



## COMMISSION FOR THE ARTS

### AGENDA

TUESDAY, JULY 22, 2025

## COMMISSION FOR THE ARTS REGULAR MEETING – 4:30 PM

MEETING PARTICIPATION INFORMATION CAN BE FOUND AT THE END OF THE  
AGENDA

CIVIC CENTER MEETING HALL  
WILLIAM M. MENDENHALL COMMUNITY ROOM  
1016 S. LIVERMORE AVENUE

Laurence E Milder, Chair  
Natalia T Custodio, Vice Chair  
Tauheeda Babar, Commissioner  
Cathleen deOrnelas, Commissioner  
Thomasin J Dewhurst, Commissioner  
Robert Gausman, Commissioner  
Rajagopal R Kowligi, Commissioner  
Monya Lane, Commissioner  
Tracy Sahn, Commissioner

**1. CALL TO ORDER**

**2. ROLL CALL**

Commissioner Tauheeda Babar  
Commissioner Cathleen deOrnelas  
Commissioner Thomasin J Dewhurst  
Commissioner Robert Gausman  
Commissioner Rajagopal R Kowligi  
Commissioner Monya Lane  
Commissioner Tracy Sahn  
Vice Chair Natalia Custudio  
Chair Laurence E Milder

**3. OPEN FORUM**

- In conformance with the Brown Act, no Commission for the Arts action can occur on items presented during Open Forum.
- To provide public comment, please submit a speaker card. When your name is called, walk to the lectern to address the Commission.
- Comments are limited to a maximum of 3 minutes per person, per item. The Chair may reduce the amount of time based on the number of persons wishing to speak.
- Open Forum will conclude after 30 minutes; however, if there are additional speakers, Open Forum will reconvene after Matters for Consideration.

**4. CONSENT CALENDAR**

Consent Calendar items are considered routine and are acted upon by the Commission with a single action. Members of the audience wishing to provide public input must submit a speaker card.

4.1 Approval of Draft Minutes - June 24, 2025, Commission for the Arts Regular Meeting

**Recommendation:**

Staff recommends the Commission for the Arts approve the draft minutes.

**Attachments:**

[1. DRAFT Commission for the Arts - June 24, 2025 - Regular Meeting Minutes](#)

**5. MATTERS FOR CONSIDERATION**

5.1 Appointment of an Ad Hoc Committee to Review Mini Grant Applications.

**Recommendation:**

Staff recommends the Commission for the Arts appoint an ad hoc committee to review Mini Grant applications received by the September 1, 2025, cycle deadline.

**Staff Report**

5.2 Appointment of an Ad Hoc Committee to Review Project and Program Grant Applications.

**Recommendation:**

Staff recommends the Commission for the Arts appoint an ad hoc committee to review Project and Program Grant applications received by the September 1, 2025, cycle deadline.

**Staff Report**

- 5.3 Review of Commission for the Arts Nametag Options

**Recommendation:**

Staff recommends the Commission for the Arts review the nametag options and select one for production or provide alternative suggestions or direction.

**Staff Report**

**Attachments:**

- [1. Nametag Examples for Consideration](#)

- 5.4 Presentation on Mini Grant Outreach Activities and Data Trends from 2022 through the Fourth Quarter of FY 2024/25.

**Recommendation:**

Staff recommends the Commission for the Arts receive the presentation on the Mini Grant program's outreach activities and data trends from 2022 through the fourth quarter of FY 24/25 and provide input on strategies to improve applicant engagement.

**Staff Report**

**Attachments:**

- [1. Mini Grant Outreach and Data Trends 2022 - 2025 June 1 Application Period](#)

- 5.5 Discussion on the Number of Grants each Organization can have Active at One Time

**Recommendation:**

Staff recommends the Commission for the Arts discuss the number of grants an organization can have active at one time and if deemed to be necessary by the Commission, appoint an ad hoc committee to discuss and consider options related to these grant requests.

**Staff Report**

- 5.6 Report on the status of the Partnership Model

**Recommendation:**

Staff recommends the Commission for the Arts receive a report on the Partnership Model and its now sunset subcommittee, provide feedback, and if deemed appropriate, establish a new ad hoc committee to continue review and development of the Partnership Model.

**Staff Report**

**Attachments:**

- [1. Draft for Partnership Model Initial Engagement](#)

5.7 Discussion on Arts Storage Spaces

**Recommendation:**

Staff recommends the Commission for the Arts discuss arts storage spaces.

**Staff Report**

5.8 Ad Hoc Committee and Staff Reports on the Bothwell Arts Center

**Recommendation:**

Staff recommends the Commission for the Arts receive the reports from the ad hoc committee and staff.

**Staff Report**

**Attachments:**

1. [Ad Hoc Committee Notes and Ideas for the Bothwell Arts Center](#)
2. [Images of the Bothwell Arts Center and Examples of Container Buildings](#)

**6. COMMITTEE REPORTS AND MATTERS INITIATED BY STAFF AND COMMISSIONERS**

**7. ADJOURNMENT**

To a regular Commission for the Arts meeting on Tuesday, August 26, 2025 at 4:30 pm, Civic Center Meeting Hall, William M. Mendenhall Community Room, 1016 S. Livermore Avenue.

**8. HOW TO PARTICIPATE IN THE COMMISSION MEETING**

You can participate in the meeting in a number of ways:

**Open Forum** is an opportunity for the public to speak regarding items not listed on the agenda. Speakers are limited to a maximum of 3 minutes per person. To address the Commission, you must submit a speaker card to the liaison prior to the start of that item. You should be aware that the Commission is prohibited by State law from taking action on any items that are not listed on the agenda. However, if your item requires action, the Commission may place it on a future agenda or direct staff to work with you and/or report to the Commission on the issue.

Other Agenda Items are also open for public input including Consent Calendar or Matters for Consideration items. These comments are also subject to the 3-minute limit.

**Submission of Comments Prior to the Meeting:**

**Email Comments** may be submitted by the public to the Commission for the Arts Liaison ([arts@LivermoreCA.gov](mailto:arts@LivermoreCA.gov)). Items received no later than 12:00 pm on the day of the meeting will be provided to the Commission and available on the City website prior to the meeting. These items will NOT be read into the record.

**eComments** may be submitted by the public using the eComment link [here](#). Comments may be up to 1000 characters in length and will be accepted up until 3:30 pm the day of the

meeting. These items will NOT be read into the record and are viewable by the Commission and the public upon submittal.

### **Submission of Comments During the Meeting:**

Speakers are limited to a maximum of 3 minutes per person. To submit a comment, you must complete a speaker card for each item. Speaker cards are available in the Civic Center Meeting Hall lobby. Indicate on the card the item number you wish to comment on and submit the card directly to the liaison prior to the start of the item. You should be aware that the Commission is prohibited by State law from taking action on any items that are not listed on the agenda. However, if your item requires action, the Commission may place it on a future agenda or direct staff to work with you and/or report to the Commission on the issue.

If you would like to deliver written materials to the Commission for the Arts as part of your public comments, please provide 12 copies to the liaison with your speaker card.

The Commission Agenda and Agenda Reports are prepared by City staff and are available for public review on Thursday evening, prior to the Commission for the Arts meeting at 10162 South Livermore Avenue, Livermore. The Agenda is also available on the City's website, <http://livermoreca.gov/agenda>.

Under Government Code §54957.5, any supplemental material distributed to the members of the Commission for the Arts after the posting of this agenda will be available for public review at City Hall, 1052 South Livermore Avenue, Livermore, and included in the agenda packet available on the City's web site at <http://livermoreca.gov/agenda>.

PURSUANT TO TITLE II OF THE AMERICANS WITH DISABILITIES ACT (CODIFIED AT 42 UNITED STATES CODE SECTION 12101 AND 28 CODE OF FEDERAL REGULATIONS PART 35), AND SECTION 504 OF THE REHABILITATION ACT OF 1973, THE CITY OF LIVERMORE DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, NATIONAL ORIGIN, ANCESTRY, SEX, DISABILITY, AGE OR SEXUAL ORIENTATION IN THE PROVISION OF ANY SERVICES, PROGRAMS, OR ACTIVITIES. TO ARRANGE AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS PUBLIC MEETING, PLEASE CONTACT THE ADA COORDINATOR AT [ADACoordinator@LivermoreCA.gov](mailto:ADACoordinator@LivermoreCA.gov) OR CALL (925) 960-4170 (VOICE) OR (925) 960-4104 (TDD) AT LEAST THREE (3) BUSINESS DAYS IN ADVANCE OF THE MEETING