

# BOARD MEETING MINUTES

## Town of Milltown

Clerk, P.O. Box 475, 1502 200<sup>th</sup> Ave, Milltown, WI 54858

June 9th, 2025, 7:00 pm, at the Milltown Town Hall

1. Meeting called to order: Mike Dau called the Town of Milltown June 9<sup>th</sup>, 2025, board meeting to order at 7:00p.m.

Board Members Present: Mike Dau, Jon Eckel, Mark Engelhardt, Cheryl Kloehn  
Others Present: J. Gary Lilyquist, Frank Rau, David Lentz, Michael Nelson, Summer Young, Terry Palmberg, Michele Bergh, David Bissonnette, Dawn Becerra, Doug Bergstrom, Courtney Fischer, Danielle Park

2. Agenda Additions or Changes (According to Open Meeting Laws): Jon Eckel made a motion to accept the agenda as published. Mike Dau seconded the motion. Passed.

3. Public Comment: Terry Palmberg reported on the BLPRD meeting.

The 49th BLPRD ANNUAL MEETING will be held at Unity School Performing Arts Center, 1908 – 150th Street Balsam Lake, Wisconsin on July 19, 2025, beginning at 8:30 A.M. Registration begins at 8:00 A.M.

2026 Draft Budget was approved for presentation at the BLPRD annual meeting.

The proposed 2026 budget has tax appropriations increasing \$22,000 representing a 6.7% increase over 2025. Two one-time initiatives are the primary reason for this increase, the purchase of conservancy land and the purchase of landing cameras for the Town Beach and 46 Store launches. Total revenues/sources are forecasted to be \$764,459 with total expenses/uses forecasted to be \$764,459.

After a reviewing the personnel schedule for monitoring the 3 landing locations (Town Bay, 46, Little Balsam), including the hours of operation, busy times, etc., a new schedule was approved that results in a reduction of expenses of approximately \$19,000. Busy times for the weekends, tournaments, etc. are still maintained (e.g., 6am – 12pm), as are frequently used times during the week.

No Herbicide treatment this year is necessary. Curly Leaf this year is less than 10 acres and therefore does not meet our treatment requirement of a minimum of 25 acres. For context, last year the need was for 30 acres of treatment. This suggests strong results from last year. Harvesting, starting the end of May, will take place over 116 acres. Harvesting will be M-W from 6am-2pm, thus avoiding the busier weekends and evenings.

The initiative by Polk County to hire additional lake patrol to be shared between county lakes has not resulted in a successful hire for 2025. Therefore, the one Polk County deputy sheriff will continue to share time across all lakes. However, our Balsam Lake Water Patrol officer, Tommy Thompson, expects to provide additional patrol hours this year.

Research continues evaluating the potential for cleaning station camera use at Town Bay and 46 landing locations. The intent is to provide audio training for users of the cleaning stations and providing statistics on use. It would be for education but not ticketing. A presentation was made to the Village of Balsam Lake. More work and

discussion continue, including a land use agreement with the Village, for a potential 2026 implementation.

There is the potential to expand conservancy in Stump Bay. Next steps are an appraisal, evaluating potential grant(s), and determining the timing of a presentation at either the 2025 or 2026 BLPRD annual meeting. This is an area identified in a previous study as conservancy priority.

The DNR is requiring extensive and frequent monitoring of various (10) water quality samplings for approval to use the Nano Bubbler. This is new for 2025. We are working with the DNR to determine the exact samplings and frequency of samplings. We are also obtaining bids to accomplish the samplings. Based on the cost of the samplings, there may be a need for a 2025 budget amendment at the BLPRD annual meeting before deploying the Nano Bubbler this summer.

There is a formal engineering report on the condition and options for maintaining and/or replacing the dam owned by the Village of Balsam Lake. The options range from \$48,000 (current needed maintenance) to \$1.4M for replacement. We are reaching out to the Village to suggest formalizing a process on what it will take to eventually replace the dam, including planning, funding, grants, timing, and written agreement of cost sharing from various entities.

Polk County Land & Water is working with a landowner by 46/35 where there is runoff into Otter Creek that eventually flows to Balsam Lake. There is a proposed remediation plan with funding from the owner and DNR. BLPRD has agreed to assist with the funding if it is completed this year. Otter Creek has been identified as "unacceptable" phosphorus runoff.

An Autumn Blaze tree is being purchased and planted at the Town of Milltown by the hall in remembrance of Chris Nelson who passed on June 1, 2025, for his dedication to the Town of Milltown and the community. A plaque is also being purchased in his memory.

4. Prior meeting minutes approval

May 12th, 2025, Meeting Minutes: Jon Eckel made a motion to accept the May 12, 2025, meeting minutes. Mike Dau seconded the motion. Passed

5. Financial Report approval

Financial Report Ending June 5th, 2025

Profit & Loss Ending May 31st, 2025

Jon Eckel made a motion to accept the June 5<sup>th</sup>, 2025, financials, P&L and pay the bills. Mike Dau seconded the motion. Passed.

6. Maintenance Report

Maintenance has been grading the roads, hauling gravel, and patching roads. Will start working on gravel projects. The door locks, the door on the east side of the shop is being installed since the apron is completed. Crushing gravel within the next month. Discussion on selling Luck gravel and the price to be charged. After further discussion, it was decided that \$7.00/ton. Jon Eckel made a motion that Town of Milltown will charge Village of Luck \$7.00/ton for gravel. Mike Dau seconded the motion. Passed.

Equipment is good, basically just fixing hoses, etc. Beach power is back up and running. Frank Rau measured the boat landings and Rice Lake at 16' out is about 2' deep. Antler Lake at 16' is about 3' deep.

Grants:

## 7. New Business

- a. Sterling Bank – David, Danielle, and Courtney from the Sterling Bank presented to the board more information on deposits, loans and checks. Deposits are insured up to \$1.5M and if over there will be insurance on all funds over the \$1.5M. Interest rates for money market and checking accounts are at 4% and a pool rate is used. Earn interest on all accounts when monies are in the accounts. No fees are associated with the checking or money market accounts, no annual fee or maintenance fee. A small ACH fee is applied for ACH transactions. \$10.00/ACH file and .07 per item in the file. Positive pay is offered, and fee is a monthly fee of \$35.00/month. On site deposits are available where you scan deposits to the bank.  
Loans: Truck loan is at 6% and Sterling is offering 5%. Road improvement loan is a draw down loan, where when monies are spent, those monies are what you pay interest on. Tractor/Mower: current rate at current bank is 4% and Sterling is offering 5% and building loan current rate at current bank is 4% and Sterling is offering 5%. No closing costs or admin fees for loans for the township. Positive pay cutoff is 9 a.m.
- b. Summer Young -Rezoning Issue: purchased property 2 blocks north of Pub 35 at intersection of 35 and 240<sup>th</sup>. Property is zoned commercial according to Polk County and Summer Young is asking for approval to change to residential. Jon Eckel made a motion that this property at 1598 240<sup>th</sup> Ave, Luck WI stays zoned as residential as is shown in the Town of Milltown records, and if Polk County shows the property at 1598 240<sup>th</sup> Ave, Luck, WI as commercial, that the Town of Milltown is requesting that Polk County Zoning make a district change from commercial to residential-agricultural 5 at 1598 240<sup>th</sup>, Luck WI. Mike Dau seconded the motion. Passed.
- c. Contracts – Doug Bergstrom: Doug presented a construction contract that was obtained from the Town of Milltown’s attorney, to have for contractors to sign when bidding or performing jobs for the Town of Milltown. It was suggested that Doug hand to the contractors the construction contract now to make sure that they agree and there are no changes, concerns or modifications. Doug is obtaining quotes from two contractors for the Antler Lake project. Water Commission is asking for ADA compliant parking space and Doug is working with the engineer at Polk County on the design and drawing for the project with an ADA parking place on the SE corner about 20'-30' off lake, dealing with slopes which would be less than 5% slope. There would be no need to have ramps. Doug talked with Michelle Bergh on the project and if there is any other way to protect the land, trees, etc. Mike Dau suggested once the new drawings are done, that the Town of Milltown Board meets at Antler Lake with Doug Bergstrom, Michelle Bergh, J Gary Lilyquist and any other concerned citizens. The other contract is a project management agreement, for Doug Bergstrom to perform services assisting with construction services with awarded grants.
- d. Carlson Construction Letter/Change Order: The change order that was approved at the May meeting, was for an adjustment of \$3,384.00 and an additional part was not listed. The correct amount is \$3,020.41 to be approved. Jon Eckel made a motion to accept the change order 004 dated May 9, 2025. Mike Dau seconded the motion. Passed.

- e. Cybersecurity Grant: Doug Bergstrom with the help of Easy IT guys have submitted a cybersecurity grant. The cost after the grant is completed per year will be approximately \$9000/year. Once the grant runs out, Jon Eckel states we will look at the cybersecurity at that time. For government cloud services no cost is needed from the Easy IT Guys. After further discussion, it was determined that we will see if the grant is awarded or not. Jon Eckel would like to see the state paperwork for the cybersecurity grant.
- f. Liquor Licenses – Five Flags Golf Course, VFW: Five Flags and VFW and all the operator’s licenses for VFW have passed the background check. Five Flags the only operators license received was for Linda LaMere. Pub 35 the Clerk has not received any documents for renewal. Jon Eckel suggested to send Pub 35 an email informing them that they will not have a liquor license issued until July 2025 meeting. Jon Eckel made a motion to issue the Liquor License for Five Flags Golf Course and VFW. Mike Dau seconded the motion. Passed.
- g. Open Position for Supervisor 2: J. Gary Lilyquist stated that we have 3 options: 1. Appoint, 2. Leave it Open and 3. Run a special election, caucus first and then election.  
Talking with Terry Palmberg and Keith Zygowicz in open session at the next meeting. It was suggested that they do a presentation of why they would like to fill the position of Supervisor2 position. Add to the July 2025 meeting.
- h. Approving Jon Eckel for Signature at Bank and Removing Chris Nelson’ name: Mike Dau made a motion to add Jon Eckel’ on the signature for signing checks at the bank and removing Chris Nelson’ name from the signature list. Jon Eckel seconded the motion. Passed.
- i. Michelle Bergh-Antler Lake Boat Landing: Michelle Bergh is concerned with retaining the look, charm of Antler Lake, but make it safe to all residents. The new plan she has concerns with cutting an 18’ section about 5’ from her accessory building and 15’ from her home and clearing it of old oak trees, pine trees and 18’ of asphalt about 20’ from the water. Is there a way that the plan can be changed without removing all the trees and being so close to her property line. Michelle Bergh is concerned with the asphalt along her property line. After further discussion it was decided to have a special meeting at Antler Lake with board members and any concerned residents when the new plans are obtained for the Antler Lake Project.

## 8. Old Business

- a. Beach Agreement – Attached email and signed contract: the board had approved for additional information pertaining to the garbage at Half Moon Lake Beach agreement. The garbage is in #3 the second bullet point and no need to add to #2 bullet point #2.
- b. Cintas Quote: quote for \$63.00 per month for rugs and floor cleaning solution and dispenser. Jon Eckel made a motion to accept the Cintas quote for rugs, dispenser and cleaning solution and suspend the Heavenly Scent cleaning service. Clerk will purchase bucket, mop and clean town hall once a month. Mike Dau seconded the motion. Passed.
- c. QuickBooks or Town Software for Updated Accounting Software: Clerk has asked for a quote for the Town Hall Software.

9. Closed session: The Town of Milltown will hold a Closed Session pursuant to Wis Stat 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." for the Town of Milltown Shop Addition:

Jon Eckel made a motion to move into closed session. Mike Dau seconded the motion. Passed.

10. Reconvene into Open Session with possible action on Closed Session items.

Mike Dau made a motion to move back into open session. Jon Eckel seconded the motion. Passed.

Jon Eckel made a motion to accept the credit for \$549.00 from Amador Locksmith for rekeying of key locks. Mike Dau seconded the motion. Passed.

Jon Eckel made a motion to accept paying for ½ of the bill for lost keys of \$65.94.

Mike Dau seconded the motion. Passed.

Jon Eckel made a motion for the Town of Milltown Clerk to coordinate training for the Clerk, Maintenance and Treasurer. Mike Dau seconded the motion. Passed.

11. Adjourn: Jon Eckel made a motion to adjourn the Town of Milltown June 9<sup>th</sup>, 2025, meeting at 9:20 p.m.

Next Meeting: July 14<sup>th</sup>, 2025, at 7:00 pm.