

# Discretionary Grant Evaluation Form

Arapahoe County Government

# \_\_\_\_\_ (Dept Code-Year-Number)

## Overview

Grant Name BJA FY25 De-escalation and Crisis Response Training  
Grantor United States Department of Justice  
Amount applied for \$ (324,190)  
Application/submission deadline May 27, 2026  
Does application/proposal require/imply acceptance? No  
Office/Department/Division applying Arapahoe County Sheriff's Office  
Grant period (time to expend funds) 10/01/26 - 9/30/29  
New grant \_\_\_\_\_ Renew existing \_\_\_\_\_ Expand existing \_\_\_\_\_  
Previous grant name and dates, if applicable \_\_\_\_\_  
Federal grant \_\_\_\_\_ If so, federal agency \_\_\_\_\_  
If so, CFDA #(s) \_\_\_\_\_  
If on grants.gov, Opportunity # - \_\_\_\_\_  
State grant \_\_\_\_\_ If so, state agency \_\_\_\_\_  
Are federal funds passed through \_\_\_\_\_  
If so, CFDA #(s) \_\_\_\_\_  
Apply via COGMS online? \_\_\_\_\_  
Other grantor \_\_\_\_\_

## Benefits

What is grant expected to accomplish? The grant will support the expansion and Enhancement of the Arapahoe County Sheriff's Office Crisis Intervention Training (CIT) program to improve the quality and effectiveness of responses to individuals experiencing a crisis. Funding will be used to implement an immersive virtual reality (VR) training system alongside evidence-based crisis intervention training, providing deputies, co-responders and other staff with realistic, scenario-based learning opportunities. The expanded CIT program will offer enhanced skills, confidence and improve decision making in high-stress situations.

How does it align with County and department goals and objectives? The grant aligns with the County's and departments goals through increased training to the current co-responder program and deputies. The current co-responder program ensures individuals in crisis receive timely, appropriate mental health care, reduces unnecessary involvement in the criminal justice system and decreases the use of jail beds and unnecessary use of hospital emergency departments. Individuals, families and community members will continue to receive treatment and support, leading to safer and healthier outcomes.

How will success be measured Through deputy time saved, diversion from jails, decreased use of force. Number of deputies and staff CIT trained.

What constituency is expected to benefit? Citizens  
New service \_\_\_\_\_ Existing service \_\_\_\_\_ Expanded service X  
Alternatives to using grant to accomplish this benefit \_\_\_\_\_

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### Cost/Budget

#### Matching funds

Matching funds required – Cash 0 In-kind 0 Funding source \_\_\_\_\_

#### FTE's

# New FTE's? 0 Duration \_\_\_\_\_

If not grant funded, describe funding plan \_\_\_\_\_

Are benefits covered? \_\_\_\_\_ How much? \_\_\_\_\_ If not, plan to cover \_\_\_\_\_

Describe any potential workman's comp risk \_\_\_\_\_

If occurred, plans to fund \_\_\_\_\_

Anticipated unemployment costs when termed \_\_\_\_\_

Plans to fund unemployment or workman's comp after grant is closed \_\_\_\_\_

Describe space and equipment available for new FTE \_\_\_\_\_

Are additional space or equipment costs covered in grant? \_\_\_\_\_

#### Fixed/capital asset

Describe asset VR Training System

Estimated dollar amount & how derived \$145,000

Did process of estimating costs meet federal or grant requirements? \_\_\_\_\_

Specific purchasing requirements \_\_\_\_\_

Requirements for use of asset \_\_\_\_\_

Requirements for disposition of asset \_\_\_\_\_

Plan to replace when expired? \_\_\_\_\_ When? \_\_\_\_\_ How? \_\_\_\_\_ How much? \_\_\_\_\_

Plan for funding IG rents \_\_\_\_\_

IT hardware/software \_\_\_\_\_

Anticipated implementation costs and how funded \_\_\_\_\_

Anticipated implementation timeline \_\_\_\_\_ Corroborated with IT? \_\_\_\_\_

Priority ranking \_\_\_\_\_

Staff dedicated to implementation \_\_\_\_\_

Anticipated asset maintenance costs \_\_\_\_\_ Plan to fund them \_\_\_\_\_

#### Advance or reimbursement grant **Reimbursement**

If reimbursement, how often will requests be filed Quarterly

Is there a time frame to be met after which it becomes nonreimbursable? \_\_\_\_\_

How plan to meet that deadline \_\_\_\_\_

How plan to fund nonreimbursable expenditures \_\_\_\_\_

#### Allowable costs

Anticipated administration costs \_\_\_\_\_

What are allowable costs for reimbursement \_\_\_\_\_

If subject to single audit, will grant pay fees? \_\_\_\_\_

If audit and admin costs are not covered, plans for funding them \_\_\_\_\_

### Compliance Requirements

#### Does the grant require:

EEOP YES

Drug-free workplace NO

Davis-Bacon NO

Minority & women owned preferences or Historically Underutilized Business (HUBS) purchases NO

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Does acceptance of the grant obligate the County to provide goods/services/service levels/standards beyond the grant period or funding? NO

If so, describe \_\_\_\_\_

Plans for funding \_\_\_\_\_

Other compliance requirements specific to this grant \_\_\_\_\_

### Impact on County Operations

Does the grant require IT support to implement or support? NO

Describe plans \_\_\_\_\_

Describe plans for tracking and reporting **Financial tracking and reporting will be done by Sheriff's Office staff following same procedures that are in place from previous years**

Requesting Finance to assist in setting up grant tracking system in SAP **IO's or Cost Center**

Describe the training and experience of the staff responsible for the tracking and reporting of this grant **Sheriff's Office staff in Sheriff's Finance Office and the Detention Bureau have been and will continue to track and report all current grant procedures**

Does the grant require FFM assistance for additional space for FTE or equipment

Describe plans NO

Will the grant require any change in County or department/office policy? NO

If so, describe \_\_\_\_\_

Describe any other potential impact on other departments/offices None

### Other Considerations

Is there an automatic renewal in subsequent years? \_\_\_\_\_

Is it a regional grant benefiting more than just Arapahoe County \_\_\_\_\_

If so, describe Joint with the \_\_\_\_\_

Is the County acting as fiscal agent? \_\_\_\_\_

If so, attach narrative describing entities covered, responsibilities, how admin costs are funded, benefits & exposure \_\_\_\_\_

Are funds being passed through to another agency/partner/subgrantee? No

If so, describe \_\_\_\_\_

Describe plans to monitor subgrantee compliance \_\_\_\_\_

Are others participating in costs? \_\_\_\_\_ How? \_\_\_\_\_

Are there any other potential liabilities \_\_\_\_\_

Name and title of person authorized/responsible for

Grant application Captain Kevin Heaton

Required reporting Captain Kevin Heaton

Reimbursement requests Shauna Deeble

Plan for approval

Drop-in \_\_\_\_\_

Study Session \_\_\_\_\_

Dept/Office signature only \_\_\_\_\_

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## **Staff Contacts Involved in Evaluation Process**

Dept/Office applying for grant Sheriff's Office  
Attorney's Office \_\_\_\_\_  
Attorney's Office – Risk Mgmt \_\_\_\_\_  
Facilities & Fleet Management \_\_\_\_\_  
Finance – Grants \_\_\_\_\_  
Finance – Budget \_\_\_\_\_  
Finance – Purchasing \_\_\_\_\_  
HR \_\_\_\_\_  
IT \_\_\_\_\_

## **Attachments**

List attachments

Grant application form \_\_\_\_\_  
Grant application instructions \_\_\_\_\_  
Specific compliance requirements \_\_\_\_\_  
Other, describe \_\_\_\_\_

## **Signature**

Grant submitted by

Name \_\_\_\_\_  
Title \_\_\_\_\_  
Elected Official/Department Director/Designee \_\_\_\_\_  
Date \_\_\_\_\_

Reviewed by

County Attorney's Office  
Name \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_  
Comments \_\_\_\_\_  
\_\_\_\_\_

Finance Department

Accounting – Grants  
Name \_\_\_\_\_ Gustavo Guzman  
Title \_\_\_\_\_ Grant accountant  
Date \_\_\_\_\_  
Comments \_\_\_\_\_

Budget

Name \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_

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Comments \_\_\_\_\_

Purchasing

Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

Comments \_\_\_\_\_