



VILLAGE OF KEY BISCAIYNE

Village Council

Joe I. Rasco, Mayor
Oscar Sardinias, Vice Mayor
Michael F. Bracken
Franklin H. Caplan
Edward London
Nancy Stoner
Fernando A. Vazquez

REGULAR COUNCIL MEETING

TUESDAY, MAY 13, 2025
6:30 PM

1. CALL TO ORDER/ROLL CALL OF MEMBERS

2. PLEDGE OF ALLEGIANCE

3. INVOCATION

REVEREND FELIPE ASSIS
CROSSBRIDGE CHURCH

4. BRIEF COMMENTS BY COUNCIL

5. PUBLIC COMMENTS:

If you would like to speak during public comments, please fill out a blue request form available at the Council Chamber entrance and submit it to the Village Clerk prior to the start of the meeting. When your name is called, please come forward to the podium and state your name and address. (If applicable, please state if you are a hired consultant or Village employee and/or engaged in lobbying activities and/or representing an organization.) Unless otherwise provided by Council, members of the public will have three (3) minutes to speak.

6. AGENDA:

APPROVAL/DEFERRALS/ADDITIONS/DELETIONS/SUBSTITUTIONS/WITHDRAWALS

7. SPECIAL PRESENTATIONS:

7.A. SPECIAL RECOGNITION FOR IT TAKES A VILLAGE - FAMILY FUN DAY
(PARKS, RECREATION AND OPEN SPACES DIRECTOR TODD HOFFERBERTH)

7.B. SITE PLAN REVIEW WORKSHOP FOR TERRA GROUP ENTRY BLOCK (BUILDING, ZONING AND PLANNING DIRECTOR JEREMY CALLEROS GAUGER)

TAB 1

7.C. KEY BISCAVNE LIBRARY UPDATE GIVEN BY MIAMI-DADE COUNTY PUBLIC LIBRARY SYSTEM DIRECTOR RAY BAKER (BUILDING, ZONING AND PLANNING DIRECTOR JEREMY CALLEROS GAUGER)

7.D. HISTORIC VIRGINIA KEY BEACH PARK PRESENTATION GIVEN BY EXECUTIVE DIRECTOR ATHALIE EDWARDS (PARKS, RECREATION AND OPEN SPACES DIRECTOR TODD HOFFERBERTH)

7.E. PRESENTATION OF A PROCLAMATION RECOGNIZING NATIONAL PUBLIC WORKS WEEK (MAYOR RASCO)

TAB 2

7.F. PRESENTATION OF A PROCLAMATION RECOGNIZING CORAL APPRECIATION DAY (MAYOR RASCO)

TAB 3

7.G. AD HOC COMMITTEE UPDATE TO COUNCIL (COUNCILMEMBER BRACKEN)

8. CONSENT AGENDA:

(Consent agenda items are those which are routine, do not require discussion or explanation prior to Village Council action, or have already been discussed and/or explained and do not require further discussion or explanation. Items can be removed from the consent agenda by the request on an individual Councilmember for independent consideration provided such request is made during the approval/deferrals/additions/deletions/substitutions/withdrawals segment of the meeting, prior to the vote on the consent agenda.)

8.A. APRIL 8, 2025 MINUTES (REGULAR COUNCIL MEETING)

TAB 4

8.B. A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAVNE, FLORIDA, **AUTHORIZING THE VILLAGE MANAGER TO APPLY FOR A TRANSIT DEVELOPMENT GRANT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE VILLAGE'S FREEBEE PUBLIC TRANSIT SERVICE;** AND PROVIDING FOR AN EFFECTIVE DATE. (CIP AND GRANTS MANAGER COLLEEN DURFEE)

RECOMMENDATION: APPROVAL

TAB 5

9. ORDINANCES: (NOT LATER THAN 7:30 P.M.)

9.A.

AN ORDINANCE OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, **AMENDING ORDINANCE NO. 2024-16 WHICH ADOPTED THE BUDGET FOR FISCAL YEAR 2024-2025 BY REVISING THE 2024-2025 FISCAL YEAR BUDGET;** PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. (CHIEF FINANCIAL OFFICER BENJAMIN NUSSBAUM)

SECOND READING
PUBLIC HEARING REQUIRED

RECOMMENDATION: APPROVAL

TAB 6

9.B.

AN ORDINANCE OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, **AMENDING SECTION 30-11, "DEFINITIONS," AND ARTICLE VIII, "SIGNS," OF CHAPTER 30, "ZONING AND LAND DEVELOPMENT REGULATIONS," OF THE VILLAGE CODE OF ORDINANCES RELATING TO DEFINITIONS, NON-COMMERCIAL STRUCTURAL SYMBOLS, AND MONUMENT SIGNS;** PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE. (BUILDING, ZONING AND PLANNING DIRECTOR JEREMY CALLEROS GAUGER)

FIRST READING
PUBLIC HEARING REQUIRED

RECOMMENDATION: APPROVAL

TAB 7

9.C.

AN ORDINANCE OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, **AMENDING SECTION 25-31, "BUSINESS TAX SCHEDULE," OF CHAPTER 25 OF THE VILLAGE CODE OF ORDINANCES TO INCREASE THE BUSINESS TAX RECEIPT SCHEDULE RATES;** PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.(BUILDING, ZONING AND PLANNING DIRECTOR JEREMY CALLEROS GAUGER)

FIRST READING
PUBLIC HEARING REQUIRED

RECOMMENDATION: APPROVAL

TAB 8

9.D.

AN ORDINANCE OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, **AMENDING CHAPTER 30, "ZONING AND LAND DEVELOPMENT REGULATIONS," OF THE VILLAGE CODE OF ORDINANCES, BY CREATING SECTION 30-62, TO ESTABLISH AN ADVISORY BOARD TO REVIEW REGULATORY VARIANCES; AMENDING SECTION 30-63, "VARIANCE PROCEDURES," AND SECTION 30-66 "REGULATORY VARIANCES," RELATING TO THE ADVISORY BOARD;** PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE. (COUNCILMEMBER STONER)

FIRST READING
PUBLIC HEARING REQUIRED

TAB 9

10. RESOLUTIONS:

10.A.

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, **APPROVING A JOINT PARTICIPATION AGREEMENT WITH MIAMI-DADE COUNTY TO RECEIVE \$1,915,059 IN COUNTY ROAD IMPACT FEES FOR THE HARBOR DRIVE IMPROVEMENTS PROJECT;** PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.(CIP AND GRANTS MANAGER COLLEEN DURFEE)

RECOMMENDATION: APPROVAL

TAB 10

10.B.

A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, **APPROVING A SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH AECOM TECHNICAL SERVICES, INC.;** PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE. (PUBLIC WORKS DIRECTOR CHRISTOPHER MIRANDA)

RECOMMENDATION: APPROVAL

TAB 11

10.C.

A CAPITAL PROJECT AUTHORIZING RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, **APPROVING THE PURCHASE OF TWO FIRE VEHICLES FROM GARBER CHEVROLET BUICK**

GMC, INC. IN AN AMOUNT NOT TO EXCEED \$120,990; PROVIDING FOR WAIVER OF COMPETITIVE BIDDING; DECLARING CERTAIN FIRE VEHICLES AS SURPLUS PROPERTY; AUTHORIZING THE SALE OR DISPOSITION OF SURPLUS PROPERTY; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. (FIRE RESCUE CHIEF JOE FERNANDEZ)

RECOMMENDATION: APPROVAL

TAB 12

11. REPORTS AND RECOMMENDATIONS:

A. VILLAGE MANAGER: (NOT LATER THAN 8:00 P.M.)

MANAGER'S REPORT

TAB 13

1. COUNCIL STRATEGY SESSION (VILLAGE MANAGER)
2. CIP FY25 MONTHLY REPORT (CIP AND GRANTS MANAGER COLLEEN DURFEE)
3. SOLID WASTE & RECYCLING SURVEY RESULTS (CHIEF FINANCIAL OFFICER BENJAMIN NUSSBAUM)
4. STREET LIGHT PROJECT UPDATE (CIP AND GRANTS MANAGER COLLEEN DURFEE)
5. STORMWATER SYSTEM MAINTENANCE & REPAIR STATUS (PUBLIC WORKS DIRECTOR CHRIS MIRANDA)
6. BUILDING DEPARTMENT METRICS (BUILDING, ZONING AND PLANNING DIRECTOR JEREMY CALLEROS GAUGER)
7. COMMUNITY PROGRAM & EVENTS - SEASON HIGHLIGHTS (PARKS, RECREATION AND OPEN SPACES DIRECTOR TODD HOFFERBERTH)
8. WEBSITE UPDATE (COMMUNITY ENGAGEMENT AND COMMUNICATIONS MANAGER JESSICA DROUET)

B. MAYOR AND COUNCILMEMBERS

- 1. ZONING ORDINANCE REVIEW COMMITTEE (ZORC) APPOINTMENTS (MAYOR RASCO)
- 2. PUBLIC SAFETY ISSUE- BIKE LANE AT CRANDON BOULEVARD AND HARBOR DRIVE (COUNCILMEMBER BRACKEN)
- 3. HIGH WATER, EMERGENCY VEHICLES (COUNCILMEMBER BRACKEN)
- 4. ADVISORY BOARD ASSIGNMENTS (COUNCILMEMBER STONER)
- 5. IDENTIFYING HOUSES THAT FLOOD AND KEEPING TRACK OF THOSE HOUSES. CREATING A VILLAGE DATA BASE THAT IS AVAILABLE TO THE PUBLIC. (MAYOR RASCO)
- 6. DEVELOP BUILDING DEPARTMENT REPORTS (MONTHLY/QUARTERLY) THAT WOULD GIVE US BETTER UNDERSTANDING OF HOW VILLAGE IS DOING WITH RESIDENTS' PERMITTING. (MAYOR RASCO)
- 7. BEGINNING DISCUSSION ON SWALE POLICY ON KEY BISCAYNE. NEED FOR A WORKSHOP TO DISCUSS AT LENGTH. (MAYOR RASCO)
- 8. INSTITUTIONAL ZONING (COUNCILMEMBER STONER)

C. VILLAGE ATTORNEY

D. VILLAGE CLERK

- 1. SUPPLEMENTAL OPEN MEETING REQUIREMENTS

TAB 14

12. OTHER BUSINESS/GENERAL DISCUSSION

13. SCHEDULE OF FUTURE MEETINGS/EVENTS:

COUNCIL STRATEGY SESSION
 THURSDAY, MAY 22, 2025, 9:00 A.M.
 PANKEY INSTITUTE, 1 CRANDON BOULEVARD

REGULAR COUNCIL MEETING
 TUESDAY, JUNE 10, 2025, 6:30 P.M., COUNCIL CHAMBER

BUDGET WORKSHOP

TUESDAY, JUNE 17, 2025, 6:30 P.M., COUNCIL CHAMBER

REGULAR COUNCIL MEETING

TUESDAY, JULY 29, 2025, 6:30 P.M., COUNCIL CHAMBER

14. ADJOURNMENT

I. ANY PERSON WISHING TO ADDRESS THE VILLAGE COUNCIL ON AN ITEM ON THIS AGENDA IS ASKED TO REGISTER WITH THE VILLAGE CLERK PRIOR TO THAT ITEM BEING HEARD. PRIOR TO MAKING A STATEMENT, PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.

II. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS WHO ARE DISABLED AND WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS PROCEEDING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE VILLAGE CLERK, 88 WEST MCINTYRE STREET, KEY BISCAYNE, FLORIDA 33149, TELEPHONE NUMBER (305) 365-5506, NOT LATER THAN TWO BUSINESS DAYS PRIOR TO SUCH PROCEEDINGS.

III. IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE VILLAGE COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT A MEETING OR HEARING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED (F.S.286.0105).

IV. IN ACCORDANCE WITH VILLAGE CODE SECTION 2-161, ADOPTING SECTION 2-11.1(s) OF THE MIAMI-DADE COUNTY CODE, ANY PERSON ENGAGING IN LOBBYING ACTIVITIES, AS DEFINED THEREIN, MUST REGISTER AT THE VILLAGE CLERK'S OFFICE BEFORE ADDRESSING THE COUNCIL ON THE ABOVE MATTERS OR ENGAGING IN LOBBYING ACTIVITIES.

THE ABOVE MEETINGS ARE HELD IN THE COUNCIL CHAMBER, 560 CRANDON BOULEVARD AND ARE SUBJECT TO CHANGE. ZONING MEETINGS AND SPECIAL COUNCIL MEETINGS WILL BE SCHEDULED ON AN AS NEEDED BASIS. PLEASE VISIT www.keybiscayne.fl.gov TO VIEW THE MEETING SCHEDULE.