

# Planning Commission Meeting

Wednesday, March 1, 2023

Present: Dan Malloy, Bill Staker, George Still, Rick Webster (Chair), Trudy Carter (virtually), Tonya Lockwood, Rob Bernstine

Absent: Susan Trentham, Lee Adams

Chair Rick Webster called the meeting to order at 6:31 pm , followed by the pledge of Allegiance to the Flag of the United States of America.

Approval of Minutes:

*January 4, 2023*

**Motion:** Dan Malloy made a motion, seconded by Bill Staker to accept the minutes from January 4, 2023. All in favor, motion carried.

## Action Items:

File 2023-004 – 107 George Street – Extend 2<sup>nd</sup> floor Bedroom 9’ over 1<sup>st</sup> floor Kitchen, replace roof, windows, siding, and porch decking, install new deck in rear

Project was started without any permits and a stop work order was issued. There will also be a deck off the rear of the house, but they will not put a roof over it. Rob will discuss landscaping with the applicant.

**Motion:** Bill Staker made a motion, seconded by Dan Malloy to approve File 2023-004 – 107 George Street – Extend 2<sup>nd</sup> floor Bedroom 9’ over 1<sup>st</sup> floor Kitchen, replace roof, windows, siding, and porch decking, install new deck in rear, with the exception that there will be NO roof over the deck. All in favor, motion carried.

File 2023-006 – 401 First street – Replace rear deck railings and screen wall

**Motion:** George Still made a motion, seconded by Dan Malloy to approve File 2023-006 – 401 First street – Replace rear deck railings and screen wall. All in favor, motion carried.

File 2022-058 – 508 Second Street – Placing porch stairs along south side of the porch

There was a question of whether the new stair location is within the leased area.

**Motion:** George Still made a motion, seconded by Bill Staker to approve File 2022-058 – 508 Second Street – Placing porch stairs along south side of the porch, pending an amendment to the lease agreement with the town, should the new location of the stairs extend beyond the area of the existing lease agreement. All in favor, motion carried.

## **Discussion Items**

### *Zoning Permit Requirements*

A few changes were discussed. Tonya will make the corrections and we will begin to use the new forms.

### *Maintenance Sections*

#### *2.1.1 Zoning Administrator*

#### *2.2.1.B Expiration of Zoning Permit*

### *TND Zoning District*

All other items listed above were discussed and will be put into an ordinance and will be introduced at the next meeting.

## **Zoning Administrator Report:**

See attached report.

## **Adjourn:**

**Motion:** George Still made a motion, seconded by Bill Staker to adjourn the meeting at 8:06 pm. All in favor, motion carried.

Respectfully Submitted,

Tonya Lockwood

Rick Webster, Chair