

MINUTES
PARKS & TRAILS ADVISORY COMMITTEE
October 16, 2025, 5:00 P.M
111 Opera Street, Suite A

1) Roll Call of Committee Members

Committee Members present: Rick Dwyer, Bob Reddish, Larry Williams, and Jerry Rephan. Absent: Jessica Mansilla, Kyle Clem, Thomas Myers. P&T staff present: Anthony Whittington and Kathleen Fason.

2) Approval of the Agenda

Larry made a motion to approve the October 16, 2025 agenda. Bob seconded. Motion carried unanimously

3) Approval of the Minutes

Bob made a motion to approve the corrected August 21, 2025 minutes. Larry seconded. Motion carried unanimously.

4) Introduction of Guests:

5) New Business

- a. **Park Amenities Checklist Review:** Kathleen showed the forms that had been turned in so far. She thanked all who had already turned in their forms and shared how we will use them to plan future work and funding requests at the parks.
- b. **2026 Budget:** Anthony went over the budget requests for 2026. He has requested a new position, Irrigation Helper to assist the Irrigation Specialist. A request was made for funding to address the skate surface issues at Valley Street Skatepark and possibly expand it. Requests were also made to replace two park playground safety surfaces with Turf and for Holiday Displays. Two new trucks have been requested to replace 1990's models that have high mileage. One new Maverick truck has been requested for the Trails Coordinator. One new Excavator with bushhog and 2 bucket attachments has been requested. One 14 ft and a 24 ft trailer have been requested. He requested an increase in both gravel and concrete to address issues with erosion and washouts along the trails. The Urban Forester will be under the Parks & Trails Department starting in January. Parks & Trails will also be over the Farmer's Market and 306 Walter Street budgets starting in January.
- c. **Greenway(s) Updates:** Anthony thanked all who were able to attend the dedication of the Jean White Wallace Wetlands Trailhead. It was a huge success with many in attendance. Anthony stated that the next questions is, "How do we end the Hot Springs Creek Greenway Trail?" and talked about the original plan as opposed to the current ideas. He shared that many requests have been made to extend the greenway to Broderick Street. Stokes Creek Greenway Trail work on drainage openings continues. Trailhead parking lot is being planned around the Kimery Street area. Anthony explained that a bat study will be needed for phases 2 and 3.
- d. **Christmas Update & New Items:** Anthony went over the new holiday displays that will be up for the 2025 holiday season. First, he ordered purple and orange strings of lights that staff has

wrapped on downtown light poles for the Glow on the Row Halloween event. This will increase safety for parents and children walking downtown during the event. Second, we have a new walk-through Gift Box display that is 12.5' high. It will be installed at Malvern and Bridge Street. We also have a 6.5' and two 4' snowflakes that will be installed in the landscape area behind Spencer's Corner. The old fashion carolers and the horse and buggy displays will be installed in the parking lot on Central that is across from The Vault restaurant.

6) Parks & Trails Director Reports, Announcements, & Items for Discussion

7) Parks & Trails Advisory Committee Reports, Announcements, & Items for Discussion

- Rick asked about the portable toilets at Wade Street. Are the restrooms renovations close to being complete? Anthony answered yes. He shared that staff is finishing the partitions and that will complete the renovation work.

8) Adjournment:

The Parks and Trails Advisory Committee will hold their next regular meeting on Thursday, November 20, 2025, at 5:00 p.m.