



## INDUSTRIAL DEVELOPMENT AGENCY

### IDA BOARD MEETING

March 30, 2026, immediately following LDC meeting at 5:00 p.m.

Economic Development Conference Room, 20 Ontario St., Canandaigua

<https://us02web.zoom.us/j/82464216316?pwd=At5ekfm419gzBxo8HGeOBOzGhTC7c8.1>

AGENDA ITEM	POTENTIAL OUTCOME	PERSON RESPONSIBLE
<b>Call to Order</b>	Quorum Present?	Mike Davis
<b>Old Business:</b>		
AR Building	Update status	Barry Carrigan/Ryan Davis
<b>Administration:</b>		
2/23/2026 meeting minutes	Motion to accept the minutes	Mike Davis
Invoices for payment	Motion to approve payments	Michael Wojcik/Bob Mincer
12/31/25 Audited Financial Statements and PARIS report	Motion to accept report	John Rynkiewicz
Accountant's Management Letter	Motion to accept report	John Rynkiewicz
Independent Auditors Report	Motion to accept report	John Rynkiewicz
Letter of Communication	Motion to accept report	John Rynkiewicz
Annual Report	Motion to accept report	Ryan Davis
Board survey	Motion to accept report	Ryan Davis
Annual Procurement Report	Motion to accept report	Michael Wojcik
Management's Internal Control Assessment Report	Motion to accept report	Michael Wojcik
IDA Mission Statement and Measurement Report	Motion to accept report	Michael Wojcik
Real Estate Report	Motion to accept report	Michael Wojcik
Questions on Reports Airport Update Financial Statements Investment Report	Motion to accept reports	Robert Mincer Michael Wojcik Michael Wojcik
Department Update	Inform Board	Ryan Davis
<b>Adjournment</b>		Mike Davis

**Next Regular Meeting Date is April 27, 2026**

<b>Quorum (confirmation required):</b>	<b>Members Excused:</b>
Mike Davis, Chair	
Dave Phillips, Vice-Chair	
Mark Prunoske	
Deb Brown	<b>Guests:</b>
Brian Kolb	John Rynkiewicz, Mengel Metzger Barr & Co.
Kyle Ackart	
Supervisor Roslyn Grammar	
	<b>Contract Staff:</b>
<b>Staff:</b>	Barry Carrigan, Nixon Peabody
Ryan Davis, Executive Director	Edmund Russell, III, Hodgson Russ
Michael Wojcik, CFO	

Brigitte Larson, Secretary	
Jessica Kazmark, Staff	
Suzanne Vary, Staff	
Robert Mincer, Staff	
Melody Kuzniar, Staff	
Holly Smith, Staff	