *Aye*. The motion passed by vote.

3. Discussion and possible approval of LATCF Fund Expenses. Doug Knebel made a motion to approve of LATCF Fund Expenses. Ashley Towler second the motion. Michael Black, *Aye*; Michael L. Butts, *Aye*; Patrick Click, *Aye*; Merrell Collins, *Aye*; Jacob Harris, *Absent*; Sean Hannagan, *Absent*; Mack Payne, *Aye*; Scott L. Ray, *Aye*; Ryan Tompkins, *Aye*; Ashley Towler, *Aye*; James Wehrle, *Aye*; Joe A. Wills, *Aye*; Jaqueline Durr, *Aye*. The motion passed by vote.

### **Old Business**

### **Discussion and possible approval to amend Employee Handbook.**

Discussion. Brenda Mathis, States Attorney, said that a few things changed. Comp time has been changed to flex time because it is a federal term. Juneteenth is now shown in the handbook in the holiday. Mack Payne made a motion to amend the employee handbook. Ashley Towler second the motion. Michael L. Black, *Aye*; Michael L. Butts, *Aye*; Patrick Click, *Aye*; Merrell Collins, *Aye*; Jacob Harris, *Absent*; Sean Hannagan, *Absent*; Mack Payne, *Aye*; Scott L. Ray, *Aye*; Ryan Tompkins, *Aye*; Ashley Towler, *Aye*; James Wehrle, *Aye*; Joe A. Wills, *Aye*; Jaqueline Durr, *Aye*. The motion passed by with all ayes.

### **New Business**

### **Discussion and possible approval of the low bids from the Motor Fuel Tax letting held on February 4, 2025, for road oil and materials. The letting was for the County and various Road Districts.**

Discussion. Doug Knebel made a motion to approve the low bid from the Motor Fuel Tax letting. Merrell Collins second the motion. Michael Black, *Aye*; Michael L. Butts, *Aye*; Patrick Click, *Aye*; Merrell Collins, *Aye*; Jacob Harris, *Absent*; Sean Hannagan, *Absent*; Mack Payne, *Aye*; Scott L. Ray, *Aye*; Ryan Tompkins, *Aye*; Ashley Towler, *Aye*; James Wehrle, *Aye*; Joe A. Wills, *Aye*; Jaqueline Durr, *Aye*. The motion passed with all ayes.

### **Discussion and possible approval of the Resolution 2025-03-11-A. Appropriate Motor Fuel Tax Funds for the payment of the County Engineer's salary and expenses from May 1, 2025 to April 30, 2026.**

Discussion. Merrell Collins made a motion to approve Resolution 2025-03-11-A. Mack Payne second the motion. Michael Black, *Aye*; Michael L. Butts, *Aye*; Patrick Click, *Aye*; Merrell Collins, *Aye*; Jacob Harris, *Absent*; Sean Hannagan, *Absent*; Mack Payne, *Aye*; Scott L. Ray, *Aye*; Ryan Tompkins, *Aye*; Ashley Towler, *Aye*; James Wehrle, *Aye*; Joe A. Wills, *Aye*; Jaqueline Durr, *Aye*. The motion passed with all ayes.

### **Discussion and possible approval of Resolution 2025-03-11-B Approve the Jurisdictional Transfer Agreement and related Addenda with the Illinois Department of Transportation to accept 0.02 miles of FAS 2720 (Interstate Drive) to facilitate the eventual transfer to the City of St. Elmo.**

Discussion. Michael Maxey, County Engineer, said that by agree to this transfer we will be working with the state to close the gap. Ashley Towler made a motion to approve the Transfer Agreement. Ryan Tompkins second the motion. Michael Black, *Aye*; Michael L. Butts, *Aye*;

Patrick Click, Aye; Merrell Collins, Aye; Jacob Harris, Absent; Sean Hannagan, Absent; Mack Payne, Aye; Scott L. Ray, Aye; Ryan Tompkins, Aye; Ashley Towler, Aye; James Wehrle, Aye; Joe A. Wills, Aye; Jaqueline Durr, Aye. The motion passed with all ayes.

**Discussion and possible approval of Fayette County Board Resolution 2025-03-11-C on certificate 20190252.**

Discussion. Ashley Towler made a motion to approve the bid from the tax buyer. Mack Payne second the motion. Michael Black, Aye; Michael L. Butts, Aye; Patrick Click, Aye; Merrell Collins, Aye; Jacob Harris, Absent; Sean Hannagan, Absent; Mack Payne, Aye; Scott L. Ray, Aye; Ryan Tompkins, Aye; Ashley Towler, Aye; James Wehrle, Aye; Joe A. Wills, Aye; Jaqueline Durr, Aye. The motion passed with all ayes.

**COMMITTEE #2 (Claims, Purchasing & Printing)**

ATS	School panic buttons	\$38,367.50
Bivens, Steven	Travel for Jan. - Ch. Judge	\$817.60
Braun Plumbing	Repairs - Sheriff	\$324.83
Business Source Products	Office supplies - Co. Clerk	\$77.37
City of Vandalia	Water & Sewer - Jail	\$1,149.15
City of Vandalia	Water & Sewer - Courthouse	\$76.66
Clearwave Fiber	Fiber internet connection	\$1,192.63
Consolidated Comm.	County offices phone bill	\$2,834.56
Culbertson Htg. & Coolg.	Fixed boilers, faulty ignitor	\$292.00
Dothager Ind. IT Consltg	Computer issues	\$2,670.00
Dothager Ind. IT Consltg	Offsite Backup	\$60.00
FNB Community Bank	Monthly maint. fee, ACH	\$73.32
Fayette Co. Hlth Dptmt	Food permit renewal	\$175.00
Fidlar	Laredo license - Dec. 2024	\$456.55
Frontier Comm.	Basic 9-1-1 - Sheriff	\$121.77
Global Tech. Systems	2 Kenwood radios- Sheriff	\$4,056.00
IL Animal Control Assoc.	Renewal certification	\$50.00
KNR Wireless	Email Hosting Co. Offices	\$335.16
Kohl Wholesale	Food for inmates - Sheriff	\$8,568.72
Konica Minolta	Copier - Coroner	\$60.60
Liberty Utilities	Heat- Jail	\$973.02
Liberty Utilities	Heat - Courthouse	\$792.10
Office Source	Office supplies - Co.	\$365.23

	Clerk	
Orkin	Pest control	\$378.69
Prairie Farms Dairy	Milk for inmates - Sheriff	\$612.30
The Stewart Law Firm	Negotiations	\$1,168.75
The Macis Group	Consulitng Services	\$2,000.00
The Wellness Loft	Feb. services - Probation	\$7,320.93
United States Postal Serv.	Postage for County postal meter	\$15,000.00
Vandalia Leader Union	Monthly Mtg. - Co. Clerk	\$41.70
Watts Copy Systems	Copy machine - Public Defender	\$122.95
Electronic Architechs	Emergency monitoring - Probation	\$360.00
Fayette Water	Water - Animal Control	\$38.20
Fidlar	First 100 documents & remaing docmt	\$363.60
Galls, LLC	Clothing - Sheriff	\$336.90
Galls, LLC	Uniform shirt - Sheriff	\$63.81
Goodin, Dona	Weekend help - Animal Control	\$960.00
IL Departmt of Public Hlth	Certified Death Certificates	\$16.00
ICRMT	Unemploymt Interim Premium	\$1,543.00
Konica Minolta Prem. Fin	Copier - Probation	\$203.27
Konica Minolta Prem. Fin	Copier - Probation	\$203.27
LEAF	Copier - Chief Judge	\$208.00
McKay Napa Auto	Fuses - Sheriff	\$4.59
Mid America Ctr. Dental	Tooth extraction for inmate-Sheriff	\$289.00
Motorola Solutions	Radio connection to ISP	\$104.00
Office Source	Office supplies - S of A	\$74.67
Office Source	Office supplies - S of A	\$428.10
Peerless	Courthouse phones	\$5,030.92
Republic Services	Sanitation services - Sheriff	\$468.69
Sasse, Mike	CPR Trng.	\$510.00
Secretary of State	Title & reg. for seized vehicle	\$316.00
Stericycle, Inc.	Disposal of medical waste - Sheriff	\$69.35
Stevens, Ronnie	Reimb. for lodging for conf.-Sheriff	\$271.32
The Wellness Loft	March services - Probation	\$7,320.93
Total Court Services	GPS monitoring, Court Facts-Probation	\$988.00
Verizon Wireless	Cell Phones - Probation	\$104.76
VISA	Hotel, Medline -	\$683.75

	Probation	
VISA	Office supplies - Treas.	\$129.25
VISA	Office supplies - Co. Clerk	\$33.12
Watts Copy Systems	Copier - State's Atty.	\$146.00
Wex Bank	Fuel - Sheriff	\$46.03
VISA	Office sup., food inmts.- Shrf	\$2,042.71
AT & T	Line charges for Basic 9-1-1	\$206.24
Bellwether LLC	Adm. Services	\$7,000.00
Brasel, Klayton	Reimb. Laundry dtrgt for jail	\$9.97
City of Vandalia	Water & Sewer Courthouse	\$84.28
City of Vandalia	Water & Sewer - Jail	\$1,725.76
ES & S	Thermal paper - Elections	\$68.39
Garcia Clinical Lab.	Lab services inmates-Sheriff	\$5.00
Global Tech. Systems	Radar error in squad-Sheriff	\$164.95
John Deere Financial	Supplies - Sheriff	\$87.57
R.P. Lumber	Shelf for pre-trial - Sheriff	\$15.99
Secretary of State	Truck tags - Animal Control	\$151.00
System Dev. Services	28 emails for 1 yr-Ch. Judge	\$1,344.00
Thomson Reuters	Library Plan chrg State Atty.	\$70.50
Thomson Reuters	Online str. sub.-State's Atty.	\$523.13
Thomson Reuters	Online str. sub-Circuit Clerk	\$523.13
Vervocity	Website Work	\$187.50
VISA	Wash car & meals - Coroner	\$108.67
Watts Copy Systems	Copy machine - S of A	\$242.27
Ameren IP	Electricity-Wstng Sch. Bldg.	\$171.41
Axon Enterprise	Camera mounts - Sheriff	\$68.00
Burrell Bus. Systems	Typewriter maint. - Sheriff	\$221.00
Capital One	Supplies - State's Atty.	\$340.27
Carver, Leslie	Reimb. Food, mileProbation	\$186.79
Edwards, Randy	Real estate agreement	\$500.00
Elan Financial	Supplies - State's Atty.	\$415.26
Elan Financial	Supplies - Animal Control	\$340.58
Gibbs Tech. Leasing	Leased copier supplies	\$229.18
Goodin, Dona	Wknd help Animal	\$960.00

	Control	
Harris, David	Suppl. Medicare Reimb.	\$283.34
Hosick Motors	Repairs - Sheriff	\$457.02
IHS Pharmacy	Meds for inmate - Sheriff	\$5,613.92
IL Sheriff's Assoc.	Dues for 2025	\$1,075.00
IL Sheriff's Assoc.	Chief Deputy Conf. - Sheriff	\$750.00
Kohl Wholesale	Inmate food Feb. - Sheriff	\$5,084.79
Konica-Minolta	Copier bck -County clrk	\$362.65
LEON Uniform Co.	Rain coat duty boots Sheriff	\$335.94
Lorenz Supply Co.	Cleaning supplies - Sheriff	\$1,187.21
McDowell's Service	Repairs - Sheriff	\$403.00
McLean Co. Juv. Det. Ctr.	Youth detention - Probation	\$1,050.00
Mr. Lube	Oil changes - Sheriff	\$130.97
Philpot Septic	Pump holding tank Animal	\$200.00
Platinum Tech. Resource	Election servicecontract 6/6	\$16,988.58
Pryor, Jade	Grand jury transcripts - Feb.	\$692.00
Stevens, Ronnie	Petty Cash	\$80.00
South Central FS	Fuel - Sheriff	\$6,606.52
South Central FS	Fuel - Animal Control	\$305.28
South Central FS	Fuel - Coroner	\$102.59
Tippen, Jeff	Postage reimb. - Sheriff	\$28.10
Verizon Wireless	Phone - Animal Control	\$177.98
Verizon Wireless	Cell phone - Coroner	\$128.96
Watts Copy Systems	Copy machine - Public Defender	\$124.11
	<b>TOTAL</b>	<b>\$172,011.13</b>

### FAYETTE COUNTY EMA CLAIMS

Konica Minolta	Copy Machine	\$144.16
McDowell's Service	Maint. on pickup & trailer	\$1,021.00
Wex	Fuel	\$324.22
AT & T	Phone	\$88.91
Rachel Denning	Trng.	\$249.24
Rachel Denning	IESMA Trng.	\$176.88
Rachel Denning	Office Supplies	\$77.22
Elan Financial	Supplies	\$505.17
IESMA	Dues	\$159.00
Konica Minolta	Copier	\$144.16
McDowell's Service	Squad car maintenance	\$579.50
IESMA	Training	\$125.00

	<b>TOTAL</b>	<b>\$3,594.96</b>
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**HIGHWAY DEPARTMENT CLAIMS**

	<b>COUNTY BRIDGE</b>	
Clevenger Contractors, Inc.	Guardrail Repairs	\$9,462.00
Gonzalez Companies, LLC	Engineering Services Sefton	\$337.50
Gonzalez Companies, LLC	Engineering Services Loudon	\$337.50
	<b>Sub Total</b>	<b>\$10,137.00</b>
	<b>COUNTY HIGHWAY</b>	
ABC Flooring	Floor Maintenance	\$1,760.88
Ameren Illinois	Electric Bill	\$600.00
Brenda Daniels	Mileage February	\$112.56
Capital One	Supplies	\$33.36
Capital One	Supplies	\$4.98
Clement Communication	Safety Posters	\$216.58
Crossroads Truck Equip Inc.	Parts	\$355.17
Culligan	Water & Rent	\$45.60
D.C. Pest Control	Monthly Inspection	\$35.00
Deere & Co. Ag & Turf	Insurance Deductible	\$750.00
Deere Credit Inc.	Equipment Lease	\$11,779.50
Fayette County Treasurer	Postage January	\$37.36
Fayette Water Company	Rural Water	\$50.00
Frailey's Diesel Repair	Repairs	\$294.97
John Deere Financial	Supplies	\$203.66
Jo's Cleaning Service	Cleaning Office	\$300.00
Klein, Thorpe and Jenkins Ltd	Legal Services	\$455.00
Konica Minolta Danka	Copier	\$136.77
Leader Union	Notice of Leting	\$87.00
Liberty Utilities	Gas Bill	\$600.00
Martins Welding & Fab.	Repairs	\$5,993.00
McKay NAPA Auto	Parts	\$796.67
Payroll Account	Pay End Date 02-21-2025	\$1,904.80
Payroll Account	Pay End Date 02-07-2025	\$1,904.80
Payroll Account	Pay End Date 02-07-2025	\$12,375.40
Payroll Account	Pay End Date 02-21-2025	\$11,276.58
Quill Corp.	Office Supplies	\$69.99
Security Alarm Corp.	Supplies	\$60.00
South Central FS	Fuel Bill	\$6,410.59
St. Louis MRO, Inc.	Drug Test	\$43.00

UniFirst First Aid & Safety	First Aid & Safety Supplies	\$418.03
Verizon Wireless	Cell Phone Bill	\$122.35
<b>Sub Total</b>		<b>\$59,233.60</b>
<b>ENGINEERING</b>		
Payroll Account	Pay End Date 02-07-2025	\$2,924.80
Payroll Account	Pay End Date 02-07-2025	\$2,822.43
Payroll Account	Pay End Date 02-21-2025	\$3,418.36
Payroll Account	Pay End Date 02-21-2025	\$3,233.28
<b>Sub Total</b>		<b>\$12,398.87</b>
<b>FEDERAL AID MATCH</b>		
Hampton, Lenzini & Renwick	Engineering Services	\$15,925.00
Hampton, Lenzini, & Renwick	Engineering Services	\$2,542.50
<b>Sub Total</b>		<b>\$18,467.50</b>
<b>GRAND TOTAL</b>		<b>\$100,236.97</b>

**COUNTY BOARD MEMBER’S PAY**

Mike Black	Claims, PBC Mtg., Finance	\$138.62
	Board Meeting 3-11-25	\$50.00
		<b>\$188.62</b>
Michael Butts	PBC, Finance, Claims, Ambulance (2)	\$296.48
	Board Meeting 3-11-25	\$50.00
		<b>\$346.48</b>
Pat Click	PBC, Finance, EMA	\$104.64
	Board Meeting 3-11-25	\$50.00
		<b>\$214.64</b>
Merrell H. Collins	Road & Bridge, Finance, EMS, City	\$200.20
	Board Meeting 3-11-25	\$50.00
		<b>\$250.20</b>
Jacqueline Durr	Finance	\$42.68
	Board Meeting 3-11-25	\$50.00
		<b>\$92.68</b>
Sean Hannagan	Finance	\$61.44
	Board Meeting ABSENT	
		<b>\$61.44</b>
Jacob Harris	Finance	56.08

	Board Meeting ABSENT	
	Chairman	\$500.00
		<b>\$556.08</b>
Douglas L Knebel	Finance	\$42.68
	Board Meeting 3-11-25	\$50.00
		<b>\$92.68</b>
Mack Payne	Goldberg,(2), PBC, Finance	\$220.30
	Board Meeting 3-11-25	\$50.00
		<b>\$270.30</b>
Scott Ray	Ambulance, PBC, Claims, Finance	\$164.02
	Board Meeting 3-11-25	\$50.00
		<b>\$214.02</b>
Ryan Tompkins	PBC, Claims, Finance	\$132.06
	Board Meeting 3-11-25	\$50.00
		<b>\$182.06</b>
Ashley Towler	EMA, Claims, Finance, CEFS, Ambulance	\$293.80
	Board Meeting 3-11-25	\$50.00
		<b>\$343.80</b>
James Wehrle	Finance	\$50.72
	Board Meeting 3-11-25	\$50.00
		<b>\$100.72</b>
Joe A. Wills	Finance, EMA	\$196.58
	Board Meeting 3-11-25	\$50.00
		<b>\$246.58</b>
<b>Total</b>		<b>\$3,160.30</b>

#### **Motion/Vote – Claims**

Ashley Towler made a motion to approve the Committee 2, EMA, Highway Claims and Board Member Pay from January 14, 2025 – February 11, 2025. Michael L. Butts second the motion. Motion was passed with all ayes.

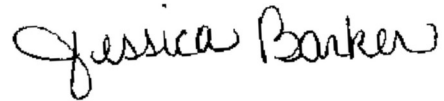
#### **Board Member’s Comments and Non-Action Items**

Brenda Mathis said that she received a new legal description on the proposed property, this was due to the owner having the property surveyed.

**Adjournment**

Joe A. Wills made a motion to adjourn this meeting. Michael Butts second the motion. Motion passed by vote. Meeting adjourned at 7:23 pm.

**Submitted:**

A handwritten signature in black ink that reads "Jessica Barker". The signature is written in a cursive, flowing style.

Jessica Barker  
Fayette County Clerk and Recorder