

TOWN OF ADDIS MINUTES
APRIL 9, 2024 – REGULAR MEETING

The regular meeting of the Mayor and Town Council for the Town of Addis was called to order by Mayor David Toups at 6:00 p.m. on Tuesday, April 9, 2024, at the Addis Municipal Center. Mayor Toups asked everyone to stand for a moment of silence for a family in the community that was involved in a tragic incident that resulted in the death of a young child. The pledge to the flag was led by Chief Anderson.

ROLL CALL

Present: Mayor Toups; Councilors Rusty Parrish, Bliss Bernard, Rhonda Kelley, Kevin LeBlanc, and Ray Lejeune Sr.

Absent: None

MINUTES

The minutes of the March 12, 2024, regular meeting were approved on a motion by Councilor Lejeune; seconded by Councilor Kelley and adopted unanimously.

ADDITIONS TO AGENDA

No additions to the agenda.

PUBLIC COMMENTS

Councilor Bernard thanked the law enforcement officers and first responders for their efforts and actions taken to assist the family during the recent tragic event. Mayor Toups provided an update on the LA 1 Intracoastal Overpass project stating that the project is moving along schedule and is expected to be open to through traffic in October.

CORRESPONDENCE

TIER III FINANCIAL DISCLOSURE REPORTS – Mayor Toups advised the elected officials that the deadline to file their report is May 15th.

ROCKIN ON THE RAILROAD - Mayor Toups reminded everyone that the first spring event is scheduled for Friday, April 12th with music by the Lee Serio Band.

OLD BUSINESS

None

NEW BUSINESS

DOTD HIGHWAY 1 MAINTENANCE AGREEMENT – LITTER & GRASS CUTTING: The contract between the Town of Addis and LA-DOTD for the maintenance of grass and debris along LA 1 within the Town limits was presented by Mayor Toups and reviewed. The contract is for a one-year period with reimbursements up to \$6,860 to be made by DOTD. A motion approving Mayor Toups to sign the 2024-2025 Maintenance Agreement (including mowing and litter pick-up) between the Town of Addis and the State of Louisiana, Department of Transportation and Development was made by Councilor Kelley; seconded by Councilor Bernard and adopted unanimously.

COX CYBERSECURITY & IT SUPPORT COST PROPOSAL: A motion was made by Councilor Bernard; seconded by Councilor LeBlanc to approve the cost proposal from RAPIDSCALE (A Cox Business Company) for IT support and cybersecurity services for a one-time charge of \$4,267 and monthly recurring charge of \$2,776.28. Motion adopted unanimously.

BCBS HEALTH INSURANCE RENEWAL: A motion to approve the Blue POS health insurance renewal plan with Blue Cross Blue Shield at an increase of 11.42% and the Further HRA card, with tiers set at \$1,000 for single and \$2,000 for family/other with no roll-overs, was made by Councilor Lejeune; seconded by Councilor LeBlanc and adopted unanimously.

MONTHLY REPORTS

ENGINEER REPORT:

- i. **Sugar Hollow Drainage Project – Pay Application No. 1:** A motion to approve Pay Application No. 1 in the amount of \$119,985.00 was made by Councilor Kelley; seconded by Councilor Parrish and adopted unanimously.
- ii. **ARPA Project (First Street & Addis Lane Pump Station Improvements) – Recommendation of Award:** The bid opening was held on April 4th and three competitive bids that all appeared to conform to the required specifications for the Addis pump stations were received. The submitted bids were reviewed with Tullier Services being the lowest bidder. A motion to award the contract to Tullier Services with a contract price of \$1,595,790.00 was made by Councilor Lejeune; seconded by Councilor LeBlanc and adopted unanimously.

PLANNING & ZONING:

- i. **Application for Home Occupation – Alden Hall:** Mrs. Hall wishes to make floral wreaths and corsages in her home to sell online. No employees. No additional vehicles. No signage. An extra bedroom in her home will be used to store materials and do work. A motion to approve the Home Occupation request was made by Councilor Parrish; seconded by Councilor Lejeune and adopted unanimously.
- ii. **Public Hearing – Rezoning of Property Request (Marchand Property):** Court Bradford representing Lyman Marchand III advised that Mr. Marchand is requesting to rezone the property located at 8325 First Street. The owner would like the zoning on this property to match the zoning in the abutting subdivision lots for potential sales in the future. The owner is hoping that the abutting property owners will purchase (future) subdivided lots to extend the size of their current lots in Gascon Subdivision. This request is for lot 8 Gascon Place Subdivision and Lot in Sec 29 T8s R12E. Mayor Toups opened the public hearing. After hearing no comments, the public hearing was closed and turned over to the council for review and discussion. A motion to approve the rezoning of the property from R-100B to R-100A was made by Councilor Lejeune; seconded by Councilor Parrish and adopted unanimously.
- iii. **Public Hearing – Subdivision of Property Request (Marchand Property):** Court Bradford representing Lyman Marchand III advised that Mr. Marchand is requesting to subdivide the property located at 8325 First Street. Mayor Toups opened the public hearing. After hearing no comments, the public hearing was closed and turned over to the council for review and discussion. A motion to approve the subdivision of property request was made by Councilor Bernard; seconded by Councilor Lejeune and adopted unanimously.

PARISH COUNCIL REPORT: No report.

POLICE REPORT: The March 2024 police report, given by Chief Anderson, consisted of 135 traffic citations issued, 181 calls for service, six misdemeanor arrests, three felony arrest and twenty-four vehicle crashes. Task Force stats include: six felony narcotics arrests and three misdemeanor narcotics arrests.

PUBLIC WORKS/SEWER REPORT –

- i. **Wastewater Department:** Travis Bourgoyne reported for the month of March 2024 there were eighteen residential/commercial control panel issues, fifteen residential/commercial tank issues, twenty-six collection system issues, two sewer plant issues, four new inspections, fifty-six dig tickets and 121 total calls.
 - Total leak repairs for March 2024 were five.
 - Work is ongoing at the wastewater treatment plant for boat extension on ditch 1.
 - The Wastewater department employee turned in notice of resignation.
- ii. **Public Works/Maintenance Department:**
 - Cutting grass as needed.

- Pressure washed Railroad Park.
- Completed installation of pipes for resident on Jeffs Court
- Public works position has been filled.

PUBLIC HEARING AND ACTION ON INTRODUCED ORDINANCES

ORDINANCE 2024-2 (DEMOSS AVENUE CLOSURE) – Mayor Toups read the ordaining clause. He then opened the public hearing. After hearing no comments, the public hearing was closed and turned over to the council for discussion. A motion to approve **ORDINANCE 2024-2 (DEMOSS AVENUE CLOSURE)** “AN ORDINANCE CLOSING DEMOSS AVENUE TO VEHICULAR TRAFFIC WHERE THE TOWN OF ADDIS’ MAINTENANCE OF SAID DEMOSS AVENUE ENDS OR ANY OTHER LOCATION DEEMED NECESSARY BY THE TOWN COUNCIL OF THE TOWN OF ADDIS FOR THE SAFETY AND WELFARE OF RESIDENTS AND MOTORISTS. THIS CLOSURE IS BY THE AUTHORITY OF LOUISIANA REVISED STATUTE R.S.32:41 AND ALL OTHER POLICE POWERS OF THE TOWN OF ADDIS DUE TO DANGEROUS TRAFFIC SPEEDS AND TO PROMOTE THE ORDERLY FLOW OF TRAFFIC IN THE TOWN OF ADDIS.”, was made by Councilor LeBlanc; seconded by Councilor Lejeune and adopted on the following roll call vote: **YEAS:** Bernard, Parrish, Lejeune, Kelley, LeBlanc **NAYS:** None; **ABSENT:** None; **ABSTAINED:** None.

ORDINANCE 2024-3 (COMMERICAL DEVELOPMENT REGULATIONS) - Mayor Toups read the ordaining clause. He then opened the public hearing. After hearing no comments, the public hearing was closed and turned over to the council for discussion. A motion to approve **ORDINANCE 2024-3 (COMMERICAL DEVELOPMENT REGULATIONS)** “AN ORDINANCE AMENDING AND SUPPLEMENTING THE ADDIS CODE OF ORDINANCES, PARTICULARLY, PART II: LAND DEVELOPMENT CODE, CHAPTER 103: BUILDINGS AND BUILDING REGULATIONS, BY ADDING ARTICLE III: COMMERCIAL DEVELOPMENT REGULATIONS TO PROVIDE FOR RULES AND REGULATIONS TO APPLY TO ALL BUILDINGS OR STRUCTURES, EXCEPT FOR INDIVIDUAL SINGLE FAMILY DETACHED DWELLINGS, CONSTRUCTED, RECONSTRUCTED, OR ESTABLISHED AFTER THE EFFECTIVE DATE OF THIS ORDINANCE. THE RULES AND REGULATIONS ARE INTENDED TO PROMOTE INNOVATIVE, ATTRACTIVE AND EFFICIENT USE OF LAND; TO ENCOURAGE PLANNED DEVELOPMENT; AND TO PERMIT FLEXIBILITY AND CREATIVITY IN THE DESIGN OF SUCH PLANNED DEVELOPMENT. SAID RULES AND REGULATIONS INCLUDE PARTICULARLY BUT NOT EXCLUSIVELY SUBMITTAL REQUIREMENTS BEFORE, DURING AND AFTER COMMERCIAL DEVELOPMENT CONSTRUCTION; REQUIREMENTS FOR ACCESSORY STORAGE AREAS; ARCHITECTURAL REQUIREMENTS; LIGHTING STANDARDS; LANDSCAPING STANDARDS; COMMUNICATION TOWERS AND ANTENNA STANDARDS; TRAFFIC IMPACT ANALYSIS REQUIREMENTS; DRAINAGE IMPACT ANALYSIS REQUIREMENTS; AND ADDITIONAL MISCELLANEOUS REQUIREMENTS AND STANDARDS.”, was made by Councilor Bernard; seconded by Councilor Lejeune and adopted on the following roll call vote: **YEAS:** Bernard, Parrish, Lejeune, Kelley, LeBlanc **NAYS:** None; **ABSENT:** None; **ABSTAINED:** None.

INTRODUCTION OF ORDINANCES

None

COMMITTEE REPORTS

FINANCE:

- i. **Pay Bills Found in Order:** A motion to pay bills found in order was made by Councilor Kelley; seconded by Councilor Parrish and adopted unanimously.
- ii. **Monthly Budget to Actual Reports:** The monthly budget to actual reports were reviewed with no comments.

POLICE: Assistant Chief Langlois reported that firearm training and EVOG training will take place in April and May.

PERSONNEL: Chief Anderson announced his retirement effective April 30, 2024. Mayor Toups and members of the council thanked him for his many years of service to the Town of Addis. An interim Police Chief will be appointed at the May meeting.

SEWER: Travis Bourgoyne, Public Works Director reported that the new truck for the Wastewater Department has been received. Will surplus the older truck at the May meeting.

DRAINAGE: Sugar Hollow Drainage Project is near completion.

BUILDINGS: No report.

STREETS AND ROADS: Road work on Ed Lejeune will be re-inspected. The Sugar Mill HOA's request for additional stop signs along the parkway will be reviewed by a traffic engineer.

EXECUTIVE SESSION

A motion to go into executive session to discuss potential property negotiations was made by Councilor Kelley; seconded by Councilor Parrish and adopted unanimously. A motion to return to regular session was made by Councilor LeBlanc; seconded by Councilor Bernard and adopted unanimously.

ANY OTHER BUSINESS

No other business.

ADJOURN

The meeting was adjourned on a motion by Councilor Lejeune; seconded by Councilor Parrish and adopted unanimously.

/s/ Jade V. Simpson
JADE V. SIMPSON, TOWN CLERK

/s/ David H. Toups
DAVID H. TOUPS, MAYOR