

ADDENDUM 1

REQUEST FOR QUALIFICATIONS FOR ARCHITECTURAL SERVICES

DATE RELEASED:

MARCH 25, 2026

ADDENDUM DATE:

APRIL 27, 2026

NOTICE TO ALL PROSPECTIVE RESPONDENTS

This Addendum forms a part of the Request for Qualifications (RFQ) and modifies the original document as noted below. Acknowledge receipt of this Addendum in your submission.

QUESTIONS AND ANSWERS:

Question 1:

Can you tell me if the required “architectural services” are mainly for landscape architects? Will there be any structures to design?

Answer:

The only structure anticipated at this time is some sort of restroom facility. Early discussion has it being something similar to a composting toilet used at remote state parks.

Question 2:

We're looking forward to submitting our package for your RFQ for recreation design. In the RFQ format it asks for our org chart...would it be ok for us to include that with the resumes and team section?

Answer:

Yes, that would be ok, as long as the organizational structure is clear and concise.

Question 3:

Question about the RFQ for Architectural services for recreation projects. Is it acceptable for a landscape architecture firm to lead the qualification team, or does it have to be a "professional architectural firm" as stated in the RFQ?

Answer:

Yes, it is acceptable for a landscape architecture firm to apply.

Question 4:

I am writing to request clarification regarding the Request for Qualifications for Architectural Services issued on March 25, 2026 and due on May 1, 2026. In reviewing the RFQ, it is identified as an architectural services solicitation, but the Scope of Work includes items typically associated with civil engineering or surveying services, including utility plans, right of way plans and staking, erosion control plans, and surveys and mapping. Our firm currently holds an on-call engineering contract with the City of Ellijay. To ensure our qualifications response aligns with the City's intent, could you please clarify whether architectural services are required for these project types, or if projects that do not require architectural involvement may be intended to fall under the existing on-call engineering contract. Thank you for your time and guidance. We appreciate the opportunity to submit qualifications.

Answer:

Architectural services may be required for this project. However, the primary scope of work for this project will consist of design and layout of multiuse trails on a 148 acre tract.

Question 5:

Due to the short duration between the question deadline on April 24 and the hard copy submission deadline on May 1 at 8am, we would like to request a one-week extension (May 8) to the submission deadline in order to have enough time to incorporate potential changes to the proposal based on question responses before printing and delivering the qualifications packages

Answer:

Yes, a one-week extension is granted to all applicants. The submission deadline will be May 8 at 8:00 AM

Question 6:

What types of projects are anticipated to be part of this RFP?

Answer:

The primary scope of work for this project will consist of design and layout of multiuse trails, design and layout of parking area(s) and restroom facility(s) on a 148 acre tract.

REVISIONS TO THE RFQ:

The submission deadline is extended to May 8, 2026 at 8:00am. A representative of the City of Ellijay government will publicly read the names of the companies submitting qualifications at 8:30am on May 8, 2026.

END OF ADDENDUM